

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON APRIL 11, 2018

Mayor Whitus called to order the regular meeting of the Farmville Town Council held on Wednesday, April 11, 2018, at 7:00 pm in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Vice Mayor A.D. Reid, presiding, and Council members D.E. Dwyer, D.L. Hunter, J.D. Miller, T.M. Pairet, J.J. Davis and G.C. Cole.

Staff present were Town Manager, Gerald Spates; Assistant Town Manager, Scott Davis; Chief of Police, Andy Ellington; Town Treasurer, Carol Anne Seal; Director of Public Works, Robin Atkins; Administrative Assistant, Jackie Vaughan and Town Clerk, Lisa Hricko.

Vice Mayor Reid welcomed guests. Reverend Samuel Williams, Pastor of Levi Baptist Church and town resident, led the invocation, followed by Mr. Hunter leading the Pledge of Allegiance.

Mrs. Hricko called the roll, noting Mayor D.E. Whitus absent.

PUBLIC COMMENT PERIOD

Mrs. Vicki Page addressed Council on National Poetry Month. She thanked Council for agreeing to adopt a proclamation recognizing April as National Poetry Month. Ms. Page stated that the Farmville Library, the Friends of the Library, the Greenwood Library and the Farmville Downtown Partnership are all collaborating to promote April 26, 2018, as National Poetry Month—Poem in Your Pocket Day. She spoke of the group's efforts in promoting Poem in Your Pocket Day. She spoke of the group's recent radio interview, along with their visits to local businesses, including The Woodland, Southside Community Hospital and Longwood University, and of how pleased she was that the businesses and the university seemed excited to participate. Mrs. Page explained that on April 26, volunteers will distribute typed poems to local businesses for them to hand out to their patrons. Volunteers will also be handing out poems on Longwood's campus and to passersbys on Main Street. Mrs. Page said she was pleased with interest from the community and anticipates the event being a success.

Vice Mayor Reid agreed to set the agenda aside for Council to address the adoption of a proclamation in recognition of National Poetry Month.

REQUEST ADOPTION OF PROCLAMATION IN RECOGNITION OF NATIONAL POETRY MONTH

On motion by Mr. Hunter, seconded by Mr. Davis and with all Council members voting “aye,” the motion was approved to adopt the proclamation in recognition of National Poetry Month.

**PROCLAMATION
IN RECOGNITION OF APRIL AS
NATIONAL POETRY MONTH**

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, National Poetry Month seeks to highlight the ongoing achievement of American poets by introducing Americans to the pleasures and benefits of reading poetry; by bringing poets and poetry to the public in immediate and innovative ways and by making poetry an important part of our children’s education; and

WHEREAS, as National Poetry Month, under the leadership and direction of the Academy of American Poets, is now the largest literary celebration in the world; and

WHEREAS, poetry enriches the lives of all Americans; and

WHEREAS, poetry, as an essential part of the arts and humanities, affects every aspect of life in America today, including education, the economy, and community pride and development; and

WHEREAS, poetry has produced some of the nation’s leading creative artists and has inspired other artists in fields such as music, theatre, film, dance, and the visual arts.

NOW, THEREFORE IT IS PROCLAIMED, by the Mayor and Town Council that the month of April be recognized as National Poetry Month in the Town of Farmville, Virginia, in honor of poets across America that share their talent with the world.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Town of Farmville, Virginia to be affixed on this 11th day of April, in the year 2018.

David E. Whitus, Mayor

Council returned to the public comment portion of the meeting.

Ms. Jen Cox, Director of Local and Community Relations for Longwood University, addressed Council on events taking place at Longwood University. Ms. Cox stated the Virginia MLK Memorial Commission of the Virginia General Assembly will be hosting a series of 12 Community Conversations in each of the locations Dr. King visited across the Commonwealth. The panel-led discussions will bring together community leaders to reflect on Dr. King’s vision of

a “Beloved Community.” Farmville’s conversation will be hosted on April 24th at 6 pm at the First Baptist Church in Farmville. Ms. Cox stated the effort is being coordinated in partnership with the Moton Museum and First Baptist Church. The panel-led discussion will be moderated by the Commission Chair, Senator Jennifer McClellan. Ms. Cox also mentioned that Longwood University will be celebrating Earth Day on Saturday, April 21st from 9:00 am to noon. She announced that the community is invited to join the Department of Biological and Environmental Sciences as they learn about local wildlife and natural history. The events are free to the public.

Ms. Cox reported that as of April 10, 2018, 425 students are signed up to live off campus for the 2018-2019 academic year. She also stated that exams will run May 3rd – 9th, and that this year’s annual Longwood Mega Reunion will be held on May 11th – 13th.

Ms. Ilsa Loeser, President of Farmville Downtown Partnership, addressed Council. Also, in attendance was Ms. Jen Cox, Vice President, and Mr. John Burton, Program Manager. Ms. Loeser announced that the Farmville Downtown Partnership had just completed its fifth (5) year of being fully accredited by the Virginia Main Street Program and thanked the town for its support. She described Farmville’s downtown area as vibrant and spoke of the program’s success. She spoke of how a thriving downtown has a lasting impression on those visiting Farmville. Ms. Loeser acknowledged the importance of collaboration with community stakeholders, mentioning the Town, County, Longwood University, Hampden-Sydney College and Southside Community Hospital. She shared with Council several projects that Downtown Farmville Partnership was instrumental in creating: the herb garden, bistro tables, the SOUP event, and the murals. She stated the projects add to the growth and vitality of the downtown, which in turn, helps the large employers and businesses in town.

REQUEST ADOPTION OF PROCLAMATION IN RECOGNITION OF NATIONAL PUBLIC SAFETY TELECOMMUNICATION WEEK

On motion by Mr. Pairet, seconded by Mr. Hunter and with a recorded vote with Council members Cole, Davis, Pairet, Miller, Hunter and Dwyer voting “aye,” the motion was approved to adopt a proclamation in recognition of National Public Safety Communication Week.

PROCLAMATION

**A PROCLAMATION DECLARING APRIL 8 – 14 of 2018 AS
NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK**

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police, firefighters and emergency services is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Farmville Emergency Communication Center; and

WHEREAS, professional 911 Dispatchers are a vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, 911 Dispatchers of the Farmville Emergency Communication Center have contributed substantially to the safety of this community; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE IT IS PROCLAIMED, by the Mayor and Town Council of the Town of Farmville, the week of April 8-14, 2018 to be National Public Safety Telecommunication Week in Farmville, Virginia, in honor of the men and women whose diligence and professionalism keep our community and its citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the Town of Farmville, Virginia to be affixed on this 11th day of April 2018.

David E. Whitus, Mayor

BACKGROUND: Mr. Spates read the proclamation honoring Farmville's Dispatchers. He then announced and congratulated Mrs. Jackie Gilbert, Director of Farmville Emergency Communication Center, for being awarded Director of the Year in the state of Virginia and stated she will be traveling to Virginia Beach later in the month to receive her award.

Mrs. Gilbert thanked Mr. Spates and the town. She spoke of how rewarding it was to be a dispatcher for the Town of Farmville for the past 24 years and introduced those dispatchers that were in attendance.

Dispatcher Mike Driskill with 13 years of service;
Dispatcher Chris McKay with 23 years of service;
Dispatcher Winkie Blanton with 10 years of service;
Dispatcher Tim Seamster with 17 ½ years of service;

Dispatcher Christy Farley with 10 years of service;
Dispatcher Crystal Barton with 18 years of service and Dispatcher Barton is Farmville's first recipient of the Telecommunicator of the Year.

Annually, the second week of April is recognized nationally as National Public Safety Communications Week in honor of the dedication and commitment 911 dispatchers provide as the vital link for the community and emergency personnel. This year's dates are April 8th thru April 14th.

REQUEST APPROVAL OF THE CONSENT AGENDA

On motion by Mr. Cole, seconded by Mr. Pairet and with all Council members voting "aye," the motion was approved to approve the consent agenda.

The consent agenda includes the draft minutes of the March 7, 2018, regular work session and the March 14, 2018, regular Council meeting.

REQUEST APPROVAL OF THE TREASURER'S REPORT

On motion by Mr. Davis, seconded by Mr. Cole and with a recorded vote with Council members Dwyer, Hunter, Miller, Pairet, Reid, Davis and Cole voting "aye," the motion was approved to adopt the Treasurer's report.

BACKGROUND: Mrs. Carol Anne Seal, Town Treasurer, provided Council with a brief overview of the Treasurer's Report. She stated she had withdrawn \$300,000 out of the set aside account, bringing the balance to \$182,139.44 at the end of March. Mrs. Seal also reported the town received the 3rd quarter VDOT highway fund payment and has collected 97.76% of the real estate and personal property taxes for 2017. She reminded members that the 2017 retail sales figures were given to each Council member prior to the meeting, and Mr. Spates would be speaking on the changes.

REQUEST AUTHORIZATION TO PAY THE BILLS

On motion by Mr. Davis, seconded by Mr. Cole and with a recorded vote with Council members Hunter, Dwyer, Miller, Pairet, Davis, Reid, and Cole voting "aye," the motion was approved to authorize the Town Treasurer to pay the bills.

Bills Printed in Minute Book

RETAIL SALES REPORT

Mr. Spates stated that the 2017 Retail Sales Report was given to each member prior to the meeting. He provided members with the following information:

- Restaurants + \$4 million

- Grocery - \$200,000
- Retail Auto + \$2 plus million
- Other Retails - \$1.7 million
- Contractors + \$17 million
- Wholesale Merchants + \$4 million
- Professional Services + \$1.6 million
- Hotels/Motels + \$1 million

Total Retail Dollars = \$581,822,823, up 4.77 % from the previous year.

PROPOSED NEW SOCIAL MEDIA POLICY

On motion by Mr. Cole, seconded by Mr. Hunter and with all Council members voting “aye,” the motion was approved to continue the request to amend Farmville’s social media policy.

BACKGROUND: The proposed social media policy includes recommendations by VML and addresses additional inappropriate or offensive comments. The current policy was recommended by VML and adopted by the town in 2015. At the February meeting, Council referred a draft of the proposed amended social media policy to the Personnel Committee and Town Attorney for their review and recommendations.

INFORMATION ONLY –UPDATE ON RFP FOR BIDS TO UPDATE THE TOWN’S COMPREHENSIVE PLAN, ZONING ORDINANCES AND SUBDIVISION ORDINANCES REVISION

Mr. Spates stated the ad soliciting for RFPs to update the Town’s Comprehensive Plan, Zoning Ordinances and Subdivision Ordinances has been placed in The Farmville Herald and on the town’s website. The proposals are due by Thursday, May 3, 2018, at 2:00 p.m. This matter will be continued until after the proposals have been received and reviewed.

TOWN MANAGER’S ANNUAL PERFORMANCE EVALUATION

On motion by Mr. Pairet, seconded by Mr. Hunter and with all Council members voting “aye,” the motion was approved to continue the Town Manager’s annual performance evaluation pending the recommendation of the Personnel Committee.

BACKGROUND: Section 7. Performance Evaluation of Mr. Spates’ employee contract states that “Council shall review and evaluate the performance of the Employee at least once a year in advance of the effective date of the annual operating budget.”

REQUEST TO AMEND ORDINANCE NO. 187

On motion by Mr. Davis, seconded by Mr. Hunter and with a recorded vote with Council members Cole, Davis, Reid, Pairet, Miller, Hunter and Dwyer voting “aye,” the motion was approved to adopt Ordinance No. 187, Establish a Rebate for Residential and Commercial Connection within the Town of Farmville, to the Town Water/Sewer System, as presented. The ordinance amends the tap fee rebate for in-town business and commercial developments that have started construction by December 31, 2018.

BACKGROUND: Ordinance No. 182 awarded a rebate on water and/or sewer tap fees for new in-town residential and business customers. The ordinance is due to expire on June 30, 2018. The Finance and Ordinance Committee recommended that Council amend the ordinance to allow in-town business and commercial developments to continue to receive the tap fee rebate if construction has commenced by December 31, 2018. Mr. Spates stated the present ordinance No. 182, stated all construction was to be completed by December 30, 2018.

