

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON JUNE 10, 2020**

At the regular meeting of the Farmville Town Council held on Wednesday, June 10, 2020, at 7:00 p.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there were present Mayor David E. Whitus, presiding, and Council members G.C. Cole, D.L. Hunter, B.R. Vincent, T.M. Pairet, D.E. Dwyer, A.D. Reid, and J.J. Davis.

The staff present were Town Manager C. Scott Davis, Town Attorney Gary Elder, IT Support Ashley Atkins, and Deputy Clerk Jackie Vaughan.

Mayor Whitus called the meeting to order and welcomed guests viewing the meeting via social media.

Mayor Whitus led the Lord's Prayer for invocation, followed by the Pledge of Allegiance led by Vice Mayor Reid.

The Deputy Clerk called the roll, noting all members were present.

**PUBLIC HEARINGS**

Mayor Whitus announced the public hearing period.

**PUBLIC HEARING NOTICE**

Please take notice that on June 10, 2020, at 7:00 p.m. in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, VA, the Farmville Town Council will conduct a Public Hearing on Ordinance #195, **Establish a Rebate for Residential and Commercial Connection within the Town of Farmville, to the Town Water/Sewer System.**

Due to the length of the proposed ordinance, it is not published as part of this notice. Copies of the proposed ordinance may be obtained or reviewed on the Town's website or by contacting the Town Manager's Office at (434) 392-5686.

Following the public hearing, the Town Council may take action to adopt Ordinance #195 **Establish a Rebate for Residential and Commercial Connection within the Town of Farmville to the Town Water/Sewer System.**

Citizens are encouraged to participate in this public hearing. Any person(s) wishing to comment on the above matter should plan to contact the Town Manager's office and ask to participate in the public hearing comment period of the meeting. Once a person has formally made this request, they will be provided a conference call number and passcode. Please send your requests to Jackie Vaughan at [jvaughan@farmvilleva.com](mailto:jvaughan@farmvilleva.com) or by calling (434) 392-5686 by 5:00 p.m. on Wednesday, June 10, 2020. Questions and comments related to this public hearing may be directed to the Town

Manager's Office, 116 North Main Street, P.O. Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

With no one to comment, the public hearing for Ordinance No. 195 was closed.

### **PUBLIC HEARING NOTICE**

The Farmville Town Council will hold a public hearing at 7:00 p.m. on Wednesday, June 10, 2020, in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, VA. The purpose of the public hearing is to hear citizen comments on the adoption of the proposed 2020-2021 Town Budget, as follows:

### **TOWN OF FARMVILLE BUDGET SUMMARY FISCAL YEAR 2020-21**

<b><u>FUNDS:</u></b>	<b><u>REVENUE</u></b>	<b><u>EXPENDITURES</u></b>
10 GENERAL FUND	\$ 12,424,977.63	\$ 12,424,977.63
15 STREET MAINTENANCE FUND	\$ 1,732,569.72	\$ 1,732,569.72
40 WATER FUND	\$ 2,104,359.00	\$ 2,104,359.00
42 SEWER FUND	\$ 2,405,110.00	\$ 2,405,110.00
44 TRANSPORTATION FUND	\$ 771,943.00	\$ 771,943.00
45 AIRPORT FUND	\$ 3,980,398.36	\$ 3,980,398.36
<b><u>TOTAL</u></b>	<b>\$ 23,419,357.71</b>	<b>\$ 23,419,357.71</b>

The above budget includes a real estate tax rate of .12 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value and a .27 cent per pack cigarette tax rate.

Citizens are encouraged to participate in this public hearing. Any person(s) wishing to comment on the above matter should plan to contact the Town Manager's office and ask to participate in the public hearing comment period of the meeting. Once a person has formally made this request, they will be provided a conference call number and passcode. Please send your requests to Jackie Vaughan at [jvaughan@farmvilleva.com](mailto:jvaughan@farmvilleva.com) or by calling (434) 392-5686 by 5:00 p.m. on Wednesday, June 10, 2020. Questions and comments related to this public hearing may be directed to the Town Manager's Office, 116 North Main Street, PO Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

It is the intent of the Town to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact C. Scott Davis, LP.D., Town Manager, at (434) 392-5686, prior to the meeting.

With no one to comment, the public hearing for the proposed 2020-2021 Town Budget was closed.

**PUBLIC HEARING NOTICE**  
**TOWN OF FARMVILLE**  
**NOTICE OF PUBLIC HEARING**  
**PROPOSED AMENDMENTS TO THE TOWN OF FARMVILLE ZONING MAP;**  
**TO UPDATE THE ENTIRE FARMVILLE ZONING ORDINANCE AND SUBDIVISION**  
**ORDINANCE, AND THE COMPREHENSIVE PLAN**

Notice is hereby given that the Town of Farmville Town Council will hold a Public Hearing on Wednesday, June 10, 2020, at 7:00 p.m. in the Town Council Chamber on the 2nd floor of Town Hall at 116 N. Main Street on comprehensive changes to the Zoning Map, Zoning Ordinance, Subdivision Ordinance, and the Comprehensive Plan.

*Zoning Map Amendment*

The Zoning Map is being updated to reflect changes in the Zoning Ordinance along with comments received from citizens, stakeholders, and public officials.

In general, changes to the Zoning Map are proposed based on the following parameters:

- Properties currently zoned R1-A will be rezoned to R1, “Low Density Residential” because the R1-A zoning district is being combined with the R1 zoning district and will no longer be a listed zoning district.
- Properties currently zoned R3-A and R4 will be rezoned to R3, “High Density Residential” because the R3-A and R4 zoning districts are being combined with the R3 zoning district and will no longer be listed zoning districts.
- Properties currently zoned R5 will be rezoned to R4, “Mobile Homes”.
- Properties currently zoned B4 will be rezoned to B2, “Transitional Commercial” because the B4 zoning district is being combined with the B2 zoning district and will no longer be a listed zoning district.

- State-owned lands and buildings are exempt from local zoning regulations provided that they are used for public purposes and the Longwood University will therefore be rezoned from R3, R3A, R1, R1A, and B2 to having no zoning district applied.

Notable Zoning Map updates that differ from the above strategies include:

- Properties currently zoned B4 located along S. Main St. south of Spottswood Dr. and Gilliam Dr. will be rezoned to B3 “Highway Commercial” to better reflect the current and future development patterns in this area. This change is in keeping with recommendations of the Future Land Use Map, which designates this corridor as “General Commercial”.
- Properties currently zoned R1 located along Milnwood Rd. between S. Main St. and Scott Dr. will be rezoned to B3 “Highway Commercial” to better reflect the current and future development patterns in this area.
- The following areas will be rezoned to B2 “Transitional Commercial” to better reflect the current and future development patterns in this area: properties currently zoned B3 located along E. Third St. east of N. Bridge St. and Sunchase Blvd.; properties currently zoned B3 located along E. Third St. between North St. and Appomattox St. and including parcels located along the High Bridge Trail; properties currently zoned B3, R2, and R3 located north of E. Third St. between Appomattox St. and Hudson St.; properties currently zoned R2 located south of Oak and E. Third Sts.; and, properties currently zoned B3 located along N. Main St. between Plank Rd. and Depot St. These changes are in keeping with Future Land Use Map recommendations, which designates this corridor as “Mixed Use Commercial”.
- Properties currently zoned R5 located along Landon St. will be rezoned to R4 “Medium Density Residential” to better reflect the current and future development patterns in this area. This change is in keeping with recommendations of the Future Land Use Map, which designates this corridor as “Moderate Density Residential”.

The Zoning Map update also resolved several instances of split parcel zoning. Split parcel zoning is when two zoning districts are applied to one parcel of land. This is not a best practice for zoning as zoning designations should be tied to legal boundaries to avoid confusion and inconsistency in the application of zoning standards. The following parcels were rezoned to eliminate split parcel zoning:

- The unaddressed +/- 35-acre parcel located on Industrial Park Rd. currently zoned R3/R5 will be rezoned to R5 “Mobile Homes” to better reflect the current and future development patterns in this area. This change is in keeping with recommendations of the Future Land Use Map, which designates this area as “Moderate Density Residential”.

- The parcel located at 1623 W. Third St. currently zoned B3/R1 will be rezoned to B2 “Transitional Commercial” to better reflect the current and future development patterns in this area. This change is in keeping with recommendations of the Future Land Use Map, which designates this area as “Mixed Use Commercial”. This parcel comprises Wilck’s Lake Park and the use of the property as a public facility will not change based on this rezoning.
- The following properties will be rezoned to B2 “Transitional Commercial” to better reflect the current and future development patterns in this area: three (3) parcels located at 2650 W. Third St., currently zoned B3/R5; unaddressed .385 acre parcel located adjacent to 711 W. Third St., currently zoned B3/R3; the unaddressed .385 acre parcel located adjacent to 711 W. Third St., currently zoned B3/R3; the unaddressed 292 acre parcel located on W. Third St. between S. George St. and Randolph St., currently zoned B3/R3; the property located at 106 North Bridge St., currently zoned B3/R3; the properties located at 1001, 1003, 1101, and 1107 E. Third St., currently zoned R2/B3; and the property located at 2003 S. Main St., currently zoned B3/B4. These changes are in keeping with recommendations of the Future Land Use Map, which designates these areas as “Mixed Use Commercial”.
- The property located at 117 E. Osborn Rd., currently zoned R2/B3, will be rezoned to R2 “Medium Density Residential” to better reflect the current and future development patterns in this area. This change is in keeping with recommendations of the Future Land Use Map, which designates this area as “Mixed Use Commercial”.

A complete list of each parcel subject to rezoning as part of the Zoning Map Update is available at Town Hall and on the Town website at [www.farmvilleva.com](http://www.farmvilleva.com).

### Zoning and Subdivision Ordinance Text Amendment

The Zoning Ordinance and Subdivision Ordinance [henceforth the ordinances] are both proposed to be holistically repealed and replaced with a new Zoning Ordinance that contains the Subdivision Ordinance as an article within it. The ordinances are reorganized and contain technical changes that ease interpretation and application. The ordinances have been amended to follow the most current Code of Virginia regulations and provide references to state code where appropriate. The Zoning Ordinance proposes a reduction of zoning districts, modifications to dimensional standards (minimum lot sizes, minimum road frontage requirements, setbacks, etc.), and changes to land uses that include but are not limited to deletion of uses, addition of uses, and the categorization of uses into broad terms. A summary of each article within the proposed Zoning Ordinance is as follows:

- Article 1, In General, creates an ordinance introduction and reorients the purpose and applicability sections.

- Article 2, Administration, provides the powers and duties of the Zoning Administrator, the Planning Commission, and Board of Zoning Appeals and the procedure for enforcement. Predominately, these proposed changes are corrections for consistent wording with the requirements of state code. The article also provides an updated process to obtain permits, submit applications, and appeal decisions.
- Article 3, Zoning Districts, establishes the zoning districts, which includes new purposes and names for each district, a reduction of districts, and modifications to the dimensional standards and uses permitted by-right and by conditional use in each district. The reduction of districts from 12 districts to seven includes: combining the Residential District R-1 and Residential District R-1A into the new proposed Low Density Residential District, R-1; combining the R-3 and R-3A, and R-4 districts into the new proposed High Density Residential District, R-3; changing the Residential R-5 district into the new proposed Mobile Homes District, R-4; combining the Business District B-2 and Business District B-4 into the new proposed Transitional Commercial District, B-2. The combining of districts resulted in changes to the purposes and intents of each district, decreases to some of the dimensional standards, and changes to uses. The proposed district purposes were edited to clearly outline a graduated flow from districts that are intended to be less dense to districts intended for greater density. The density of districts is more specifically outlined and regulated by the minimum lot sizes, minimum yard sizes and required frontage widths. These are collectively referred to as the dimensional standards. Due to the combining of districts the dimensional standards were analyzed and are proposed with decreases to the minimum lot size and minimum frontage. The Residential R-1 District lot area is proposed to decrease from 20,000 square feet to 14,000 square feet. The Residential R-2 District lot area is proposed to decrease from 10,000 square feet for single-family dwellings to 8,000 square feet. The Residential R-2 District lot area for two-family dwellings is proposed as a decrease from 15,000 square feet to 12,000 square feet. The proposed Low-Density Residential R-1 District (previous R-1 and R-1A) propose reductions in lot frontage from 100 feet to 80 feet and rear setback from 35 feet to 25 feet for principal structures. Additionally, the R-2 district has a proposed reduction in lot frontage from 75 feet to 60 feet, and High Density Residential R-3 District is proposed with 45 feet of frontage with 15 feet for each additional dwelling unit instead of the 50 feet that was required previously in the Residential R-3, R-3A, and R-4 districts. The Downtown Commercial B-1 District is proposed with no minimum setback requirement instead of a required 25 feet or more from the center of any street right-of-way. Maximum building height is proposed with an increase in the High-Density Residential R-3 District (previous R-3, R-3A, R-4) from 35 feet to 45 feet. The maximum building height in the Transitional Commercial B-2 District (previous B-2 and B-4) is proposed with a lower minimum standard of 45 feet instead of 65 feet. The use list for each district includes substantial modifications that include the change of use names, addition of uses, removal of uses, and changes from conditional to by-right or by-right to conditional. Organizationally, dimensional standards and uses for each district are now provided in tables.

