Mayor Whitus called to order the regular work session of the Farmville Town Council, held on Wednesday, March 6, 2019, at 11:00 a.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, D.L. Hunter; B.R. Vincent, T.M. Pairet, J.J. Davis, and G.C. Cole.

Staff present was Town Manager, Gerald J. Spates; Assistant Town Manager, C. Scott Davis; Administrative Assistant, Jackie Vaughan, and Town Clerk, Lisa Hricko.

The Farmville Planning Commission was called to order. Present at the meeting were Chairman, Dr. John Miller; Vice Chairman, Cameron Patterson; Secretary, Jerry Davenport, and Mrs. Sherry Honeycutt who arrived at 11:17 a.m.

Mrs. Hricko called the respective rolls, noting Council member Mr. A.D. Reid and Commission members Dr. C. Ross, Mrs. A. O’Connor, and Mr. Patrick Crute, as absent.

**PRESENTATION BY THE BERKLEY GROUP**—Mayor Whitus announced that the meeting would begin with a presentation by The Berkley Group. Director of Planning of The Berkley Group, Mr. Todd Gordon, with The Berkley Group, introduced Principal Planner, Ms. Catherine Redfearn and Chief Executive Officer, Mr. Darren Caffey. Mr. Gordon stated the purpose of the meeting was to inform the Farmville Town Council and the Planning Commission on the status of the Farmville’s comprehensive plan, along with proposed updates on the town’s zoning and subdivision ordinances.

Mr. Gordon spoke on the town’s comprehensive plan as an inventory of Farmville’s assets and a publicly-supported vision for the town’s future. The plan would include a statement of goals on community topics, and an index of strategies to achieve these goals. Also included in the comprehensive plan would be the future land use map, which was described as one of the most significant parts of the plan. The future land use map would identify long term zoning of residential and commercial properties.

Mr. Gordon stated that The Berkley Group has held two community workshops and solicited responses from a community survey to gather concerns, desires, and hopes of the citizens of Farmville. In the first workshop, the group discussed the vision, strengths, and challenges of the town.
In the second workshop, maps, development, transportation, and quality of life were discussed. He reviewed the areas covered in the workshops and shared the needs and desires of the community. Among those mentioned were:

The community welcomes growth but wants to keep its small-town charm;
The community desires a variety of affordable housings;
Pedestrian/Bike Trail suggestions;
The lack of downtown parking was noted;
The community expressed a desire that the historical neighborhoods are protected;
The community mentioned concerns about employment opportunities; and
The community supported the town’s growth and to potentially to include the land towards the bypass.

Mr. Gordon stated the comprehensive plan includes eight (8) elements: transportation, land use, natural resources, demographics, housing, culture/history, economy, and public facilities and must be in compliance with the Code of Virginia. Dr. Miller spoke in support of the community responses received from the citizen survey and asked if Longwood University or Centra Southside Hospital had been contacted to integrate their plan, with Farmville’s. Mr. Gordon stated that they had met with the university and the findings will be incorporated in the town comp plan.

Ms. Catherine Redfearn addressed the zoning and subdivision updates. She compared the Town’s existing ordinance structure to the proposed structure and explained how the amendments make the ordinance structure clearer and more user-friendly. She spoke of the need to add a sign ordinance and landscaping regulations, along with including the subdivision ordinance with the zoning ordinance for efficiency.

The Town’s current zoning ordinance has 11 zoning districts, the proposed zoning ordinance will consolidate those zoning districts to seven, based on the intent of the districts. She then spoke briefly on the makeup of the seven districts. The question arose concerning a historic district. Ms. Redfearn stated that the current zoning ordinance and the proposed zoning structure do not include a historic district. Ms. Redfearn stated this initial meeting was to get support from the Planning Commission and Farmville Town Council on the structure before moving forward with the language of the districts.

**CONSENT AGENDA** — no discussion

**BILLS** — no discussion
TREASURER’S REPORT — no discussion

CONTINUED ITEMS — Mr. Spates gave a brief update on the continued items.

- Intersection of Oak, High and Griffin — no discussion
- Request for a Streetlight on Jesse’s Way and Gilliam Drive — Mr. Spates reported a new cost estimate of $1,900, to install a streetlight on Jesse’s Way. Originally, Dominion Virginia Power had provided an estimate of $6,500 to install a new transformer and streetlight. After research of the area, Dominion will be able to install the light without needing a new transformer.
- Request for Boundary Adjustment — no discussion
- Update on Probation and Parole Expansion — Mr. Davis reported that he received a new cost estimate of $2 million from Thompson and Litton for the proposed Probation and Parole expansion project. He stated, the next step is to work with the Virginia Department of General Service and review the amount of rent Probation and Parole is currently paying and add the additional funds needed for the expansion. Probation and Parole desire a ten-year amortization loan.

REQUEST FOR REZONING ON BEHALF OF MIKE PAPANDERA — no discussion

REQUEST FOR REZONING ON BEHALF OF LOCKETT CREEK REAL ESTATE GROUP, LLC — no discussion

REQUEST AUTHORIZATION TO AMEND THE 2018-2019 TOWN BUDGET — no discussion

REQUEST ADOPTION OF VDOT RESOLUTION

On motion by Mr. Hunter, seconded by Mr. Vincent, and with a recorded vote with Council members Dwyer, Hunter, Vincent, Pairet, Davis, and Cole voting “aye,” the motion was approved to adopt the resolution affirming commitment to fund the locality share of projects under agreement with the Virginia Department of Transportation and provide signature authority.

BACKGROUND: The Town of Farmville is a recipient of VDOT funds under various grant programs for transportation-related projects. VDOT requires each locality, by resolution, to provide assurance of its commitment to funding its local share.

REQUEST FOR A PROCLAMATION IN RECOGNITION OF EARTH DAY — no discussion

REQUEST AUTHORIZATION TO TRANSFER FUNDS FROM THE SEWER CONTINGENCY — discussion

COMMITTEE REPORTS — no discussion
TOWN MANAGER AND STAFF REPORTS — no discussion

COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS — no discussion

There being no other business, the meeting adjourned.

APPROVED:  ATTEST:

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David E. Whitus, Mayor     Lisa M. Hricko, Clerk