A public hearing was held this evening with no comments received. Mr. Davis noted former Council member Sally Thompson was the Chairperson of the committee that was instrumental in introducing the in-town water and sewer rebate ordinance. He stated the ordinance has been a good indicator of growth in the town, as shown by the number of new hotels and other new businesses.

REQUEST ON BEHALF OF MR. AND MRS. ROBERT MARTIN FOR A CONDITIONAL USE PERMIT

This matter was continued pending recommendations from the Farmville Planning Commission.

BACKGROUND: At the March 2018 Council meeting, Council referred the request for a Conditional Use Permit on behalf of Mr. and Mrs. Robert Martin to the Farmville Planning Commission. The Farmville Planning Commission has scheduled a public hearing for April 25, 2018.

At the March 2018 Council meeting, Mr. Mike Kelley with Kelley Properties, presented Council with a Power Point presentation on a potential student housing complex, which is to be located at the corner of High and Appomattox Street. The complex would consist of 10 doors/3 beds per door, and the required parking spaces. The property is currently owned by Mr. and Mrs. Robert Martin.

Mr. and Mrs. Martin have rescinded their initial request to rezone the property and are now seeking a conditional use permit under the current zoning, R-3. A conditional use permit is required for multiple-family dwellings within this district. The zoning ordinance permits 10 units per acre.

REQUEST FOR AN ALLEY ABANDONMENT ON BEHALF OF MR. STEVE WALL

Vice Mayor Reid referred the request on behalf of Mr. Steve Wall for an alley abandonment to the Infrastructure Committee for their recommendation to Council.

BACKGROUND: At Council’s April work session, Mayor Whitus authorized advertising for a public hearing on the request for an alley abandonment on behalf of Mr. Steve Wall. The alley is adjacent to his property at 127 North Street and adjacent to property currently owned by Mr. Matt King (LU Two, LLC). Mr. Spates has spoken with Mr. King and he has no opposition to the request.

REQUEST APPOINTMENTS TO LOCAL BUILDING OFFICIAL BOARD

This matter was continued to the May Council meeting.

REQUEST AUTHORIZATION FOR A LETTER OF ENGAGEMENT FOR AUDITING SERVICES FOR FISCAL YEAR ENDING JUNE 30, 2018, WITH CREEDLE, JONES & ALGA AND AUTHORIZE TO ADVERTISE A RFP ON AUDITING SERVICES FOR A THREE (3) YEAR PERIOD

On motion by Mr. Davis, seconded by Mr. Pairet and with a recorded vote with Council members Dwyer, Hunter, Miller, Pairet, Cole, Davis and Reid voting “aye,” the motion was approved to authorize the Town Treasurer to establish a letter of engagement with Creedle, Jones & Alga for auditing services for the fiscal year ending June 30, 2018, and authorize advertisement for a RFP on auditing services for a three-year period.

BACKGROUND: In April of 2012, the town advertised a RFP to obtain proposals from qualified independent certified public accountants or firms to provide auditing service for the Town of Farmville for the fiscal year ending June 30, 2012 through 2014. The Finance Committee has recommended Council approve that a letter of engagement be made between the Town and Creedle, Jones & Alga for auditing services for the fiscal year ending 2018. The Committee also recommended advertising for RFP for future auditing services for a three-year period.

RE-ADDRESS PARKING LEASE AGREEMENT WITH THIRD STREET BREWERY

On motion by Mr. Miller, seconded by Mr. Cole and with a recorded vote with Council members Dwyer, Hunter, Miller, Pairet, Reid, Davis and Cole voting “aye,” the motion was approved to refer the matter of parking spaces for the Third Street Brewery to the Infrastructure Committee.

BACKGROUND: Mr. Spates advised he had met with the engineer and will be looking at making recommendations for improvements to the train station parking lot. Mr. Spates stated that after visiting the parking lot several evenings and after the last Council meeting, he has concerns that the previous agreement with Third Street Brewery will not satisfy their need for parking and still accommodate the train station parking. He suggested placing signs or meters at each parking space to control the parking issue.

At the March 2018 Council meeting, members approved accepting the recommendation of the Infrastructure Committee and agreed to enter into a lease agreement with Third Street Brewery to lease the Brewery eight parking spaces at \$25.00 per space, per month. The Brewery was granted First Right of Refusal to obtain additional parking spaces if deemed necessary at a later date. The parking signs at the Farmville Train Station were to read No Overnight Parking or No Parking from 1:00 am – 5:00 am in order to clear the parking lot of overnight guests visiting residents in the apartments.

REQUEST ON BEHALF OF PRECISION CELL TO ENTER INTO A LEASE AGREEMENT TO PLACE AN ANTENNAES ON ANDREWS DRIVE WATER TANK

Council members accepted the recommendation of the Town Property/Building Committee and directed the Town Manager to continue negotiations with Precision Cell to enter into a use agreement to place cell antenna on the town’s Andrews Drive water tank.

BACKGROUND: The original request from Precision Cell was to build a cell tower on property located on Griffin Boulevard. Upon further consideration, Precision Cell rescinded their request and is currently working with town staff on a use agreement with Precision Cell handling the installation and management of antenna located on the Andrews Drive water tank. The town will receive half the revenue from all the cell companies that locate on the tank.

REQUEST TO LEASE TOWN OWNED BUILDING TO PIEDMONT AREA VETERANS’ COUNCIL

On motion by Mr. Pairet, seconded by Mr. Cole and with a recorded vote with Council members Cole, Davis, Reid, Miller, Pairet, Dwyer and Hunter voting “aye,” the motion was

approved to refer the request to lease the town-owned building, located at Wilck's Lake, to Piedmont Area Veterans' Council to the Town Property/Building Committee.

BACKGROUND: The Piedmont Area Veterans' Council has been instrumental in assisting veterans in our area that otherwise would not be able to get the help they need with the paperwork necessary for benefits or in obtaining information about services available for veterans. Mr. Spates is suggesting Council consider entering into a lease agreement with Piedmont Area Veterans' Council to lease the cinder block building the Town owns at Wilck's Lake (the former Simpson Tax Office), for \$1.00. Piedmont Area Veterans' Council will need to do all the painting and repairs under the town's supervision and will be responsible for paying all utilities to include electric, water, sewer, etc.

REQUEST FOR TEMPORARY WATER AND SEWER CONNECTIONS FOR RV CAMPSITES

On motion by Mr. Pairet, seconded by Mr. Hunter and with all Council members voting "aye," the motion was approved to accept Mr. Cole's recommendation and refer the requests for temporary water and sewer connection on behalf of Lapp Associates, LLC, and Rock and Metal, LLC, to the Finance and Ordinance Committee. The Finance and Ordinance Committee is to present a recommendation to Council on the fee for water and sewer connections for temporary RV campsites, which will be located in Prince Edward County.

BACKGROUND: Mr. Spates stated he had received two requests for temporary water and sewer connections on properties located in Prince Edward County. The water and sewer connections will be for temporary RV campsites that will be used during the construction of the pipeline. Mr. Leon Lapp has requested a water and sewer connection for a temporary RV campsite on property located behind the industrial building at 300 Industrial Park Road, Farmville, and Mr. Tim Tharpe has requested a water and sewer connection for a temporary RV campsite on property located behind the former CMC building, located at 300 SMI Way. Mr. Spates stated both requests are presently before the Prince Edward County Planning Commission and the Board of Supervisors; the public hearing is scheduled for Tuesday, April 17. Mr. Spates stated if approved, the special use permit issued by Prince Edward County will be for no more than three (3) years.

Mr. Spates recommended Council consider charging Lapp Associates, LLC, and Rock and Metal, LLC, each \$10,000 for the out-of-town temporary water and sewer connection fee for RV campsites, with each property owner paying all costs associated with making the taps and both

locations would have to pay the out of town water and sewer rates. Mr. Spates said Cumberland County and Buckingham County have turned down similar campsite projects; however, Mr. Bartlett (County Administrator of Prince Edward County) felt the County Board of Supervisors would approve the request because of the economic benefit to the county. He added there could possibly be a third request. Mr. Joe Hines has indicated his desire to also request Prince Edward County issue a permit on property he owns behind Clark Street; however, Mr. Hines has not submitted his request for a permit to Prince Edward County. Mr. Cole suggested the matter be referred to the Finance and Ordinance Committee, and Mr. Pairet stated the county should rule before the town considers the request.

REQUEST ON BEHALF OF LONGWOOD UNIVERSITY TO CLOSE A PORTION OF BUFFALO STREET DURING CONSTRUCTION

On motion by Mr. Davis, seconded by Mr. Pairet and with a recorded vote with Council members Cole, Davis, Reid, Pairet, Miller, Hunter and Dwyer voting “aye,” the motion was approved to grant the request on behalf of Longwood University to close a portion of Buffalo Street between Randolph and St. George Street during construction of the new admission building, and to allow the footprint of the new site plan to encroach on the existing parking area in front of the new building.

BACKGROUND: Longwood University is building a new admission building which will be funded by the University and located on their property. Mr. Spates stated the project does not require any permits to be issued by the town. Bids for the project are due on April 14, 2018, and construction is anticipated to begin after graduation. The project will take approximately 14 months to complete. The Craft House is the only building that will be demolished. Longwood is requesting to close Buffalo Street between Randolph and St. George Streets during construction. Mr. Spates has met with members of the Episcopal church and stated they are okay with the project and the parking situation.

Mr. Spates suggested that after construction is complete on the admission building, Council make Buffalo Street one way going towards St. George Street, and to add 20 diagonal metered parking spaces on the church side of Buffalo Street.

STANDING COMMITTEE REPORTS

Finance and Ordinance Committee, Chairman Davis – Mr. Davis noted that the Town Manager, Assistant Town Manager and Treasurer have been working very hard on the budget and

have been gathering various information requested by the Finance Committee. The Committee is reviewing the Town's water and sewer rates and the current auditing services. There have been some requests for additional funding from the Library to hire an IT person and other groups within the county that will be brought before Council once the budget is complete.

Public Safety Committee, Chairman Hunter - no report

Personnel Committee, Chairman Reid – no report

Infrastructure Committee, Chairman Pairet – Currently waiting on the report for the intersection of High, Oak and Griffin from VDOT

Town Property/Building, Chairman Dwyer – Thanked Mr. Spates for thinking outside the box concerning the proposed cell antenna being placed on the water tank.

Parks and Recreation Committee, Chairman Cole – no report

TOWN MANAGER AND STAFF REPORTS – MISCELLANEOUS ITEMS

Mr. Spates reported on the following matters. The Tru Hilton will be having their grand opening on April 26th from 4:00 pm to 6:00 pm with the ribbon cutting at 4:30 pm. The new water and sewer study from Draper & Aden has been provided to Council. The reason the Town of Farmville is not included in the study is that they had an outside agent do the study that did not receive the Town information that was sent to Draper & Aden. Mr. Spates noted that compared to other localities, the town's water and sewer rates are cheaper. Mr. Spates spoke of the possible purchase of equipment for the golf course that could be purchased under state contract. Mr. Davis, Chairman of the Finance Committee, interjected that this matter would be discussed at the next Finance meeting and a recommendation brought back to Council. Mr. Spates updated Council on the Fern project. Mr. Dwyer and Mr. Spates met with Mr. Ross Fickenscher, owner of the Hotel Weyanoke, and he is still interested in the FERN project and has committed to pay the cost to build the entryway garden on South Main Street. Mr. Spates also thanked Mr. Cole and the Lions Club for the children's playground that is being built at Wilck's Lake.

Chief Andy Ellington thanked Council and Mr. Spates for recognizing the communication officers.

Robin Atkins, Director of Public Works, stated they are flushing hydrants throughout town during the month of April, and the Clean-up Campaign will be held on Monday, April 16th and Grove Street Park is now open.

Scott Davis, Assistant Town Manager – no comment

MAYOR AND COUNCIL MEMBER COMMENTS

No comments from Council.

There being no other business, the meeting adjourned at 7:55 pm.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk