

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON MARCH 13, 2019

Vice Mayor Reid called to order the regular meeting of the Farmville Town Council held on Wednesday, March 13, 2019, at 7:00 p.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

The Town Clerk called the roll, noting Mayor David Whitus absence.

Those present were Vice Mayor A.D. Reid, presiding, and Council members D.E. Dwyer, D.L. Hunter, B.R. Vincent, T.M. Pairet, J.J. Davis, and G.C. Cole.

Staff present were Town Manager, Gerald Spates; Town Attorney, Gary Elder; Town Treasurer, Carol Anne Seal; Chief of Police, Andy Ellington; Public Works Director, Robin Atkins; Administrative Assistant, Jackie Vaughan, and Town Clerk, Lisa Hricko.

Council member Davis gave the invocation, and the Pledge of Allegiance was led by Council member Hunter.

PUBLIC COMMENT PERIOD

Vice Mayor Reid announced the public comment period and reminded guests to limit their remarks to three (3) minutes.

Ms. Jen Cox, Director of Local and Community Relations, at Longwood University addressed the Council on the following events—

March is Youth Art Month, and several activities will be taking place at Longwood Center of Visual Arts. Longwood is participating in the Statewide Tornado Drill on Tuesday, March 19, 2019, beginning at 9:45 a.m. and will also be conducting a test of the e2Campus Alert System. Sirens will be activated in conjunction with the test. Relay for Life is scheduled on Friday, March 22, 2019. The 12-hour event starts in the Health and Fitness Center at 4:30 p.m. and concludes at 4:30 a.m. on Saturday, March 23, 2019. Ms. Cox reported that Longwood's Big Event will take place on Saturday, March 30, 2019. She described The Big Event as a day where students undertake community service projects. April is recognized as The NEA Big Read, which encourages a community to read a book and come together for events, activities, book club discussions, etc. The kick-off for the festivities will take place on Saturday, April 5, 2019, from 11:00 a.m. to 1:00 p.m. at the Town of Farmville Farmers Market. There will be speakers, a band, food trucks, folk art, and crafts as the kickoff to the book "Burning Bright," by Ron Rash, which is a collection of short stories about Appalachia, Virginia. The month-long of activities concludes

at the Heart of Virginia Festival. The event is sponsored by a grant from the National Endowment for the Arts. Ms. Cox stated additional information will be forthcoming. April is also recognized as Child Abuse Prevention Month, and Longwood is hosting Stewards of Children Training on Tuesday, April 9, 2019, at the Farmville Train Station beginning at 5:30 p.m. Lastly, Ms. Cox informed the Council of Love Your Longwood Day, Longwood's Fourth Annual Day of Giving the event, will be held on Wednesday, March 27, 2019. The goal is to have 2,500 donors in 24 hours.

Mrs. Vicky Page, of the Friends of Barbara Rose Johns Farmville/Prince Edward Community Library, shared with the Council that April is recognized as National Poetry Month. She spoke of the partnership between Longwood University, Central Virginia Library, and Friends of the Barbara Rose Johns Farmville/Prince Edward Community Library in a grant that was awarded by the National Endowment for the Arts. She discussed the poetry contest and said as part of the grant partnership, the Friends of the Library will be providing the prize money for the competition. Mrs. Page informed the Council that the Barbara Rose Johns Farmville/Prince Edward Community Library, the Friends of the Library, and the Greenwood Library, are all collaborating to promote Thursday, April 25, 2019, as National Poetry Month—Poem in Your Pocket Day. She spoke of the group's efforts in promoting Poem in Your Pocket Day. She stated that the Farmville Downtown businesses will again be asked to participate by distributing poems at their respective business. The Farmville Library and Greenwood Library will also distribute poems, along with volunteers stationed on Main Street and the Longwood campus. Also, she informed the Council of the library's Spring Book Sale beginning on April 18, 2019, thru April 20, 2019.

In closing, Mrs. Page was excited to share a request the library received from students at the University of Wyoming. Dr. Teresa Clark rendered a lecture on social work at the Friends of the Library Board meeting, and the board received a request on the Friends of the Library Facebook page asking that Dr. Clark's presentation be live-streamed due to student interest. The presentation was live-streamed, and the students were able to participate in the presentation.

Mrs. Chelsey White, Program Manager, for the Farmville Downtown Partnership, addressed the Council. Mrs. White stated that the organization is working diligently to create a vibrant historic commercial district in downtown Farmville. She then updated the Council on the upcoming Fourth Annual SOUP Dinner event that will take place on Friday, March 29, 2010, 6:00

p.m., at the Longwood Center for Visual Arts. Everyone in attendance will be able to enjoy a soup dinner and also vote on proposals which have been submitted by local community members. The winning plan will receive grant money to make their downtown community project a reality.

