

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON JUNE 6, 2018

Mayor Whitus called to order the regular work session of the Farmville Town Council held on Wednesday, June 6, 2018, at 11:00 a.m. in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, D.L. Hunter, J.D. Miller, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present was Town Manager, Gerald J. Spates; Assistant Town Manager, Scott Davis; Administrative Assistant, Jackie Vaughan and Town Clerk, Lisa Hricko.

Mrs. Hricko called the role, noting all members were present.

Mayor Whitus presented the June 2018 agenda items for discussion.

Public Hearing, 6:00 p.m. on amending the town's water and sewer rates and on the proposed 2018-2019 Town Budget— no discussion.

Public Hearing, 6:30 p.m. on the Martin's request for a conditional use permit—no discussion.

Consent Agenda—no discussion.

Bills—no discussion.

Treasurer's Report—no discussion.

Town Manager's Annual Performance Evaluation—Mayor Whitus stated Council will meet with the Town Manager in closed session prior to the end of the meeting.

Updating the Town's Comprehensive Plan, Zoning Ordinances and Subdivision Ordinance – Mr. Davis, Assistant Town Manager stated the Finance and Ordinance Committee and the Farmville Planning Commission have reviewed the proposals and both have recommended the Berkley Group.

Request on behalf of Mr. and Mrs. Robert Martin for a conditional use permit—Mayor Whitus stated the public hearing will take place at 6:30 p.m. prior to the June Council meeting. He asked staff if anyone on behalf of the project would be making a presentation. Mr. Spates stated he was unsure; but if so, then they could sign up and speak during the three minutes public comment section. Mr. Davis, Assistant Town Manager stated that the presentation Council viewed at the May Council meeting is the presentation that the Farmville Planning Commission based its

recommendation on. He states that the presentation cannot be changed from what was presented to the Farmville Planning Commission.

Request appointment to the Local Building Official Board— staff reported that no volunteer applications have been received. Mayor Whitus asked Council to be thinking of someone who may be willing to serve on the Local Building Official Board.

Request appointment of the Town of Farmville representative to the Central Virginia Regional Library Board—one volunteer application has been received.

Update on the RFP for Auditing Services, Information only— Mr. Davis, Assistant Town Manager stated Council had previously approved advertising an RFP for auditing services. The Finance and Ordinance Committee has reviewed the draft RFP. He reported that he will be amending the RFP to add the auditing services for the Farmville Industrial Development Authority. The Finance and Ordinance Committee agreed to put it out for 60 days.

Amended 2018-2019 Town Budget—public hearing will take place on June 13 at 6:00 p.m.

Request on behalf of Mrs. Frankie Todt for a conditional use permit—Mr. Davis, Assistant Town Manager stated Council will need to continue this matter, pending a recommendation from the Farmville Planning Commission. The Planning Commission will be holding its public hearing later in June.

Request adoption of Ordinance #188, amending the Water and Sewer Rates—In-town customers using 1,500 gallons of water a month will see an increase of \$1.19. Mr. Spates stated the town has not increased the water and sewer rates since 2012.

Authorize the Town Treasurer to write off \$38,555.46 in uncollected delinquent accounts—Mayor Whitus stated the request was discussed at the May Finance and Ordinance Committee meeting. Mr. Cole stated the accounts receivable, personal property taxes and final water bill accounts to be written off are from 2012. The Finance and Ordinance Committee has reviewed the accounts and recommended the accounts be written off. He said most of the businesses have either closed or filed bankruptcy. Mr. Cole said \$27,217.17 of the amount to be written off are DUI service fee charges. Mr. Spates stated when a person is convicted of a DUI, a town ordinance permits the town to charge a \$250.00 fee, in addition to court costs for “reasonable expenses” in responding to a DUI. Town Attorney, Gary Elder feels the fees are uncollectable and has recommended rescinding the ordinance and writing off the fees.

Request authorization to advertise a public hearing on Ordinance #189, rescinding Town Code Sec. 21-16 Reimbursement of expenses incurred in responding to DUI incident and other accidents and traffic accidents—No discussion.

Request reappointments to the Farmville Planning Commission—Mr. Davis, Assistant Town Manager stated Mr. L.D. Phaup has elected to not seek reappointment to the Planning Commission. With the reappointments of Mrs. Honeycutt, Dr. Miller and Dr. Ross, the Planning Commission will mirror that of Council, with one member from each Ward and two At-Large members. Staff will make the necessary corrections on the information sheet provided to Council.

Standing Committee report—No discussion.

Town Manager and staff reports—Mr. Spates stated Longwood University has approached the town about the town dispatching for the university. He said he and staff members have met with the university to discuss the request. Longwood anticipates the transition process taking about a year. Town staff is working up the costs for handling the university's calls. Mr. Spates stated once the costs have been determined, the town will meet with the university to further discuss the matter. Mayor Whitus spoke in support of a central dispatch center siting advantages to call handling and safety for the police officers. Members briefly discussed staffing.

Mr. Spates provided Council with an update on the 160 feet of the force main sewer pipe that collapsed. He spoke of the contractors having to bore through the collapsed pipe and estimated the cost of the repairs to be approximately \$55,000, which includes the renting of equipment.

Mr. Spates reported on the flood damage to the FACES pantry and to the Islamic Center. He also provided Council with an update on Longwood's admissions building and the street closings because of construction. He also provided Council with an update on the construction of the town's first FERN garden, sponsored by the Hotel Weyanoke. Town staff will begin construction of the garden next week which will be located at the South Main entrance coming into town.

Also included in the update was the Pedestrian Bridge project and the South Main project. The Pedestrian Bridge will be going out for bid on Sunday and the State is still working on acquiring the right of ways for the South Main project. Mr. Spates stated he anticipates the project going out on bid in the next couple of months.

Comments by Mayor Whitus and Council members— Mr. Reid reported that the Annual Virginia Municipal League Conference will be held in Hampton this year. The VML Planning

Committee is interested in Council's input on the Town Section portion of the meeting. He stated if there is anything Council would like to see done differently to please let him know. Mr. Cole informed Council that Mr. Randolph Phillips has requested that Thomas Circle alley be abandoned. Mr. Cole reported that two of the property owners have agreed and one of the adjacent property owner's is opposed to the abandonment. Mr. Coles stated he wanted to share the information with Council in case they were contacted.

CLOSED MEETING – PERSONNEL AND LEGAL

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting "aye," Council went into closed session under Section 2.2-3711.A.1 of the Code of Virginia for the discussion of the annual evaluation of the performance of the Town Manager, and Section 2.2-3711.A.7 of the Code of Virginia for briefings by staff members on a specific legal matter requiring the provision of legal advice by counsel.

Mayor Whitus announced a five-minute recess.

Council returned to the regular order of business and Mr. Davis read the closed meeting certification.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven

MOTION: Davis

SECOND: Hunter

AYES: Dwyer, Hunter, Pairet, Miller, Reid, Davis and Cole

NOES: No one

ABSENT DURING VOTE: No one

ABSENT DURING MEETING: No one

Clerk

CALLING OF COUNCIL MEMBERS NAMES FOR RECORDED VOTES

Members agreed that when a recorded vote was necessary, the Clerk will call the Council names in the order of their seating, moving down one seat with each vote required, unless directed by Council to do otherwise.

BACKGROUND: Members discussed recorded voting and the calling of Council members names for recorded votes. It was agreed that Council would establish a recorded vote rotation to be fair to each Council member.

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk