

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON SEPTEMBER 9, 2020

At the regular meeting of the Farmville Town Council held on Wednesday, September 9, 2020, at 7:00 p.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor D. E. Whitus, presiding, and Council members D.L. Hunter, B.R. Vincent, D.E. Dwyer, A.D. Reid, and S.O. Amos.

The staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, Chief of Police Andy Ellington, Town Treasurer Carol Anne Seal, Director of Public Works Robin Atkins, IT Support Ashley Atkins, and Deputy Clerk Jackie Vaughan.

Mayor Whitus called the meeting to order and welcomed guests.

Rev. Samuel Williams, Pastor of Levi Baptist Church in Green Bay, VA provided the invocation, followed by the Pledge of Allegiance led by Vice Mayor Reid.

The Deputy Clerk called the roll, noting Council members G.C. Cole and T.M. Pairet as absent.

PUBLIC COMMENT PERIOD

No one from the public appeared before Council to comment.

APPROVAL OF THE CONSENT AGENDA

On motion by Mr. Hunter, seconded by Mr. Vincent and with all Council members voting “aye”, the consent agenda was approved, as presented. The consent agenda includes the draft minutes of the August 5, 2020, regular work session.

APPROVAL OF THE TREASURER’S REPORT

On motion by Mr. Reid, seconded by Mr. Vincent and with all Council members voting “aye”, the Treasurer’s Report was approved, as submitted.

BACKGROUND: Mrs. Carol Anne Seal, Town Treasurer, stated the annual bond payment is due October 1, 2020, and there is enough in the Set Aside Account to make the payment.

AUTHORIZATION TO ADVERTISE A PUBLIC HEARING ON THE ADOPTION OF THE AMENDED PARADE ORDINANCE

On motion by Mr. Hunter, seconded by Mr. Vincent and with all Council members voting “aye”, the motion was approved to advertise a public hearing on the adoption of the amended parade ordinance.

BACKGROUND: At the regular September 2, 2020, work session, the Town Manager presented Council a draft copy of the amended Parade Ordinance. The Town Manager stated he

and the Chief of Police made recommendations for two changes to the draft ordinance and the Town Attorney has completed those amendments. He stated the changes were: 1) parade permit applications would be required at least 30 days in advance of the parade or community event; and 2) demonstrations, protests or other similar events would require an application be submitted at three days in advance of the event.

ADOPTION OF RESOLUTION NO. 2020-09-01 AUTHORIZATION TO TRANSFER FUNDS FROM THE SET ASIDE ACCOUNT AND THE SEWER FUND TO THE GENERAL FUND

On motion by Mr. Dwyer, seconded by Mr. Hunter and with all Council members voting “aye”, the motion was approved to adopt Resolution No. 2020-09-01 – authorizing the Town Treasurer to transfer funds in the aggregate amount of \$1,800,890.67, from the Set Aside Account and the Sewer Fund to the General Fund.

RESOLUTION # 2020-09-01

To amend the General Fund and Sewer Fund under the Unrestricted Funds Account and the Set Aside Account under the Restricted Funds Account for the fiscal year beginning July 1, 2020 and ending June 30, 2021. To transfer funds in the aggregate amount of \$1,800,890.67 from the Set Aside Account and Sewer Fund to the General Fund, which consists of \$1,350,890.67 from the Set Aside Account to the General Fund and \$450,000.00 from the Sewer Fund to the General Fund. The purpose of the transfer is to reimburse the appropriation from the General Fund in the amount of \$1,350,890.67, a portion of the yearly bond payment and the remaining funds, \$450,000.00 to provide sufficient cash flow through November.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

1. That a transfer of funds in the aggregate amount of \$1,800,890.67 from the Set Aside Account and Sewer Fund to the General Fund, be and is hereby authorized for the purpose of reimbursement from an appropriation in the General Fund in the amount of \$1,350,890.67, a portion of the yearly bond payment and the remaining funds, \$450,000.00, to provide sufficient cash flow through November.
2. That this resolution shall be in full force and effect upon its passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

BACKGROUND: The Town Treasurer requested to transfer funds in the aggregate amount of \$1,800,890.67 from the Set Aside Account and Sewer Fund to the General Fund. The purpose of the transfer is to reimburse the appropriation from the General Fund, in the amount of \$1,350,890.67, a portion of the annual bond payment and the remaining funds, \$450,000.00 to provide sufficient cash flow through November.