Ms. Jen Cox, President of Farmville Downtown Partnership, provided the Council with an overview of the organization's activities. Included in her review were: 2018 Board volunteerism of 629 hours; the Third Annual Soup event awarded \$2,500 in grant funds, and the organization raised \$22,400 in private donations.

Ranger Daniel Jordan, Park Manager of the High Bridge State Park, updated the Council on the status of repairing the damage the park received from Tropical Storm Michael.

REQUEST APPROVAL OF THE CONSENT AGENDA

On motion by Mr. Davis, seconded by Mr. Vincent, and with all Council members voting "aye," the motion was granted to approve the consent agenda, as presented.

BACKGROUND: The consent agenda included the draft minutes of the regular Council Work Session meeting February 6, 2019, and the regular Council meeting on February 13, 2019.

REQUEST APPROVAL OF THE TREASURER'S REPORT

On motion by Mr. Hunter, seconded by Mr. Pairet and with a recorded vote with Council members Dwyer, Hunter, Vincent, Pairet, Reid, Davis, and Cole voting "aye," the motion was granted to approve the Treasurer's Report, as presented.

BACKGROUND: Mrs. Seal provided the Council with a brief update on transactions made during February. Mrs. Seal reported that the Treasurer's Report has a new account, E-Citation which has been added to the Restricted Fund. In December 2018, an ordinance was approved to collect \$5.00 for every criminal/traffic case within the town limits once the defendant is convicted. She also stated that on February 27, 2019, the Town received its annual payment of \$95,000 from Ms. Robyn Simpson for Mottley Lake. Also, on February 28, 2019, revenue for the Runway Lighting and Pavement grant was also received. Mrs. Seal informed Council that 97.84% of the Town's Real Estate and Personal Property Tax had been collected, and 83.74% of the town's 2019 Business License had been collected. She advised she will have the annual Retail Sales Report available at the April Council meeting.

REQUEST AUTHORIZATION TO PAY THE BILLS

On motion by Mr. Cole, seconded by Mr. Davis, and with a recorded vote with Council members Dwyer, Hunter, Vincent, Pairet, Reid, Davis, and Cole voting “aye,” the motion was approved to authorize the Town Treasurer to pay the bills, as presented.

BILLS PRINTED IN MINUTE BOOK

UPDATE - INTERSECTION OF OAK, HIGH AND GRIFFIN

Mr. Pairet, Chairman of the Infrastructure Committee, provided an update on the intersection of Oak, High, and Griffin. He stated that Mr. Spates has been working with VDOT on the issue of the roundabout at Oak, High and Griffin and the availability of funds to study the physical impact and projected cost associated with the construction. Mr. Rick Youngblood, VDOT District Planner, contacted Mr. Spates on Tuesday informing him that the Town had received approval from VDOT to proceed with the study. The approval is for 30% of the design plan and will be covered 100% by VDOT. Funding for the study was submitted under the VDOT’s STARS program. Mr. Spates explained, under the STARS program, VDOT will perform traffic counts, look at pedestrian safety, etc. and prepare a footprint of the roundabout, a cost estimate, and possible funding options.

REQUEST FOR STREET LIGHT ON GILLIAM DRIVE

On motion by Mr. Cole, seconded by Mr. Davis and with a recorded vote with Council members Dwyer, Hunter, Vincent, Pairet, Reid, Davis and Cole voting “aye,” the motion was approved authorizing the Town Manager to proceed with the installation of a street light at the corner of Gilliam Drive and Sixth Avenue.

BACKGROUND: Mr. Spates stated that Council had received two (2) requests for street lights, one on Jesse’s Way and the other at the corner of Gilliam and Sixth Avenue. Council approved the request to install a street light on Jesse’s Way at their February meeting. Mr. Spates reported he received a revised cost estimate on the installation of the street light at Gilliam and Sixth Avenue. Originally, Dominion Virginia Power had provided an estimate of \$3,700 to install a new transformer and street light, but after researching the area, Dominion discovered they will be able to install the light without installing a new transformer.

BOUNDARY ADJUSTMENT UPDATE

Mr. Spates stated there is no new information at this point, and the staff is working on the maps.

UPDATE ON PROBATION AND PAROLE EXPANSION

Mr. Spates reported he had received a new cost estimate of \$2 million from Thompson and Litton for the proposed Probation and Parole building expansion project. He stated the next step is to work with the Virginia Department of General Service and review the current rent of the Probation and Parole building, along with the additional funds needed for the expansion. Mr. Spates stated that the Probation and Parole Office is requesting a ten-year amortization.

REQUEST ON BEHALF OF MR. MIKE PAPANDREA TO REZONE PROPERTY LOCATED AT 1017 N. MAIN STREET

On motion by Mr. Cole, seconded by Mr. Hunter and with a recorded vote with Council members Hunter, Vincent, Pairet, Reid, Cole, and Dwyer, voting “aye,” and Council member Davis “abstaining,” stating conflict of interest the motion was approved to accept the recommendation of the Farmville Planning Commission and grant the request on behalf of Mike Papandrea to rezone the property located at 1017 N. Main Street, identified as partial parcel 110AR(0A)00-005, 3.99 acres, from Business District B-3 to Residential District R-2.

Council member Davis stated he was abstaining due to possible conflict, and would not be participating in the request on behalf of Mr. Mike Papandrea under the **Code of Virginia, Section 2.2-3115(F) Disclosure by local government officers and employees –**

F. Any officer or employee of local government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subsection A of § 2.2-3112 or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental or advisory agency.

Mr. Davis is the owner of Custom Floors located at 120 East Second Street, Farmville, VA may possibly be a contractor for Mr. Papandrea on a future project.

BACKGROUND: Mr. Mike Papandrea is requesting to rezone property located at 1017 N. Main Street, which is identified as partial parcel 110AR(0A)00-005, 3.99 acres, from Business District B-3 to Residential District R-2. Mr. Papandrea plans to develop duplex type housing on the parcel. Mr. Papandrea understands that he would need to subdivide the parcel into multiple parcels to develop duplex style housing. The adjoining properties on two sides and across Main

Street are zoned Business District B-3, and the six properties that adjoin in the rear of the parcel are zoned Residential District R-2. The Planning Commission held their public hearing on January 23, 2019 and recommended Council approve the rezoning request. Council held a public hearing tonight.

**REQUEST ON BEHALF OF LOCKET CREEK REAL ESTATE GROUP LLC TO REZONE
FOUR (4) PROPERTIES**

On motion by Mr. Hunter, seconded by Mr. Vincent and with a recorded vote with Council members Vincent, Pairet, Reid, Cole, Dwyer and Hunter voting “aye,” and Council member Davis “abstaining,” due to possible conflict of interest, the motion was approved to accept the recommendation of the Farmville Planning Commission and grant the request on behalf of Locket Creek Real Estate Group, LLC to rezone four (4) properties from Business District B-3 to Residential District R-2: 1306 Longwood Avenue, 1308 Longwood Avenue, 1310 Longwood Avenue and 1312 Longwood Avenue.

Council member Davis stated he was abstaining due to possible conflict, and would not be participating in the request on behalf of Locket Creek Real Estate Group LLC under the **Code of Virginia, Section 2.2-3115(F) Disclosure by local government officers and employees –**
F. Any officer or employee of local government who has a personal interest in any transaction before the governmental or advisory agency of which he is an officer or employee and who is disqualified from participating in that transaction pursuant to subsection A of § 2.2-3112 or otherwise elects to disqualify himself, shall forthwith make disclosure of the existence of his interest, including the full name and address of the business and the address or parcel number for the real estate if the interest involves a business or real estate, and his disclosure shall be reflected in the public records of the agency for five years in the office of the administrative head of the officer's or employee's governmental or advisory agency.

Mr. Davis is the owner of Custom Floors located at 120 East Second Street, Farmville, VA may possibly be a contractor for Locket Creek Real Estate Group LLC on a future project.

BACKGROUND: Locket Creek Real Estate Group, LLC is requesting to rezone four (4) properties from Business District B-3 to Residential District R-2. The properties are located at:

1306 Longwood Avenue - parcel 0023A09(19)00-004, (currently undeveloped)

1308 Longwood Avenue - parcel 0023A09(19)00-003

1310 Longwood Avenue – parcel 0023A09(19)00-002

1312 Longwood Avenue – parcel 0023A09(19)00-001

Mr. Furlong would like to construct a duplex on the vacant parcel. Currently, the parcels with the three duplexes are non-conforming uses, and Mr. Furlong would not be able to build a duplex on the vacant parcel due to B-3 zoning prohibits duplex style housing. It appears that the four parcels were previously part of a larger parcel that now adjoins them fronting East Third Street. It cannot be determined if these properties were zoned correctly when developed or whether the zoning map was never updated. Rezoning the parcels would rectify any issues with zoning. The Planning Commission held their public hearing on January 23, 2019 and recommended Town Council approve the rezoning request. Council held a public hearing tonight.

REQUEST TO AMEND THE 2018-2019 TOWN BUDGET

On motion by Mr. Davis, seconded by Mr. Hunter and with a recorded vote with Council members Pairet, Reid, Davis, Cole, Dwyer, Hunter and Vincent voting “aye,” the motion was approved to adopt the resolution amending the 2018-2019 Town Budget to reflect the revenue and expenditure of the \$175,000, was granted.

RESOLUTION #2019.03.01

BUDGET AMENDMENT

WHEREAS, the Town of Farmville and Longwood University have entered into an Agreement for the Town to provide dispatch services to the Longwood University Police Department beginning January 25, 2019, through June 30, 2019; and

WHEREAS, Longwood University has agreed to pay the Town \$175,000.00 in exchange for dispatch services to the Longwood University Police Department for the fiscal year 2018-2019.

NOW THEREFORE BE IT RESOLVED by the Farmville Town Council, at its regular monthly meeting, on March 13, 2019, that a total of \$175,000.00 be added to the Farmville FY 2018-2019 so that the amended total of the Town of Farmville’s FY 2018-2019 budget shall be \$29,227,894.80; and

BE IT FURTHER RESOLVED THAT \$175,000.00 shall be appropriated to the E911 Department by the Town of Farmville.

BACKGROUND: The Town of Farmville and Longwood University have entered into an agreement for the Town to provide dispatch services to the Longwood University Police Department. The agreement states that the university would pay the Town, the prorated amount of

\$175,000, for dispatch services from January 25, 2019, through June 30, 2019 (2018-2019 fiscal year) and \$350,000 in next year's budget. The agreement has been signed, and the Town has billed Longwood for the \$175,000. A public hearing was held tonight.

REQUEST FOR A PROCLAMATION RECOGNIZING APRIL 22, 2019 AS EARTH DAY

On motion by Mr. Hunter, seconded by Mr. Vincent and with all Council members voting "aye," the motion was approved to adopt the proclamation in recognition of April 22, 2019, as Earth Day.

BACKGROUND: Ms. Allison Crews submitted a request for Council to adopt a proclamation recognizing April 22, 2019, as Earth Day. In 1970, millions of people joined in the common cause of Earth Day, to advocate for a cleaner environment and appeal for protections to safeguard our planet for future generations.

**PROCLAMATION
IN RECOGNITION OF
EARTH DAY**

WHEREAS, in 1970, millions of people from every corner of our country joined in the common cause to advocate for a cleaner environment and demand basic protections to safeguard our planet for future generations; and

WHEREAS, the global community now faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles; and

WHEREAS, it is understood that the citizens of the global community must step forward and take action to create a green economy to combat the aforementioned global challenges; and

WHEREAS, it is necessary to broaden and diversify this global movement to achieve maximum success; and

WHEREAS, we each have a role to play in ensuring that we do not pass a world beyond repair on to our children; and

NOW, THEREFORE IT IS PROCLAIMED, by the Mayor and Town Council that on Earth Day, Tuesday, April 22, 2019, let us all accept our individual responsibilities to care for the world we live in, and let us participate in programs and activities that will protect our environment and contribute to a healthy, sustainable future.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Town of Farmville, Virginia to be affixed on this 13th day of March, in the year 2019.

REQUEST AUTHORIZATION TO TRANSFER MONEY FROM THE SEWER CONTINGENCY FUND TO PURCHASE A PUMP FOR THE RIVER ROAD PUMP STATION

On motion by Mr. Davis, seconded by Mr. Cole and with a recorded vote with Council members Reid, Davis, Cole, Dwyer, Hunter, Vincent and Pairet voting “aye,” the motion was approved to authorize the Town Treasurer to transfer \$16,943.00 from the Sewer Contingency to the Sewer Maintenance Fund for the purchase of a 4x4x121C NSWV Model 200 Pump.

BACKGROUND: The River Road Pump Station receives all the flow from the Jackson Heights area of town as well as the main line that serves the Cumberland Courthouse area. Mr. Spates explained that one (1) of the Town’s two (2) pumps at the pump station is not working. The cost to repair the pump is \$10,000, and it will take eight (8) weeks to get the parts. A new pump will cost \$16,943.00 and take 11 – 12 weeks, but the factory will try to expedite the process. He stated the pumps were installed in 1996 and he recommends the Town purchase a new pump for \$16,943.00 instead of repairing the pump that was in place since 1996.

POLICE OFFICER OF THE YEAR

Chief Andy Ellington introduced to Council the Farmville Police Department Officer of the Year Award, Detective Sergeant David Ragland. He explained the Officer of the Year is nominated by letters submitted from Officers to the Chief of Police and then voted upon by the Command Staff with supporting factors supporting the nomination. Its the third highest award the department can bestow on a member and is accompanied by a uniform pin. Chief Ellington stated that Detective Sergeant Ragland has over 30 years of law enforcement experience and has worked in various positions including patrol, supervision, criminal investigation, intelligence gathering, internal affairs, and narcotics investigations.

REQUEST TO PURCHASE OF NEW PHONE SYSTEM FROM CENTURYLINK FOR TOWN OFFICES AND PUBLIC WORKS DEPARTMENT

On motion by Mr. Hunter, seconded by Mr. Reid and with a recorded vote with Council members Davis, Cole, Dwyer, Hunter, Vincent, Pairet and Reid voting “aye,” the motion was approved to authorize the purchase of a new phone system from Centurylink for \$64,978 using the money remaining from the financial software purchase.

BACKGROUND: Mr. Spates asked Council to consider buying a new telephone system for the Town Offices. He spoke of the existing phone system that was installed in 2006 and the

problems the town has been experiencing with the system. The current phone system runs all the offices in the Town Hall and the phones at the Public Works facility. He stated that he has received a cost estimate of \$64,978 from Centurylink to replace the existing phone system and includes three (3) years of free maintenance. Mr. Spates spoke of the Town's ability to participate in a cooperative agreement with MiCTA Msa, which would allow the Town to use Nelson County's contract. Mr. Spates spoke of using the \$100,000 remaining from the purchase of the new financial software to cover the cost of replacing the phone system.

TOWN MANAGER AND STAFF REPORTS

Mr. Spates reported on the following items:

- On Tuesday, March 12, 2019, the Town hosted a meeting with several adjacent localities to request funding for the local veterans office. In attendance were Prince Edward, Cumberland, Amelia County, and Charlotte Courthouse. He stated that Prince Edward County met last night and approved a donation of \$10,000 to the veterans office.
- Plans are in place to start on the Wilck's Lake Lion Club Playground on Monday, March 18, 2019.
- The Sarah Terry Trail will be closed next week for repairs due to trees and erosion problems on the dam. He explained the need to remove several large trees on the trail because of the damage they can cause if they were to fall, which could potentially leave huge holes damaging the trail.
- Mr. Spates, along with Vice Mayor Reid visited the Town of Windsor, VA on Monday to give a presentation what makes Farmville a success. Mr. Spates spoke about how Windsor renovated an old school building, that was donated to the town, into a recreation facility for \$1.2 million.
- Mr. Spates informed Council that he is working on a report that will update the Council on several projects in town.
- The Milnwood Road project – is moving slower than anticipated and should go out on bids by the end of the month, with completion in December 2020. When the project began five (5) years ago, the estimated cost was \$3.7 million, now the cost estimate is \$2.4 million.
- Buffalo Creek Pedestrian Bridge is also running behind schedule due to weather-related issues such as flooding.

Chief Andy Ellington gave a brief explanation of the Farmville Police Department 2018 Annual Report. Chief Ellington stated that in a head to head comparison from last year, overall crime numbers were up by 31 offenses, and violent crime, which includes simple assault, for comparison was down by 27 offenses. He said using a four (4) year comparison for 2018, crime on the town is down 17 percent for 2018.

Robin Atkins, Director of Public Works, reminded Council of the spring clean-up campaign scheduled for Monday, April 15, 2019.

COMMITTEE REPORTS

Finance and Ordinance Committee, Chairman Davis— Mr. Davis reported that the Committee has been meeting to work on the 2019-2020 budget and will keep Council updated as the Committee progress.

Public Safety Committee, Chairman Hunter—No report

Personnel Committee, Chairman Reid—No report

Infrastructure Committee, Chairman Pairet— No additional information

Town Property/Building Committee, Chairman Dwyer—No report

Parks and Recreation Committee, Chairman Cole— No report

FERN Committee, Chairman Davis—No report

MAYOR WHITUS AND TOWN COUNCIL MEMBERS COMMENTED ON THE FOLLOWING MATTERS

Mr. Pairet reported that he and his wife visited Officer Jeff Davis, and he is at home and seems to be doing well.

There being no other business, on motion by Mr. Cole, seconded by Mr. Davis and with all Council members voting “aye,” the motion was approved to adjourn.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk