

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON JULY 12, 2017**

Mayor Whitus called to order the regular meeting of the Farmville Town Council held on Wednesday, July 12, 2017 at 7:00 p.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding and Council members D.E. Dwyer, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present was Town Manager, Gerald Spates; Town Attorney, Gary Elder; Chief of Police, Andy Ellington; Town Treasurer, Carol Anne Seal; Director of Publics, Works, Robin Atkins; Town Planner, Cindy Morris; Communications Specialist, Kate Eggleston, Administrative Assistant, Jackie Vaughan and Town Clerk, Lisa Hricko.

Mayor Whitus welcomed guests and led the invocation; followed by Vice Mayor Reid leading the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

Mr. Richard Ewing, Director of the Central Virginia Regional Library Board addressed Council. Mr. Ewing presented members with copies of the library's summer edition newsletter, which highlights weekly events and programs for adults and children that take place at the Buckingham and [Barbara Rose Johns] Farmville-Prince Edward libraries. Mr. Ewing also thanked Council for their support of the library.

**PRESENTATION OF PROJECT**

Mayor Whitus asked the Town Manager to introduce those that will be presenting a special presentation of a proposed project.

Mr. Spates stated for the past few months he had been working on a special project with Mr. Bobby Martin and his wife Sherry, owners of the properties, along with Mr. Mike Kelley with Kelley Properties Inc. from Winston-Salem, North Carolina and Mr. Chris Phillip, Architect, Engineer and Project Manager with Thompson and Litton.

Mr. Martin stated he has lived in Farmville all his life. He and Sherry have lived in their home on High Street for about thirty-five (35) years. His house is located across the street from Longwood University and is the only remaining residential house left on the block; all others are now student housing rental homes. He said for almost a year, he and his wife had been working with a developer on a progressive plan for that area and described it as a special project for the

Town of Farmville. Mr. Martin then called upon Mr. Mike Kelley of Kelley Properties and Mr. Chris Phillips of Thompson and Litton.

Mr. Kelley addressed Council, speaking on his various projects and experiences as a developer. He highlighted a 328-bed project that is currently underway in Wake Forest, which he described as being similar to what is being proposed on the Martin properties. He spoke of the steps he has taken to gain sensitivity of the town, the university and to the neighborhood in the approach of the design. He described them as very important factors and then introduced Mr. Chris Phillips, saying Mr. Phillips was recommended by the Town Manager and Longwood University because his firm had worked closely with the university and currently has a project underway with the Town.

Mr. Phillips spoke on the experience of Thompson and Litton and their working relationship with Longwood University and the Town. He then presented a brief power point presentation on the concept of the project.

A four story, 195-bed, three-bedroom student housing complex is being proposed on the four (4) properties owned by the Martins, located at the corner of High and Appomattox Street. The properties are zoned Residential District R3 and would require a modification of the density of that zone and a conditional use permit. He described the area of the proposed project and noted that University dorms of approximately 200-beds are located across the street from the Martin property. The four (4) Martin properties total just over an acre and the prominence of the Martin residence on the corner of High Street was acknowledged by Mr. Phillips, stating the conceptual design capitalizes on the property.

Council members questioned the number of beds of the proposed project and if there was ample parking. Mr. Phillips stated probably 195 student-housing beds and they would be exploring several options on additional parking.

Public comments – questioned why the Martins did not contact their neighbors to inform them of the project and commented that the project is for student dormitory type living, but not within Longwood's jurisdiction, stating that the university will have no say in the students behavior. Mr. Kelley stated the proposed project includes an on-site office manager and the facility will have contact with the discipline person with Longwood, just as those students currently living in rental houses.

Police Chief Andy Ellington introduced two of the Department's new officers – Officer Matthew McMillian and Officer Daylen Coblenz.

**REQUEST APPROVAL OF THE CONSENT AGENDA**

On motion by Mr. Hunter, seconded by Mrs. Thompson and with all Council members voting “aye”, the motion to approve the consent agenda as presented was approved. The consent agenda includes the draft minutes of the June 7, 2017 work session meeting, the June 14, 2017 regular Council meeting and the June 29, 2017 reconvened Council meeting.

**REQUEST APPROVAL OF THE TREASURER'S REPORT**

On motion by Mr. Davis, seconded by Mr. Dwyer and with all Council members voting “aye”, the motion to approve the Treasurer's Report as presented was approved.

**BACKGROUND:** Town Treasurer, Carol Anne Seal provided Council with a brief overview of the Treasurer's Report.

**REQUEST AUTHORIZATION TO PAY THE BILLS**

On motion by Mr. Pairet, seconded by Mrs. Thompson and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting “aye”, the motion to pay the bills as presented was approved.

**REQUEST FOR ABANDONMENT OF UNOPENED STREET RIGHT OF WAY**

On motion by Mr. Hunter, seconded by Mr. Reid and with all Council members voting “aye”, the motion to continue the request on behalf of Mr. and Mrs. Bratcher and Mr. and Mrs. Kiewiet de Jonge for the abandonment of the unopened street right of way from Fourth Avenue, Ext. to the Third Avenue easement was approved.

**BACKGROUND:** Mr. Spates asked for the continuance of the request for the abandonment of the unopened street right of way stating Mr. and Mrs. Kiewiet de Jonge are presently on vacation.

**REQUEST ADOPTION OF RESOLUTION IN SUPPORT OF THE FARMVILLE INDUSTRIAL DEVELOPMENT AUTHORITY'S ISSUANCE OF REVENUE BONDS FOR LONGWOOD UNIVERSITY REAL ESTATE FOUNDATION NOT TO EXCEED \$15 MILLION DOLLARS OF ITS EDUCATIONAL FACILITIES REVENUE AND REFUNDING BONDS (LONGWOOD UNIVERSITY STUDENT HOUSING PROJECTS), SERIES 2017**

On motion by Mr. Davis, seconded by Mrs. Thompson and with all Council members voting “aye”, the motion to continue the resolution of support was approved.

**BACKGROUND:** Mr. Spates stated that the Farmville Industrial Development Authority had approved the issuance of revenue bonds not to exceed \$15 million. The Longwood University Real Estate Foundation will be requesting additional revenue bonds from the FIDA. Once the FIDA meets on the additional request, a resolution of support for the total amount of revenue bonds will be submitted to Council for its support.

**REQUEST TO BLOCK OFF A PORTION OF HILL STREET FOR THE FARMVILLE ALL STARS BASEBALL TEAM ANNUAL REUNION/COOKOUT**

On motion by Mrs. Thompson, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to grant the request on behalf of William Johnson, Jr. to block off a portion of Hill Street from Irvin to Barrow on Saturday, September 2, 2017 from 12:00 noon to 7:00 p.m. for the Farmville All-Stars Baseball Team annual reunion/cookout was approved.

**BACKGROUND:** Mr. Spates stated the Farmville All-Stars Baseball Team reunion/cookout is an annual event and he recommends Council grant the request.

**REQUEST ADOPTION OF ORDINANCE #184 – PERMITTING OPENING BURNING**

On motion by Mr. Davis, seconded by Mr. Hunter and with a recorded vote with Council members Dwyer, Hunter, Pairet, Reid and Davis voting “aye”, and Council members Thompson and Cole voting “no”, the motion to accept the recommendation of the Finance and Ordinance Committee and adopt ordinance #184, permitting opening burning within the Town of Farmville was approved.

**BACKGROUND:** On June 14, 2017, a public hearing was held on amending the burn ordinance to permit open burning. At the Council meeting, Mr. Cole expressed concerns with those with compromised breathing issues and the proposed ordinance was referred back to the Finance and Ordinance for further discussions.

Mr. Davis stated the Committee met and agreed to support the adoption of the proposed open burn ordinance. Mr. Cole, a member of the Finance and Ordinance Committee, added that the recommendation by the Finance and Ordinance Committee was not unanimous; he stated he was not in favor of the open burn ordinance. He stated he did not support the rationale of comparing open burning to a smoke stack or chimney and urged Council to consider the potential health hazards of the citizens.

## Article II. Fire Prevention

### Sec. 12-26. - Adoption.

Pursuant to Chapter 9 of Title 27, Code of Virginia, an ordinance authorizing the Farmville Volunteer Fire Department to enforce the provisions of the latest edition adopted of "The Statewide Fire Prevention Code".

The town council hereby designates Town of Farmville Fire Marshal to act as enforcing agency for the enforcement of the latest edition adopted of "The Statewide Fire Prevention Code" duly adopted by the Virginia Board of Housing and Community Development under authority of Code of Virginia, § 27-97.

### Statewide Fire Prevention Code

#### Chapter 3 General Precautions Against Fire

307.1 Title and Purpose. Delete and substitute section 307.1 as follows:

This article shall be known as the Town of Farmville Ordinance for the regulation of open burning. The purpose of this article is to protect public health, safety, and welfare by regulating open burning within the Town of Farmville to achieve and maintain, to the greatest extent practicable, a level of air quality that will provide comfort and convenience while promoting economic and social development. This article is intended to supplement the applicable regulations promulgated by the State Air Pollution Control Board and other applicable regulations and laws.

307.2 Definitions. Delete and substitute section 307.2 as follows:

For the purpose of this article and subsequent amendments or any orders issued by the Town of Farmville, the words or phrases shall have the meaning given them in this section.

A. Outdoor cooking mean the outdoor preparation of food, for both commercial and non-commercial purposes, when such preparation in accordance with the Statewide Fire Prevention Code and the Code of the Town of Farmville.

B. Open burning means the burning of any matter in such a manner that the products resulting from combustion are emitted directly into the atmosphere without passing through a stack, duct or chimney.

C. Fire pit means a commercially fabricated container used solely for recreational fire purposes.

307.3 Open Burning Regulations.

#### A. Open Burning Regulations for Tree and Garden Trimmings – 15 Day Permit/Bon Fires One Day Permit

This section shall permit the opening burning of tree and garden trimmings subject to the requirements of this section. Tree and garden trimmings shall be defined as any vegetation that would be commonly removed from trees, shrubs or garden plants during the normal pruning process, along with any twigs or small branches that fall from trees during normal thunderstorms or on windy days and any plants removed from a garden after the growing season (corn stalks, tomato vines, beans vines, etc.)

Opening burning does not exempt or excuse a person from the consequences, damages or injuries which may result from such conduct, nor does it excuse or exempt any person from complying with all applicable laws, ordinances, regulations, and orders of the federal government, the Commonwealth of Virginia and the Town of Farmville.

##### 1. Burning of the following is prohibited:

- A. Toxic or hazardous materials or containers for such materials
- B. Rubber tires, asphaltic material, crankcase oil, impregnated wood, or similar materials
- C. Paper, used lumber or trade waste
- D. Building and/or demolition material
- E. Household/commercial trash or refuse

##### 2. A "written permit" is required for the open burning of tree and gardening trimmings.

- A. The permit application shall be submitted at least 15 days before the desired burn date.

- B. The permit will be valid for 15 days; limited to two permits per burn season per address. Burn season (at any time of day) is May 1 through February 14.
  - C. A detailed application shall be submitted for each permit requested.
  - D. Fifteen (15) day permits are NOT renewable.
  - E. Only one pile shall be burned at a time and shall not exceed the size of 6' x 8' x 4'
  - F. The location of the burning shall be a minimum of 300 feet from any occupied building unless the occupants have given prior written permission. If the occupants of the building are not also the owners of the building, then the owner's permission shall also be required.
  - G. All permitted fires shall be at least 150 feet from any building and/or structure, to include combustible fencing.
  - H. The burning shall take place on the premises of the private property from which the tree and garden trimmings were taken.
3. The burning of limbs, tree trunks, logs or stumps is considered Property Maintenance or Land Clearing and is not allowed under this section.
4. The following applies to ALL open burning in Town of Farmville:
- A. Fires shall be constantly attended by a competent person until extinguished and no longer smoldering.
  - B. The attendee shall provide adequate fire extinguishing equipment to control and/or extinguish the fire should it start to spread or get out of control.
  - C. The Virginia Department of Forestry requires that any open burning from February 15 through April 30 of each year, within 300 feet of woodland, brush land, or field containing dry grass or other combustible material leading to woodland, be done between the hours of 4:00 p.m. and 12:00 midnight.
  - D. A written permit must be obtained from the Town of Farmville Treasurer Office. Application permit shall include \$25.00 fee for the permit, completed permit application, and approval of the Fire Marshal of the Town of Farmville and Fire Chief of the Farmville Volunteer Fire Department.
  - E. Any permit holder shall be required to contact the Farmville Emergency Communication Center (434.392.3332) within twenty-four (24) hours of the items to be burned, and must provide an exact time for when the burning will commence.
5. Failure to comply with the above conditions will constitute a violation of the law, which will result in possible legal action.
- B. Open Burning Regulations for Debris from Land Clearing and Property Maintenance  
This section shall permit the open burning of any natural debris waste generated from the development of property. Debris shall be defined as limbs, tree trunks, logs, stumps, and other closely related natural waste that is generated during the removal of unwanted, leaning, hazardous or dead trees, regardless of size, during normal upkeep, development or landscaping of the property.
1. A written permit shall be obtained from the Town of Farmville Treasurer Office. A detailed application for the permit shall include:
- A. A \$400.00 fee for permit.

- B. A completed permit application.
  - C. A site plan of the burn site.
  - D. A certificate of liability insurance coverage for party performing the burn. The permit holder must maintain liability insurance in the minimum amount of \$1,000,000 general liability coverage at all times while burning is taking place.
2. The permit application shall be submitted at least 15 days before the desired burn date.
  3. Permitted open burning does not exempt or excuse a person from the consequences, damages or injuries which may result from such conduct, nor does it excuse or exempt any person from complying with all applicable laws, ordinances, regulations and orders of the federal government, the Commonwealth of Virginia and the Town of Farmville.
  4. Burning of the following is prohibited:
    - A. Toxic or hazardous material, or containers for such materials.
    - B. Rubber tires, asphaltic material, crankcase oil, impregnated wood, or similar materials.
    - C. Paper, used lumber, or trade waste.
    - D. Buildings and/or demolition material.
    - E. Household/commercial trash or refuse.
  5. The burning shall take place on the site from which the debris waste was generated. All reasonable effort shall be made to minimize the amount of material that is burned, with the number and size (25 feet in width by 25 feet in length by 15 feet in height) of the debris piles approved in advance by the Fire Chief of the Farmville Volunteer Fire Department and Fire Marshal of the Town of Farmville.
  6. Permitted fires shall be constantly attended by a competent person until they are extinguished and shall be conducted to ensure the best possible combustion with a minimum of smoke and fly ash being produced. The operator and equipment to control and/or extinguish the fire(s) shall be within 100 feet of the pile at all times.
  7. Permit will be valid for fifteen (15) calendar days from the date of issuance. A one-time fifteen (15) day extension may be requested prior to the expiration of the permit. Once a permit has expired, the applicant shall be required to submit a new application and pay another permit fee. In either case, a re-inspection of the site may be required.
  8. Fires shall be at least 500 feet from any occupied building, unless the occupants have given prior written permission. If the occupants of the building are not also the owners of the building, then the owner's permission shall also be required.
  9. All permitted fires shall also be 150 feet from any building and/or structure, and any other combustible material.
  10. A copy of the permit, site plan, guidelines, and all applicable conditions shall be kept at the burn site.
  11. The Virginia Department of Forestry requires that any open burning, from February 15 through April 30 of each year, that is located within 300 feet of any woodland, brush land, or field containing dry grass or any other combustible material leading to woodland, be commenced and extinguished between the hours of 4:00 p.m. and 12:00 midnight.

12. Any permit holder shall be required to contact the Farmville Emergency Communication Center (434) 392-3332, within twenty-four (24) hours of the proposed burning, and must provide an exact time for when the burning will commence.
13. Failure to comply with the above conditions will constitute a violation of the law, which will result in legal action.

307.3.1 Exemptions. Not requiring a permit as follows:

- A. Open burning for training and instruction of fire fighters under the supervision of the designated official; and
- B. Open burning for fires that are solely for outdoor cooking; and
- C. Open burning in a fire pit that is solely for recreational purposes.

**REQUEST TO CONTINUE THE REQUEST ON BEHALF OF PIEDMONT REGIONAL JAIL FOR IN-TOWN WATER RATES**

On motion by Mr. Pairet, seconded by Mr. Davis and with a recorded vote with Council members Dwyer, Thompson, Pairet, Reid, Davis and Cole voting “aye”, and Council member Hunter “abstaining”, stating the requester is his employer, the motion to accept the recommendation of the Infrastructure Committee to review the request on behalf of the Piedmont Regional Jail Board for in-town water rates again in 2018 was approved.

**BACKGROUND:** Mr. Pairet, Chairman of the Infrastructure Committee stated the Committee had reviewed the request by the Jail Board and felt that since in January 2017 Council adjusted the water rates, by adding a bulk user rate for large out of town water customers, to help offset the Jail’s costs, the Committee recommends revisiting the request in 2018.

**REQUEST COUNCIL’S SUPPORT IN THE APPOINTMENT OF FIRE CHIEF OF THE FARMVILLE VOLUNTEER FIRE DEPARTMENT**

On motion by Mr. Reid, seconded by Mr. Davis and with all Council members voting “aye”, the motion to support the Town Manager’s appointment of Dean Farmer as Fire Chief of the Farmville Volunteer Fire Department was approved.

**BACKGROUND:** Mr. Spates stated that as Town Manager he appoints the Fire Chief and would like Council’s support in his appointment of Dean Farmer as Chief of the Farmville Volunteer Fire Department.

**REQUEST AUTHORIZATION TO ADVERTISE THE 2017-2018 TOWN COUNCIL MEETING DATES**

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to advertise the 2017-2018 Town Council meeting dates was approved.

July 12, 2017  
August 9, 2017  
September 13, 2017  
October 11, 2017  
November 8, 2017  
December 13, 2017  
January 10, 2018  
February 14, 2018  
March 14, 2018  
April 11, 2018  
May 9, 2018  
June 13, 2018

Council meetings are held in the Council Chamber on the second floor of the Town Hall, at 116 North Main Street, Farmville, Virginia at 7:00 pm, unless otherwise scheduled. Town Council members will gather for dinner in the Town Manager’s Conference Room at 5:30 pm, prior to each regularly scheduled Council meeting.

Council work sessions are held the first Wednesday of each month in the Council Chamber of the Town Hall at 11:00 a.m., unless otherwise schedule. The Town Hall address is listed above. Immediately following the work session, Council members will gather for lunch in the Town Manager’s Conference Room, located on the first floor of the Town Hall.

**REQUEST COUNCIL’S SUPPORT IN THE MAYOR’S 2017-2018 STANDING COMMITTEE APPOINTMENTS**

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members “aye”, the motion to support the standing committee appointments as presented by Mayor Whitus was approved.

**2017-2018 Council Standing Committees**

Finance and Ordinance – Jamie Davis, Chairman, Donald Hunter and Greg Cole

Public Safety – Donald Hunter, Chairman, Tommy Pairet and Sally Thompson

Personnel – Chuck Reid, Chairman, Donald Hunter and Greg Cole

Infrastructure – Tommy Pairet, Chairman, Chuck Reid, Jamie Davis and Dan Dwyer

Town Property/Building – Sally Thompson, Chairman, Dan Dwyer and Greg Cole

Parks /Recreation – Greg Cole, Chairman, Donald Hunter, Sally Thompson and Dan Dwyer

Ethics – Donald Hunter, Chairman, Greg Cole and Jamie Davis

**BACKGROUND:** Mayor Whitus stated since there is no election this year and there is no change in Council members, he is recommending the standing committees remain the same. He added that the special committees had fulfilled their tasks and are no longer needed.

**REQUEST ADOPTION OF CODE OF ETHICS AND CONDUCT AND THE ETHICS PLEDGE**

On motion by Mrs. Thompson, seconded by Mr. Davis and with all Council members voting “aye”, the motion that Council adopt the Code of Ethics and Conduct and the Ethics Pledge was approved.