ADOPTION OF RESOLUTION NO. 2020-09-02 AUTHORIZATION TO TRANSFER FUNDS FROM THE GENERAL FUND CONTINGENCY TO THE BUILDING AND GROUNDS DEPARTMENT

On motion by Mr. Dwyer, seconded by Mr. Hunter and with all Council members voting “aye”, the motion was approved to adopt Resolution No. 2020-09-02 – Authorizing the Town Treasurer to transfer funds from the General Fund Contingency to the Building and Grounds Department for caulking of the Municipal Town Hall building.

RESOLUTION #2020-09-02

To amend the General Fund under the Unrestricted Funds Account for the fiscal year beginning July 1, 2020 and ending June 30, 2021. To transfer funds in the aggregate amount of \$50,000 from the General Fund Contingency to the Building and Grounds Department. The purpose of the transfer, \$50,000, is to caulk the outside of the Municipal Town Hall Building.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

That a transfer of funds in the amount of \$50,000 from the General Fund Contingency to the Building and Ground Department, be and is hereby authorized for the purpose of caulking the outside of the Municipal Town Hall Building.

1. That this resolution shall be in full force and effect upon its passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

BACKGROUND: The Town Manager explained that \$50,000 was budgeted in the General Fund Contingency for caulking the outside of the Municipal Town Hall building. He stated the building has experienced drainage issues and the caulking would need to be done before the cold weather begin.

ADOPTION OF RESOLUTION NO. 2020-09-03 AUTHORIZATION TO TRANSFER FUNDS FROM THE GENERAL FUND CONTINGENCY TO THE POLICE DEPARTMENT

On motion by Mr. Dwyer, seconded by Mr. Hunter and with all Council members voting “aye”, the motion was approved to adopt Resolution No. 2020-09-03 – authorizing to the Town Treasurer to transfer funds from the General Fund Contingency to the Police Department for the purchase of two (2) police vehicles and equipment.

Resolution #2020-09-03

To amend the General Fund under the Unrestricted Funds Account for the fiscal year beginning July 1, 2020 and ending June 30, 2021. To transfer funds in the aggregate amount of \$89,702 from the General Fund Contingency to the Police Department. The purpose of the transfer is to purchase two Dodge Durango’s and equipment.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF FARMVILLE:

That a transfer of funds in the amount of \$89,702 from the General Fund Contingency to the Police Department, hereby authorized for the purpose of purchasing two Dodge Durango’s and equipment.

1. That this resolution shall be in full force and effect upon its passage.

Approved: _____
Mayor

Attest: _____
Clerk of Council

I certify that the above resolution was:

Adopted on _____.

Ayes: _____. Nays: _____. Absent: _____. Abstain: _____.

BACKGROUND: The Town Manager stated these two (2) vehicles were listed in the Capital Improvement Program and \$85,502 was budgeted in the General Fund Contingency for a Dodge Durango and a Dodge Charger. He stated Dodge is no longer producing the Dodge Charger for the original price quoted and the Town can purchase two (2) Durango's for \$4,200 more than was budgeted. The Town Manager added, the Police Department will not be able to get a Dodge Charger until January and it will be close to the price of the Durango.

COMMITTEE REPORTS

Finance and Ordinance Committee, Mr. Cole, Chairman: No report.

Personnel Committee, Mr. Reid, Chairman: No report.

Infrastructure/Town Property Committee, Mr. Pairet, Chairman: No report.

Parks/Recreation Committee, Mr. Vincent, Chairman: No report.

Public Safety Committee, Mr. Hunter, Chairman: No report.

AUTHORIZATION FOR THE TOWN MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH PRINCE EDWARD COUNTY FOR USE OF THE SPORTS ARENA TO BE USED AS AN EMERGENCY SHELTER

On motion by Mr. Vincent, seconded by Mr. Dwyer and with a recorded vote with Council members Hunter, Vincent, Dwyer, Reid, and Amos voting "aye", the motion was approved to authorize the Town Manager to sign a Memorandum of Understanding with Prince Edward County for use of the Sports Arena to be used as an emergency shelter for an initial five (5) year period, with three (3) renewals each for five (5) years; and

BACKGROUND: The Town Manager spoke of a potential partnership with Prince Edward County and the YMCA on a project using CARES Act funds to provide daycare for school age children in Prince Edward County. He stated the Town has offered the use of the Firemen's Sports Arena and the YMCA would operate the daycare. The Town Manager stated there was an issue of asbestos when the building "uses" changed because of some floor tiles popping up or cracked and it must be fixed. He informed Council that the best fix for the flooring problem is to cover the floor. The Town Manager stated Prince Edward County Board of Supervisors are willing to cover the cost to cover the floors with the following two conditions:

1. The Town enter a Memorandum of Understanding with the County for the Sports Arena to be used as an emergency shelter for an initial five-year period with three renewals each for five years.
2. The Town authorized the Town Manager to sign an agreement between the Town and County that if the Sports Arena is sold, the Town would reimburse the County for the amount it provided from CARES Act funds, to make the building meet the criteria for a daycare.

The Town Manager added, the County is proposing to set up a scholarship fund for the daycare services for families in need of financial assistance.

The Town Manager stated to the Council that he does not agree with the condition two, reimbursing the funds if the Arena is sold within five years, and stated the purpose of the project is to help the school age children in Prince Edward County. He asked the Council to consider authorizing him to sign the Memorandum of Understanding for the purpose of helping school age children during the pandemic.

Mr. Hunter stated he is not in favor of holding future a Council to a promise made by the current Council.

Mr. Vincent concurred with Mayor Whitus and the Town Manager, stating he is always seeking ways to help the school age children in the community. He added it is advantageous for all in service to move forward together for the betterment of the community and if they are not serving in a public role with that mind set, then you need to question why you are in that role.

Mayor Whitus stated the County is short sighted with the demands placed in the agreement and should consider that they have several large projects planned for the future, and if they are to come to fruition, they will need the Town to partner. He stated the Town will do what is in the best interest of the community. He stated the County never steps forward to help the citizens in the community unless they are receiving something out of the deal.

AUTHORIZE THE TOWN MANAGER TO SPEND UP TO \$4500 FOR ADDITIONAL HUMAN RESOURCE SERVICES

On motion by Mr. Reid, seconded by Mr. Hunter and with a recorded vote with Council members Vincent, Dwyer, Reid, Amos and Hunter voting “aye”, the motion was approved to authorize the Town Manager to spend up to \$4500 for additional human resource services.

BACKGROUND: The Town Manager mentioned he received a message from the human resource consultants regarding Local Choice, the Town's health insurance provider, transitioning to a new eligibility system called Cardinal Human Capital Management. He stated the locality is responsible for verifying all the data in the systems for employees, which includes the review of information and completion of two reports. The Town Manager cited this duty is not included in the human resource contract and would require up to an additional thirty hours of service. He requested authorization to spend up to \$4500 to have the task completed by the human resource consultants.

TOWN MANAGER AND STAFF REPORT

The Town Manager reported the following items:

- Shentel is extending data and cable service in the Lee Drive and Russell's Way area. Residents have called the office after seeing paint markings and flags in their yards.
- There was a misprint on the water and sewer bills that were recently sent out. The bills showed a due date of September 20, 2021. The Treasurer's Office is mailing notices to everyone affected explaining the misprint and providing the correct due date of September 20, 2020.

Chief Andy Ellington gave a brief update on an incident that occurred in town today. He stated there was a high-speed pursuit with two subjects in a stolen car out of Blackstone, Virginia. Chief Ellington stated the two suspects turned themselves in to police about 6:00 p.m., and there was one police vehicle that was damaged during the pursuit.

Robin Atkins reminded Council of the fall clean-up campaign scheduled for Monday, October 19, 2020.

COMMENTS BY THE MAYOR AND MEMBERS OF TOWN COUNCIL

There were no comments from the Mayor and members of Council.

There being no other business, on motion by Mr. Hunter, seconded by Mr. Vincent and with all Council members voting "aye", the meeting was adjourned at 7:25 p.m.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Jacqueline B. Vaughan, Deputy Clerk