

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON APRIL 4, 2018

Mayor Whitus called to order the regular work session of the Farmville Town Council held on Wednesday, April 4, 2018, at 11:00 a.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, D.L. Hunter, J.D. Miller, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present were Town Manager, Gerald Spates; Assistant Town Manager, Scott Davis; Administrative Assistant, Jackie Vaughan and Town Clerk, Lisa Hricko.

Mrs. Hricko called the roll, noting all members were present.

Mayor Whitus presented the April 2018 agenda items for discussion and review.

Consent Agenda—No discussion.

Bills—No discussion.

Proposed amended social media policy—Mayor Whitus stated the matter is presently before the Personnel Committee and will be continued.

Informational only—update on RFP for Town’s Comp Plan, Zoning Ordinances and Subdivision Ordinance—RFPs are due Thursday, May 3, 2018.

Town Manager’s Annual Performance Evaluation – Mayor Whitus stated the matter is presently before the Personnel Committee and will be continued.

Request adoption of Ordinance No. 187—Mr. Spates stated the public hearing on the proposed commercial tap fee amendments will be held on Wednesday, April 11, 2018, at 6:45 p.m.

Request on behalf of Mr. and Mrs. Robert Martin for a Conditional Use Permit—Mayor Whitus stated the matter is before the Planning Commission, and Town Council will wait for their recommendation.

Request adoption of proclamation in recognition of National Public Safety Communications Week—No discussion.

Request on behalf of Steve Wall for alley abandonment—Mr. Spates stated the alleyway, if abandoned, reverts to the adjacent property owners. Steve Wall and Matt King would each receive five feet. He added that the town has not established a policy on fees for the abandonment of alleyways and suggested that the matter be referred to a committee. Mayor Whitus agreed and added that the town can still move forward with advertising the public hearing.

Request reappointments to Local Building Official Board—Mr. Spates suggested that this matter be continued to next month because the reappointments do not expire until the end of May. Mayor Whitus added that Town elections are held in May, and if Mr. Vincent is elected to Town Council, he will not be eligible to serve on the Local Building Official Board.

Request adoption of proclamation in recognition of National Poetry Month—No discussion.

Request authorization for the fiscal year ending June 30, 2018, Town Audit to be performed by Creedle, Jones & Alga and authorize advertisement of an RFP on auditing services for 2019—Mr. Davis, Chairman of the Finance Committee stated the Town's contract with Creedle, Jones & Alga has expired. The Committee is recommending Council authorize audit for the fiscal year 2018 to be performed by Creedle, Jones & Alga and direct the Town Treasurer advertise an RFP for auditing services for 2019.

Background: In April of 2012, the Town advertised an RFP to obtain proposals from qualified independent certified public accounts or firms to provide auditing service for the town of Farmville for the fiscal year ending June 30, 2012, through 2014. The Finance and Ordinance Committee is recommending Council authorize advertising an RFP for auditing services for 2019.

Re-address Parking Lease Agreement with Third Street Brewery—Mayor Whitus suggested the matter be revisited by the Infrastructure Committee.

Recommendation from Town Property/Building Committee – Precision Cell Antenna—Mr. Dwyer stated the recommendation by the Town Property/Building Committee will be to authorize the Town Manager to continue negotiations with Precision Cell to place antennae on the town's water tower. Mr. Spates stated the Town Attorney is reviewing a draft contract.

Standing Committee Reports—No discussion.

Town Manager and Staff Report—Mr. Spates presented Council with a Power Point presentation highlighting Longwood University's new admissions building. The building will be located at the corner of Buffalo and Randolph Streets, in the Bicentennial Park. Mr. Spates stated construction will begin after graduation in May, and the university is requesting that Buffalo Street be closed during the construction.

Mr. Spates stated he is recommending that after construction, Buffalo Street should be made a one-way street going towards St. George Street. He spoke of visibility issues for vehicles entering High Street from Buffalo Street, and that making Buffalo Street one way would send the

traffic to a safer intersection. Mr. Spates is also suggesting adding 20 diagonal parking spaces on Buffalo Street. The parking spaces will be on the church side of the street and metered, except during church services on Sunday. He spoke of the meeting he attended with Longwood University representatives and representatives from the Episcopal church. He said the church spoke in support of the diagonal parking and making Buffalo Street one-way. Council requested that Mr. Spates present the request to Council at their regular meeting on April 11th.

Mr. Spates informed Council that Prince Edward County has received three requests for temporary RV parks that are to be used to house construction workers working on the pipeline project. He said he had received requests for temporary water/sewer hook-up from Mr. Leon Lapp, Mr. Tim Tharpe and Mr. Joe Hines. Mr. Lapp's property is located behind the former Stackpole property; Mr. Tim Tharpe's property is next to SMI Steel Co. and Mr. Joe Hines' property is located on Clark Street, behind the Valero on S. Main Street. Mr. Spates explained that the county is being asked to issue each RV park a temporary conditional use permit, valid for three (3) years. He suggested that Council charge each RV park a one-time master hook up fee of \$10,000 and each pay the cost of installation, maintenance, and the regular monthly out of town usage costs. Council advised they will discuss this matter further at the regular meeting on April 11th.

Mr. Spates also informed Council of a letter he had received on behalf of the Piedmont Area Veterans Council requesting assistance in finding a new location, so the organization will be able to continue to provide services to veterans in the area. Mr. Spates stated that the Council has been instrumental in assisting veterans in our area that otherwise would not be able to get the help they need with necessary benefits paperwork or in obtaining information about services available to veterans. He asked Council to consider leasing the Veterans Council the cinder block building the Town owns at Wilck's Lake's (the former Simpson Tax Office).

Comments by Mayor Whitus and Council members—No discussion.

CLOSED SESSION – SECTION 2.2-3711.A.7 LEGAL CONSULTATION

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council member voting “aye,” the motion was approved for Council to convene in closed session pursuant to **Section 2.2-3711.A.7** of the Code of Virginia, for briefings by staff members and legal counsel on specific legal matters requiring the provision of legal advice by counsel.

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting “aye,” Council returned to their regular order of business.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven

MOTION: Davis

SECOND: Reid

AYES: Dwyer, Hunter, Miller, Pairet, Reid, Davis and Cole

NOES: None

ABSENT DURING VOTE: No one

ABSENT DURING MEETING: No one

Clerk

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk