



Phone: 392-3737 – Website: www.farmvilleva.com/departments/parks-and-rec/ - E-mail: cbolt@farmvilleva.com

116 North Main Street
Farmville, Virginia 23901

Program Proposal Form

1. Brief resume/history of instruction:

2. Copy of relevant certification(s), if any:

3. Description of class including required age of participants and/or skill level; day and time of class; duration of instruction (i.e. one day one or one or two classes per week for a certain number of weeks)

4. Indicate what type and how much material, supplies, equipment and/or space will be needed.

5. Indicate which of the items referenced in #4, if any, will be provided by the instructor.

6. What is your service fee?

7. Indicate the participant minimums and maximums for the class that you will instruct.