- Article 4, Community Design and Standards is a new section that consolidates the design elements of the ordinance in one article. Section 1, Signs, includes proposed amendments that categorize and identify signs by location, size, and/or structure design instead of content per the findings of the U.S. Supreme Court in Reed v. Town of Gilbert. Sign dimensions are provided in tables according to districts and contain modifications to area, height, and permit requirements. The section contains a list of exempt signs, which include flags, signs erected by the governmental body, and drive-in menu boards, to name a few. Some signs are listed as prohibited within the town, including but not limited to off-premises signs, signs lit with sodium halide, and portable signs except A-frame/sandwich boards complying with the provisions of the ordinance. Section 2, Landscaping, is proposed as a new section to the ordinance. It applies to all rezoning and conditional requests in a R-3, B-1, B-2 or B-3 district and other developments or redevelopments that require a site plan. Specific buffering, screening, and parking lot landscaping requirements are provided. Section 3, Parking, is proposed with amendments to the minimum parking requirements required for each use and additional provisions for shared and reduced parking. Parking standards for new uses are incorporated and parking standards for uses no longer included in the ordinance are removed. Section 4, Utilities, contains minor modifications to telecommunications. Section 5, Standards for Specific Uses, establishes performance measures for certain uses ensuring a specific design even when the use does not require a conditional use permit. Performance measures have been proposed for Multi-family dwellings, Bed and breakfast, Home occupations, Mixed use structure, Outdoor display, restaurant, mobile, Short-term rental business, and other uses.
- Article 5, Nonconforming Uses, clarifies and streamlines the treatment of non-conforming uses in compliance with state code.
- Article 6, Subdivisions, incorporates the Subdivision Ordinance as an article of the Zoning Ordinance. The subdivision ordinance is proposed with technical changes that relocate and clarify provisions and eliminate conflicts with local, state, and federal regulations. Additionally, the proposed changes allow administrative approval of boundary line adjustment and vacation plats and requires the dedication of land for sidewalks in business zoned subdivisions.
- Article 7, Definitions, proposes an exhaustive list of definitions, some existing definitions have been altered for community applicability, clarity, or state code compliance. Certain terms have been added for new uses and broader use categories, and the definitions were updated accordingly. Uses and terms no longer included in the updated zoning ordinance have been deleted.

### Comprehensive Plan Amendment

The Comprehensive Plan is the Town's key policy document for land use, development, housing, infrastructure, transportation, and related economic and social issues. This Comprehensive Plan Amendment repeals and replaces the adopted Comprehensive Plan in its entirety. The entire plan

has been restructured. The content of the plan has been updated to reflect current data and conditions, and the goals, objectives, and strategies for all chapters have been revised to address key issues and priorities identified through public outreach. The following is a descriptive summary of major changes proposed in the revised plan:

- The Introduction chapter provides the legal basis of the Plan, a new vision statement for the Town of Farmville, the community engagement process, and a Town overview.
- The Environment chapter strategies support the goal of preserving natural resources, while protecting people and property from natural hazards. The chapter describes the topography, rivers, streams, flooding and flood zones, wetlands, the National Flood Insurance Program Community Rating System, and the regional environment.
- The Cultural Resources chapter strategies support the goal of promoting the history of the Town as an asset for tourism and economic development. The chapter describes the Town's historic and cultural resource assets. Key strategies include developing wayfinding and entrance corridor design standards, encouraging the designation and protection of historic sites and districts, and the interpretation of Farmville's history.
- The Population and Housing chapter strategies support providing quality affordable housing for all. The chapter describes local demographic and housing trends and summarizes housing initiatives. Key strategies include encouraging multi-family residential, adaptive reuse, senior housing, and condominium and townhouses and supporting housing organizations.
- The Economy chapter strategies support the goal of diversifying Farmville's economy. The chapter describes economic drivers, existing local and regional economic conditions, and economic initiatives. Key strategies include developing wayfinding and entrance corridor design standards, regional partnerships, and tourism.
- The Community Facilities strategies support the goal of providing high-quality and cost-effective administration, public works, water, sewer, law enforcement, parks, and events that enhance the Town's character and livability. The chapter describes existing facilities and services and notes healthcare facilities and communications as critical community assets. Key strategies include the promotion of infill and redevelopment to make use of existing infrastructure, coordination with Prince Edward County for public schools, and the development of targeted master plans for community facilities or infrastructure.
- The Land Use chapter strategies support the goal of planning for a balance of compatible land uses meeting the community and economic needs of a growing town. Key land use strategies include coordination with Longwood University; the promotion of infill and redevelopment; and

allowing for a wider variety of housing types. The chapter provides a map and description of existing land use, summarizes land use regulation proposed to be adopted in concert with the Comprehensive Plan amendment (see above Zoning Text Amendment description), and describes regional land use conditions. The proposed Future Land Use Map (FLUM) replaces the land use categories from those in the current adopted plan. The proposed categories and proposed densities, where provided, are: low density residential (up to 4 units per acre), moderate density residential (up to 10 units per acre), urban residential (up to 24 units per acre), mixed use commercial (up to 24 units per acre), downtown commercial (floor area ratio up to 4.0), general commercial (floor area ratio up to 2.0), institutional, and park. The application of these land use designation to a map is meant to serve as a guide rather than a strict interpretation of land uses to occur on any specific parcel. Approximate boundaries of land use categories are as follows:

- o General Commercial land use areas consist of the major corridors leading into town. Specifically, N. Main St. from Town limits to Osborn Rd.; W. Third St. from Town limits to Hudson St.; E. Third St. from Town limits to Sunchase Blvd.; and S. Main St. from Town limits to Spottswood Drive.

- o Mixed Use Commercial land use areas continue along the Town's major corridors as they transition to Downtown Farmville. Specifically, N, Main St. from Osborn Rd. to Depot St.; Parcels located Northwest of Downtown along the High Bridge Trails; W. Third St. from Hudson St. to George St.; E. Third St. from Sunchase Blvd. to Virginia St.; and S. Main St. from Spottswood Dr. to Longwood Ave.

