

TOWN OF FARMVILLE PLANNING COMMISSION

Farmville Town Hall Council Chambers
116 N. Main Street, Farmville, Virginia
Wednesday, June 27, 2018, at 7:00 PM

Planning Commission Members Present: Chairperson, Sherry Honeycutt; Cameron Patterson, Abigail O'Connor, Patrick Crute and Jerry Davenport

Planning Commission Members Absent: Charles Ross and L.D. Phaup

Staff Present: Assistant Town Manager, Scott Davis and Administrative Assistant, Jackie Vaughan

Guests Present: Mrs. Frankie Todt

Chairperson, Sherry Honeycutt called the meeting to order at 7:00 PM.

Public Hearing:

Mrs. Honeycutt read the public hearing notice, as follows:

The Farmville Planning Commission will hold a public hearing beginning at 7:00 p.m., on Wednesday, June 27, 2018, in the Council Chamber located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia, to hear citizen comments on the following conditional use permit request from:

Frankie Todt to operate a home occupation in her dwelling located at 714 Second Avenue. The home occupation would consist of baking and decorating cakes and to provide items for catered events. This property is zoned Residential District R1-A, which requires a conditional use permit for home occupations.

Mrs. Frankie Todt was the only person to speak at the public hearing. Mrs. Todt addressed the Commission stating she was in the process of ensuring that she meets all the rules and regulations of owning a home occupation. She has applied for her business license and now the conditional use permit. Mrs. Todt stated the use of her home will be extremely conditional because she has a lease on a building that is zoned for commercial business, and she will be moving into the building once it is ready, so the home occupation will be temporary.

Public Participation:

No one spoke at this time.

Consideration of Minutes:

On motion by Mr. Patterson, seconded by Mr. Davenport and with all members voting “aye”, the minutes of the May 23, 2018, meeting were approved.

Old Business:

On motion by Mr. Patterson, seconded by Mrs. O’Connor and with all member voting “aye”, the motion to recommend approval of the request on behalf of Mrs. Frankie Todt for a Conditional Use Permit for a home occupation at 714 Second Avenue, to Town Council was approved.

New Business:

Mr. Patterson inquired if the 2018-2019 Town Budget included any funds for professional development for Commission members. Dr. Davis responded saying the new budget included funding for four (4) of the seven (7) Commission members to attend training this year. He stated that he will be sending an email out to the members within the next two (2) weeks to see who will be able to commit to the 10-week training sessions, that begins in September and ends in December.

Dr. Davis gave an update on the revision of the Comp Plan. He stated at the June meeting, Council approved the Town Manager to negotiate and sign the contract with the Berkley Group. Dr. Davis stated the town manager has a contract and is currently reviewing it and plans to sign the contract this week. After signing the contract, the Berkley Group will then meet with staff to lay out the plan and go over strategies of which areas will be addressed first. Dr. Davis stated the Berkley Group proposal specified the comp plan revision and zoning revision may be done simultaneously; and the Group plans to meet with Council and the Commission during the process.

Adjournment:

Motion to adjourn by Mr. Davenport, seconded by Mr. Crute, and with all Commission members voting “aye”, the meeting was declared adjourned.

Sherry Honeycutt, Chairman

Charles Ross, Secretary