- o Downtown Commercial land use areas comprise Downtown Farmville where Main St. and Third St. intersect. Specifically, the blocks of land east of St. George St. and west of Virginia St. and south of Depot St. and north of Putney St.

- o Urban Residential areas allow for higher density residential that transitions to and is compatible with moderate and lower density residential areas. These areas are located adjacent to Mixed Use Commercial corridors, specifically: north of E. Third St. extending to the Appomattox River between Sunchase Blvd. and Virginia St.; south of Longwood Ave. between Vernon and Catlin St., approximately; areas of town located north of Plank Rd. and west of Osborn Rd., extend to the Town limits; the tracts of land north of U.S. 460 and adjacent to Longwood Village Apartments; the neighborhood located along Buffalo St. between Longwood University and the Hospital; areas adjacent to Lancer Park, along Grace St.; and areas along Layne St. at the western edge of the Town.

- o Moderate Density Residential areas allow for a variety of housing types in a less dense setting than Urban Residential land use areas. Specifically, areas along Persimmon Tree Fork Rd. at the Eastern edge of the Town; land located east of Bragg Rd. and extending to Town limits; areas

located south of Longwood Ave. between Catlin St. and the Longwood Sports Complex; land located along Industrial Park Rd. north of the PEFYA Field of Dreams complex.

o Low Density Residential areas are primarily single-family residential neighborhood or undeveloped land located at the outer limits of Town. Specifically, the area of Town located west of Griffin Blvd., extending all the way to the southernmost and westernmost Town boundaries; areas located along Milnwood Dr. between Scott Dr. and Longwood Ave, extending to the Town limits.

o Institutional land use areas are primarily those areas occupied by Longwood University – The core Longwood Campus between Griffin Blvd. and Main St., Lancer Park, and the Longwood Sports Complex.

o The FLUM also designates proposed greenway and bicycle and pedestrian connections. These routes are meant to connect major institutions, recreation opportunities and shopping areas to high density residential areas. The identified corridors are Main St. between Spottswood Dr. and crossing the Appomattox River to River Rd.; Griffin Blvd.; Longwood Ave. from the Sports Complex, crossing Main St. and continuing along Oak St. and then W. Third St. to Wilck's Lake Park; crossing W. Third St. connecting Oak to Cormier; along E. 2nd St. connecting Main St. to the larger apartment complexes located off E. Third St.; and connecting E. 2nd St. to Longwood Ave. via Cedar Ave.

• The Land Use Chapter also establishes focused planning areas where planning and implementation of certain policies, investments, incentives, or regulations may be applied to preserve, improve, or otherwise influence the future of these areas. Like land use map designations, these areas are meant to be a guide rather than an application of regulations to specific parcels. The sub-areas are: 1) East Third Mixed Use Gateway, which extends along both sides of Third St. from Sunchase Blvd. to Virginia St. with the southern edge formed by Longwood Ave. and the northern edge extending from Haynes St. to the edge of Sunchase at Longwood; 2) West Third Institutional Gateway, which extends along both sides of Third St. from Hudson Dr. to Randolph with the northern boundary following the High Bridge Trail to Cormier Dr. then extending north along Cormier Dr. and east to Randolph St. and the southern boundary extending south of Third St. encompassing the Wilck's Lake Park property and hospital then along Oak St. west to Randolph St.; 3) Venable Triangle, which encompasses the area bounded by Venable St., High St., and Main St.; 4) Moton Museum Gateway, which encompasses the area east of S. Main St. from Reed St. to Gross St. following the eastern boundary formed by Andrews Dr., Parkview Dr., and Vernon St. and encompassing land west of S. Main St. from Sanford St. to Barrow St. following the western boundary extending along Hill St.; and, 5) River Gateway, which extends along both sides of N. Main St. from the northernmost Town Boundary south to E. Second St. with the eastern edge

extending along Bragg St. to South St. and the western edge extending from W. Osborn Rd. to Mill St.

- The Transportation chapter strategies support a safe, efficient, and attractive system of town-scaled streets that welcome pedestrians, bicycles, and automobile traffic. The chapter describes traffic data and provides a list and map of priority transportation improvement projects as required by Code of Virginia § 15.2-2223. Key issues identified include the need for improved pedestrian and bicycle networks, mitigating truck traffic on Main St., constructing a full interchange at East Third St. and the US 460 bypass, and developing streetscaping and wayfinding improvements along entrance corridors.
- The Implementation chapter describes how to implement the plan through annual review, budgeting and capital projects, and land use regulations. An implementation matrix classifies each strategy according to on-going, short term, and long-term timeframes.

Copies of the draft Zoning Map, Zoning and Subdivision Ordinance, and Comprehensive Plan are available for public review and examination between 8:00 a.m. and 5:00 p.m. in the Community Development Office located on the 1st floor of Farmville Town Hall, 116 N. Main Street; however, do to the current pandemic please call ahead to schedule an appointment to review in person. The draft can also be viewed online at [www.farmvilleva.com](http://www.farmvilleva.com). The meeting will be open to the public by livestream on the Town's Facebook and YouTube pages and public hearing comments will be received by those that sign up prior to the meeting. Once a person has formally made this request, they will be provided a conference call number and passcode. Please send your requests to Jackie Vaughan at [jvaughan@farmvilleva.com](mailto:jvaughan@farmvilleva.com) or by calling (434) 392-8465 by 5:00 p.m. on Wednesday, June 10, 2020.

Questions and comments related to this public hearing may be directed to the Town Manager's Office, 116 North Main Street, P.O. Drawer 368, Farmville, Virginia, 23901 or by calling (434) 392-5686, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

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Town Manager Mr. Scott Davis read two letters he received from Ms. Bonnie Sheeler and Mr. and Mrs. Ed Smith, residents of the Belmont Circle Subdivision opposing the proposed Zoning and Subdivision Ordinance. Mr. Cole mentioned he had received letters from the Major family, Ms. Norma Kernodle, and Ms. Kathy Smith, residents of the Belmont Circle Subdivision, opposing the proposed Zoning and Subdivision Ordinance.

Mayor Whitus read an email from Dr. John Miller, Chairman of the Farmville Planning Commission, describing the history of the fruitful process to complete the proposed draft Comprehensive Plan, Zoning and Subdivision Ordinance and the zoning map. Dr. Miller wrote, over two years ago, Council voted to approve the research and drafting of the Comprehensive Plan, Zoning and Subdivision Ordinance and Zoning Map. He then described the multiple events held to gather information and citizen's participation. He said the Commission carefully vetted the documents and with the Berkley Group, he feels that they have produced documents that reflects and balances the voices of the neighbors with best practices in municipal planning.

Council returned to the regular order of business.

**PUBLIC COMMENT PERIOD**

Mr. Gary Barton addressed Council to express concerns about Council holding public hearings while the meetings are closed to the public. He stated public should have the opportunity to attend the public hearing, get clarification and ask questions.

**APPROVAL OF THE CONSENT AGENDA**

On motion by Mr. Hunter, seconded by Mr. Vincent and with all Council members voting "aye", the consent agenda was approved, as presented. The consent agenda includes the draft minutes of the May 13, 2020, regular Town Council meeting.

**APPROVAL OF THE TREASURER'S REPORT**

On motion by Mr. Davis, seconded by Mr. Vincent and with all Council members voting "aye", the Treasurer's Report was approved, as submitted.

**APPROVAL OF PAYMENT OF THE BILLS**

On motion by Mr. Dwyer, seconded by Mr. Pairet and with a recorded vote with Council members Cole, Hunter, Vincent, Pairet, Dwyer, Reid, and Davis voting "aye", the Town Treasurer was granted authorization to pay the bills.

**ADOPTION OF RESOLUTION OF RESPECT FOR ELDER NOVEY WILEY, SR.**

On motion by Mr. Hunter, seconded by Mr. Reid and with all Council members voting "aye", a motion was approved to adopt the Resolution of Respect for Elder Novey Wiley, Sr., as presented.

**TOWN OF FARMVILLE  
A RESOLUTION OF RESPECT FOR  
ELDER NOVEY WILEY, SR.**

**WHEREAS**, the love and commitment of Elder Wiley to serve others was tireless; and

**WHEREAS**, his integrity, honor and values earned him the respect of the entire community and beyond; and

**WHEREAS**, Elder Wiley served faithfully for over 28 years as the pastor of Spirit of Life Church of God in Christ here in the Town of Farmville; and

**WHEREAS**, for over 30 years he was a source of inspiration to many as he gave words of encouragement and played gospel music every Sunday on WFLO; and

**WHEREAS**, he had a deep love of music and became a musically talented recording artist; and

**WHEREAS**, Elder Wiley's service to his family, the church and the community will leave a lifelong legacy.

***NOW, THEREFORE BE IT RESOLVED***, that the Council for the Town of Farmville does hereby express its deepest respect to a dedicated man of God, who through his love of service to others helped make the Farmville community a better place to live; and

***BE IT FURTHER RESOLVED***, that a copy of this Resolution of Respect is made a part of the permanent records of the Town of Farmville and a copy be presented to his family.

Adopted this 10<sup>th</sup> day of June 2020, by the Farmville Town Council, Farmville, Virginia.

APPROVED:

ATTEST:

\_\_\_\_\_  
David E. Whitus, Mayor

\_\_\_\_\_  
Jacqueline B. Vaughan, Deputy Clerk

**BACKGROUND:** The Town Manager read the Resolution. Mr. Hunter stated the Resolution will be presented to the family at the July Council meeting.

**ADOPTION OF RESOLUTION OF APPRECIATION FOR COUNCIL MEMBER J. J.  
“JAMIE” DAVIS**

On motion by Mr. Reid, seconded by Mr. Hunter and with all Council members voting “aye”, a motion was approved to adopt the Resolution of Appreciation for Council member J. J. “Jamie” Davis, as presented.

**TOWN OF FARMVILLE  
RESOLUTION OF APPRECIATION FOR  
TOWN COUNCIL MEMBER J.J. “JAMIE” DAVIS**

**WHEREAS**, Jamie Davis has faithfully served as a member of the Farmville Town Council for eight years; and

**WHEREAS**, Mr. Davis has served the citizens of Farmville unselfishly and with enthusiasm, integrity, and professionalism; and

**WHEREAS**, he has been a dedicated voice for the citizens of Ward E, representing them with pride; and

**WHEREAS**, Mr. Davis has served as Chairman of the Town Council Finance and Ordinance Committee, meticulously working with Committee members and staff to reduce the Town’s debt; and

**WHEREAS**, he has worked diligently with Town Council and staff to implement the new Town Financial Policies and was instrumental in the completion of major improvement projects.

**NOW THEREFORE BE IT RESOLVED**, that the Farmville Town Council expresses its deepest appreciation to Mr. Jamie Davis for his faithful service to Farmville’s Town Council and the employees, as well as the citizens of the Town of Farmville.

**AND BE IT FURTHER RESOLVED**, that a copy of this resolution be placed in the Minute Book of the Farmville Town Council.

Adopted this 10<sup>th</sup> day of June 2020, by the Town Council of the Town of Farmville.

\_\_\_\_\_  
David E. Whitus, Mayor

\_\_\_\_\_  
A.D. "Chuckie" Reid, Vice Mayor

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Daniel E. Dwyer, Council Member

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Donald L. Hunter, Council Member

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Thomas M. Pairet, Council Member

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Greg C. Cole, Council Member

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Brian R. Vincent, Council Member

**AUTHORIZE COUNCIL MEMBER J. J. “JAMIE” DAVIS TO KEEP HIS ASSIGNED APPLE IPAD**

On motion by Mr. Hunter, seconded by Mr. Pairet and with a recorded vote with Council members Hunter, Vincent, Pairet, Dwyer, Reid, and Cole voting “aye”, and Council member Davis abstaining, a motion was approved to authorize Council member J. J. “Jamie” Davis to keep his assigned Apple iPad.

**DECLARATION OF PERSONAL INTEREST**

Pursuant to paragraph B.1 of Virginia State Code Section 2.2-3112 and Subsection H of Virginia State Code Section 2.2-3115, I, J. J. “Jamie” Davis, have a personal interest regarding the donation of an Apple iPad.

The personal interest regarding the donation of an Apple iPad is that I am the recipient of the iPad.

**BACKGROUND:** Council member Jamie Davis’ term will expire June 30, 2020. In the past, when a Council member leaves Council, they can keep their assigned Apple iPad. Mr. Davis thanked Council for the resolution and the iPad.

**AUTHORIZATION TO REFUND PARTIAL PAYMENT ON THE 2020 BUSINESS LICENSE TO THE THREE OAKS PET RESORT, LLC.**

On motion by Mr. Davis, seconded by Mr. Reid and with a recorded vote with Council members Vincent, Pairet, Dwyer, Reid, Davis, Cole, and Hunter voting “aye”, a motion was approved to authorize the Town Treasurer to refund a partial payment in the amount of \$378.00 on the 2020 Business License for Three Oaks Pet Resort, LLC, provided their 2020 Business Personal Property Tax is paid.

**BACKGROUND:** Jessica Bristol, owner of the Three Oaks Pet Resort, LLC, located at 2740 Layne Street closed on May 15, 2020. The new owner, Indy Hollow, LLC has purchased a Business License.

**ADOPTION OF ORDINANCE NO. 195 – ESTABLISH A REBATE FOR RESIDENTIAL AND COMMERCIAL CONNECTION TO THE TOWN WATER/SEWER SYSTEM**

On motion by Mr. Dwyer, seconded by Mr. Reid and with a recorded vote with Council members Pairet, Dwyer, Reid, Davis, Cole, Hunter, and Vincent voting “aye”, a motion was approved to adopt Ordinance No. 195 – Establish a rebate for residential and commercial connection to the Town water/sewer system, effective April 1, 2020 through October 31, 2021.

**ORDINANCE NO. 195**

ESTABLISHES A REBATE FOR RESIDENTIAL CONNECTIONS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE TO THE TOWN WATER/SEWER SYSTEM IN THE AMOUNT OF \$1,000 PER TAP FOR THOSE WATER AND/OR SEWER TAPS PURCHASED BETWEEN APRIL 1, 2020, AND SEPTEMBER 30, 2021, UPON SUBMISSION OF APPROPRIATE DOCUMENTATION TO THE TOWN THAT THE HOOK UP HAS BEEN COMPLETED BY MARCH 30, 2022.

**ORDINANCE NO. 195** ALSO PROVIDES FOR A DISCOUNTED RATE FOR WATER AND/OR SEWER CONNECTIONS FOR BUSINESS AND COMMERCIAL PROJECTS WITHIN THE CORPORATE LIMITS OF THE TOWN OF FARMVILLE. CURRENTLY, COMMERCIAL WATER OR SEWER CONNECTION COST \$4,500, PLUS LABOR, MATERIALS AND EQUIPMENT TO MAKE TAP. **ORDINANCE NO. 195** LOWERS THE COST OF WATER AND/OR SEWER CONNECTION FOR BUSINESS AND COMMERCIAL DEVELOPMENT TO THE EQUIVALENT OF \$1,000 PER CONNECTION, PLUS LABOR, MATERIALS AND EQUIPMENT. **ORDINANCE NO. 195** IS AUTHORIZED BY THE GRANT OF AUTHORITY CONTAINED IN VA CODE § 15.2-2119.

WHEREAS, the Farmville Town Council seeks to protect the health, safety, and welfare of the citizens of the Town of Farmville; and

WHEREAS, access to water and proper management of waste are essential to the protection of health, safety, and welfare; and

WHEREAS, the Town of Farmville wants to assist those citizens who would like to connect to the Town’s water and sewer system.

NOW THEREFORE BE IT ORDAINED by the Farmville Town Council this 10th day of June, 2020, that any citizen who purchases a water and/or sewer tap for residential use in the Town of Farmville between April 1, 2020, and September 30, 2021, shall receive a rebate in the amount of \$1,000 per tap upon written proof of a building permit to construct a residence and issuance of a Certificate of Occupancy for new construction, and/or upon written proof that an existing residence is hooked up to the Town water/sewer system no later than March 30, 2022.

BE IT FINALLY ORDAINED that for any business or commercial development or project in the Town of Farmville, if the water and/or sewer tap is purchased between April 1, 2020, and September 30, 2020 and all construction is complete by March 30, 2022, the cost of each water and/or sewer connection shall be the equivalent of \$1,000 per tap, plus labor, materials and equipment to make tap.

This Ordinance shall be retroactive to April 1, 2020.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on its first reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable J. J. "Jamie" Davis \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairet \_\_\_\_\_.

The Honorable Brian Vincent \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Greg Cole \_\_\_\_\_.

**BACKGROUND:** At the April 2020 work session, Council approved advertising for a public hearing to establish a water/sewer tap fee incentive to boost the economy, in response to the covid-19 pandemic. The incentive will reduce the water and sewer connection fees to \$1,000 each for eighteen months, effective April 1, 2020, through October 31, 2021. The individual or business would pay full price for the water/sewer tap and once the project is completed, the Town will issue a rebate.

**SCHEDULE MEETING FOR THE ADOPTION OF THE PROPOSED 2020-2021 TOWN BUDGET**

Council agreed to continue the regular June Council meeting and will reconvene on Friday, June 19, 2020, at 10:00 AM.

**BACKGROUND:** At the June 3, 2020, work session, the Finance and Ordinance Committee recommended Council adopt the proposed 2020-2021 Town Budget. A public hearing was held this evening at the regular Council meeting, and pursuant to Section 15.2-2503 of the Code of Virginia – “the hearing shall be held at least seven days prior to the approval of the budget”.

**ADOPTION OF THE FISCAL YEAR 2020-2021 CLASSIFICATION AND COMPENSATION PLAN**

On motion by Mr. Vincent, seconded by Mr. Dwyer and with a recorded vote with Council members Dwyer, Reid, Davis, Cole, Hunter, Vincent and Pairet voting “aye”, a motion was approved to adopt the Fiscal Year 2020-2021 Classification and Compensation Plan, as presented.

**ADOPTION OF THE 2020 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

On motion by Mr. Cole, seconded by Mr. Hunter and with a recorded vote with Council members Reid, Davis, Cole, Hunter, Vincent, Pairet, and Dwyer voting “aye”, a motion was approved to adopt the 2020 Five-Year Capital Improvement Program, as presented.

**PRESENTATION OF THE PROPOSED COMPREHENSIVE PLAN AND ZONING AND SUBDIVISION ORDINANCE BY THE BERKLEY GROUP**

Ms. Kelly Davis and Ms. Rebecca Cobb from the Berkley Group gave a presentation on the proposed Comprehensive Plan and Zoning and Subdivision Ordinance. Ms. Davis stated the process started in 2018, and information included in the proposed documents was gathered from two community workshops, two community open houses, a community-wide survey and a review and comment period. The presentation highlighted the following information:

- The Comprehensive Plan sets a community vision for the future of Farmville. The Plan acts as a long-range guide to the physical, social, and economic development of the community. The Comprehensive Plan is used by residents, developers, Town staff and public officials to serve as a guide for development decisions. The Plan is adopted by the Council, following public hearing and recommendation of the Planning Commission. Virginia State Code requires the Comprehensive Plan to be reviewed every five years but is recommended that it be reviewed annually.

- Goals of the Comprehensive Plan: preserve Farmville’s natural resources, while protecting people and property from natural hazards; promote the history of the Town as an asset for tourism and economic development; provide for the needs of a diverse community with quality, affordable housing for all; actively build a diversified economy that serves the many needs of Farmville citizens and is an economic engine for the region; and provide high-quality and cost-effective administration, public works, water, sewer, law enforcement, parks, and events that enhance the Town’s character and livability.
- The Zoning and Subdivision Ordinance regulates the location, size, and intensity of different types of development within a community. The Ordinance sets the legal process for dividing land and establish minimum standards for development. The Zoning and Subdivision Ordinance is used by residents, developers, and Town staff, and the Ordinance is enforced by the Zoning Administrator, Planning Commission and Town Council, as described in the local ordinance. The Ordinance is adopted by the Town Council following a public hearing and input from the Planning Commission and updated as needed and should be reviewed annually.

**ADOPTION OF RESOLUTION NO. 2020-06-01 – COMPREHENSIVE PLAN**

On motion by Mr. Vincent, seconded by Mr. Davis and with a recorded vote with Council members Davis, Hunter, Vincent, Pairet, and Reid voting “aye”, and Council members Cole and Dwyer voting “nay”, a motion was approved to adopt Resolution No. 2020-06-01 – Comprehensive Plan, as presented.

**RESOLUTION NO. 2020-06-01**

**WHEREAS**, the Town of Farmville seeks to establish a new Comprehensive Plan; and

**WHEREAS**, the Comprehensive Plan is the Town’s key policy document for land use, development, housing, infrastructure, transportation, and related economic and social issues; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Town Council of the Town of Farmville, this Comprehensive Plan Amendment repeals and replaces the adopted Comprehensive Plan in its entirety; and

**BE IT FURTHER ORDAINED** that this ordinance shall be effective on July 1, 2020.

Approved: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Clerk of Council

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I certify that the above ordinance was:

Adopted on its first reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_. Nays: \_\_\_\_\_. Absent: \_\_\_\_\_. Abstain: \_\_\_\_\_.

The Honorable A.D. "Chuckie" Reid: \_\_\_\_\_.

The Honorable J. J. "Jamie" Davis \_\_\_\_\_.

The Honorable Daniel E. Dwyer \_\_\_\_\_.

The Honorable Tommy Pairt \_\_\_\_\_.

The Honorable Brian Vincent \_\_\_\_\_.

The Honorable Donald L. Hunter \_\_\_\_\_.

The Honorable Greg Cole \_\_\_\_\_.

**BACKGROUND:** Two years ago, the Town of Farmville contracted the Berkley Group to update the Town's Comprehensive Plan. During the two year period, the Berkley Group conversed with Town staff, held multiple community meetings, completed a community survey electronically and by paper, and hosted a community open house events in December 2019 and February 2020 for review of the draft plan.

The Farmville Planning Commission at their May 2020 meeting held a public hearing and recommended approval to the Council to approve the proposed Comprehensive Plan, as presented.

Council held a public hearing on the matter this evening.

**ADOPTION OF ORDINANCE NO. 196 – ZONING AND SUBDIVISION ORDINANCE**

On motion by Mr. Hunter, seconded by Mr. Vincent and with a recorded vote with Council members Hunter, Vincent, Reid, and Davis voting “aye”, and Council members Cole, Pairet, and Dwyer voting “nay”, a motion was approved to adopt Ordinance No. 196 – Zoning and Subdivision Ordinance, as presented.

Insert Ordinance

**BACKGROUND:** Two years ago, the Town of Farmville contracted the Berkley Group to update the Town’s Zoning and Subdivision Ordinance. During the two year period, the Berkley Group conversed with town staff, held multiple community meetings, completed a community survey electronically and by paper, and hosted a community open house events in December 2019 and February 2020 for review of the draft plan.

The Farmville Planning Commission at their May 2020 meeting held a public hearing and recommended approval to the Council to approve the proposed updated Zoning and Subdivision Ordinance, as presented.

Council held a public hearing on the matter this evening.

**ADOPTION OF ORDINANCE NO. 197 - ZONING MAP**

On motion by Mr. Vincent, seconded by Mr. Davis and with a recorded vote with Council members Hunter, Vincent, Reid, and Davis voting “aye”, and Council members Cole, Pairet, and Dwyer voting “nay”, a motion was approved to adopt Ordinance No. 197 – Zoning Map, as presented.

**BACKGROUND:** Two years ago, the Town of Farmville contracted the Berkley Group to update the Town’s Zoning Map. During the two year period, the Berkley Group conversed with Town staff, held multiple community meetings, completed a community survey electronically and by paper, and hosted a community open house events in December 2019 and February 2020 for review of the draft plan.

The Farmville Planning Commission at their May 2020 meeting held a public hearing and recommended approval to the Council to approve the proposed updated Zoning Map, as presented.

Council held a public hearing on the matter this evening.

**AUTHORIZE THE TOWN MANAGER TO SIGN A GRANT CONTRACT FOR AIRPORT PROJECTS**

On motion by Mr. Dwyer, seconded by Mr. Hunter and with a recorded vote with Council members Vincent, Pairet, Dwyer, Reid, Davis, Cole, and Hunter voting “aye”, a motion was approved to authorize the Town Manager to sign a grant contract for an amount up to \$2,450,550, that is 100% FAA funded, for relocating the airport access road, parking lot, beacon and electrical vault projects. Authorization was also granted to sign a grant contract for an amount up to \$285,500 for a runway safety area grading (design phase).

**BACKGROUND:** The Town Manager reported that the first contract in the amount up to \$2,450,550 is 100% FAA funded to relocate the access road, parking lot, beacon and electrical vault projects at the airport; and the second contract in the amount up to \$285,500 is for the design phase of the runway safety area grading. He said the runway safety area grading of \$28,550 is 90% funded by the Airport Improvement Program and 10% funded by the CARES Act and other federal funding.

**CONTINUED – REQUEST TO REFUND LONGWOOD UNIVERSITY FOR BUS SERVICES**

The request on behalf of Longwood University to be refunded \$49,315 for seven weeks of unused bus services was referred to the Finance and Ordinance Committee for recommendation to Council. Longwood University is requesting a refund for services not used because of the closure of campus in March due to the COVID-19 pandemic. The Farmville Area Bus provides daily transportation services for Longwood University students. The University is seeking a partial refund of payment made for bus services from July 2019 to June 2020, and they are currently considering a new agreement for the upcoming school year. Mayor Whitus referred the request to the Finance and Ordinance Committee for review and a recommendation to Council.

**AUTHORIZATION FOR THE TOWN MANAGER TO SIGN THE HUMAN RESOURCE CONSULTANT AGREEMENT**

On motion by Mr. Cole, seconded by Mr. Davis and with a recorded vote with Council members Pairet, Dwyer, Reid, Davis, Cole, Hunter, and Vincent voting “aye”, a motion was approved to authorize the Town Manager to sign the human resource consultant agreement with the Berkley Group.

**BACKGROUND:** The Town Manager stated in the proposed budget that will be adopted on June 19, 2020, Council decided instead of filling the human resource position, the Town Manager

could hire a human resource consultant. Mr. Davis presented members of Council with a copy of an agreement from the Berkley Group for the Human Resource Virtual Town Hall Program Support. As of July 1, 2020, the Town will need a human resource plan in place for benefits, workman compensation, and other areas where human resources are beneficial. He said the Berkley Group offers a Virtual Town Hall Program that includes twelve hours per week to perform basic human resource management services to the Town. The term of the agreement begins July 1, 2020 and runs through June 30, 2021. The base fee to provide the services is \$30,000 annually and an additional \$3,000 for the initial setup. The initial setup will allow the Berkley Group staff to perform in-person departmental and process reviews/understanding. The Town Manager stated there maybe additional cost to the Town if the Berkley Group comes on site for items not listed in the agreement, and this service agreement does not include updating the Employee Handbook.

**AUTHORIZATION TO FILL A VACANT FULL-TIME COMMUNICATION OPERATOR  
TRAINEE POSITION**

On motion by Mr. Pairet, seconded by Mr. Reid and with all Council members voting “aye”, a motion was approved to authorize the Town Manager to fill a vacant full-time Communication Operator Trainee position at a starting salary of \$28,540.

**BACKGROUND:** Chief Dispatcher, Jackie Gilbert is requesting to advertise for one full-time vacancy to fill a Communications Operator-Trainee position. The salary range for the Communications Operator-Trainee is currently \$24,398 - \$39,037. The Town Manager stated the Town currently hire Communications Operator-Trainees at \$28,540 and he would like to request to hire this position at the same rate.

**AUTHORIZATION FOR THE TOWN TREASURER TO WRITE-OFF REMAINING  
BALANCE OF \$4,561.31 FOR PIEDMONT REGIONAL JAIL IN ACCOUNTS  
RECEIVABLE**

On motion by Mr. Davis, seconded by Mr. Dwyer and with a recorded vote with Council members Dwyer, Reid, Davis, Cole, Hunter, Vincent, and Pairet voting “aye”, a motion was approved to authorize the Town Treasurer to write-off the remaining balance of \$4,561.31 for Piedmont Regional Jail in Accounts Receivable.

**BACKGROUND:** In September 2018, the Town discovered a faulty pump sensor at the Doswell fuel site. The gallons of gas were not registering correctly. The sensor was replaced in October 2018. As a result of the sensor issue, there was 11,992 gallons of gas unaccounted for in

the fuel reports. The reports registered there were 39 transactions for the Piedmont Regional Jail and 125 for the Town. The Town Treasurer billed Piedmont Regional Jail for a total of \$6,174.73. In February 2020, the Finance and Ordinance Committee recommended figuring an average of six months and subtracted that figure from what was originally billed to Piedmont Regional Jail. Piedmont Regional Jail paid the revised bill of \$1,613.42 on March 13, 2020.

### **TOWN MANAGER AND STAFF REPORT**

The Town Manager reported on the following matters:

- The repaving for West Third Street from the town limit to Industrial Drive, Gilliam Drive, and Graham Street should be completed today and by the end of the week, the parking lot where the old dry cleaners use to be on South Street should be paved.
- The final inspection for the Main and Milnwood project is due next week, and they have opened the new traffic lights today, and the project will be complete ahead of schedule.
- Puckett Funeral Home will be purchasing sixteen graves at Westview Cemetery. Amelia landfill is expanding to land adjoining that contains graves. Puckett Funeral Home have been contracted to relocate the deceased to the Westview Cemetery.
- The Smart Scale program is moving to the next phase.

### **COMMITTEE REPORTS**

Finance and Ordinance Committee, Mr. Davis, Chairman: Mr. Davis thanked the Finance and Ordinance Committee, Council, and staff for their diligence in preparing the 2020-2021 Town Budget.

Personnel Committee, Mr. Reid, Chairman: No report

Town Property/Buildings Committee, Mr. Dwyer, Chairman: No report

Infrastructure Committee, Mr. Pairet, Chairman: Mr. Pairet commended the Farmville Police Department for their efforts and hard work during these trying times and during active events in town.

Parks/Recreations Committee, Mr. Vincent, Chairman: Mr. Vincent reported that he sat in on a Zoom meeting with downtown merchants to discuss a potential back in business event that may be planned for later in the summer.

Public Safety Committee, Mr. Hunter, Chairman: No report

Prince Edward Volunteer Rescue Squad Board, Mr. Cole, Representative: No report

**COMMENTS BY THE MAYOR AND MEMBERS OF TOWN COUNCIL**

Mr. Dwyer wished Mr. Davis the best in the future and stated it was an honor to have served on Council with him.

Mr. Reid inquired on the process of getting a crosswalk installed at the intersection of Griffin Boulevard and Barrow Street, noting people are not safe crossing the road from the Moton Museum to the parking lot across the street. The Town Manager said he will look at the cost to install a crosswalk at that location. Mr. Reid wished Councilmember Davis the best as he leaves Council.

Mr. Vincent commended Chief Ellington and the Farmville Police Department for their dedication and the nature of how they conduct themselves. He then said it was a pleasure for him to get to know Mr. Jamie Davis and to have served on with him on Council.

Mr. Hunter commented that it was a pleasure serving with Mr. Davis, and he still expects to see him around. He then asked the Town Manager about possible digital signage reminding people what phase we are in and to wear their masks.

Mr. Jamie Davis congratulated newly elected Councilmember Sallie Amos, as Ward E representative, and he thanked his wife and children for their unconditional love and support during his eight years as a Councilmember. He thanked the residents of Ward E and said it has been a pleasure to serve and represent them and their interests. Mr. Davis thanked the Mayor for imparting in him the desire to become involved in his Town and thanked the entire Council for their commitment to serve the community.

There being no other business, on motion by Mr. Hunter, seconded by Mr. Reid and with all Council members voting “aye”, the meeting was continued until Friday, June 19, 2020, at 10:00 a.m.

APPROVED:

ATTEST:

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David E. Whitus, Mayor

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Jacqueline B. Vaughan, Deputy Clerk