**BACKGROUND:** Last year the Ethics Committee worked with the Town Attorney on a Code of Ethics and Conduct and an Ethics Pledge. Mayor Whitus stated the policies should be adopted by Council annually.

**REQUEST ON BEHALF OF ROBERT AND SHERRY MARTIN FOR RESIDENTIAL DISTRICT R-3 ZONING AMENDMENT**

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to refer the Residential District R-3 zoning amendment request on behalf of Robert and Sherry Martin to the Farmville Planning Commission was approved.

**BACKGROUND:** The Martins have requested the density in the Residential District R-3 zone be amended to allow for a four story, 195-bed, three-bedroom student housing complex to be built on four (4) properties they own located at the corner of High and Appomattox Street. The properties are zoned Residential District R3 and would require a modification of the density of that zone and a conditional use permit.

**STANDING COMMITTEE REPORTS**

Parks and Recreation, Chairman Cole – no report

Finance and Ordinance Committee, Chairman Davis – Mr. Davis stated the Finance and Ordinance Committee reviewed the rates on opening of graves and discussed establishing a base rate for services after a two hour period. He stated the Committee is recommending Council authorize a public hearing on amending the ordinance to be more competitive with other localities.

**REQUEST AUTHORIZATION TO ADVERTISE A PUBLIC HEARING ON AMENDING THE RATES OF GRAVE OPENINGS**

On motion by Mrs. Thompson, seconded by Mr. Hunter and with all Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting “aye”, the motion to authorize an

advertisement for a public hearing on amending the ordinance on grave digging charges was approved as follows:

## CHAPTER 8

Sec. 8-10. - Grave digging charges.

The schedule of charges for digging of graves in Westview Cemetery shall be ~~five hundred and fifty dollars (\$550.00)~~ six hundred and fifty dollars (\$650.00) on weekdays for two hours of service and ~~six hundred and seventy-five dollars (\$675.00)~~ eight hundred dollars on weekends and holidays for two hours of service. Cremation urns shall be three hundred and twenty-five dollars (\$325.00) on weekdays for two hours of service and four hundred and seventy-five dollars (\$475.00) on weekends and holidays for two hours of service. All services thereafter shall be at one hundred and five dollars (\$105.00) per hour.

Personnel Committee, Chairman Reid – no report

Infrastructure Committee, Chairman Pairet – Mr. Pairet stated the matter of the abandonment of the unopened street right of way on behalf of the Bratchers and Kiewiet de Jonges has been continued.

Town Property and Building Committee, Chairman Thompson – no report

Public Safety, Chairman Hunter – Mr. Hunter stated the Committee met with the Chief of Police and the Fire Chief to gather information on the needs of the departments.

### **TOWN MANAGER AND STAFF REPORTS – MISCELLANEOUS ITEMS**

Mr. Spates reported on the following matters:

July 3<sup>rd</sup> event – described the event as a huge success, thanked Perry Carrington for his hard work and dedication and the boy scouts for parking over 1,130 vehicles. He also thanked the Town staff that worked the event.

Members received copies of the traffic study at Oak, High and Griffin. Mr. Spates suggested the matter be referred to a committee to discuss the recommendation from McCormick Taylor on a roundabout. Members questioned if the report takes into consideration the proposed project that was submitted this evening. Mr. Spates stated it did and Mayor Whitus referred the study of the intersection of High, Griffin and Oak to the Infrastructure Committee.

Update on the Main and Milnwood project – first report from VDOT stated project funding would be in 2024. Mr. Spates said he received notification from VDOT that the project has moved

up on the funding list and now, must be under construction by 2019. He stated that the Town will begin working on obtaining all the right of ways needed.

Bids on asphalt for paving are due in by Tuesday, July 18, 2017

Police Chief Ellington reported that crime statics for this year are similar to those of last year and Tuesday, August 1<sup>st</sup> is National Night Out. Chief Ellington invited Council members to come out and join in the community event.

**MAYOR AND COUNCIL MEMBER COMMENTS**

Mr. Davis congratulated the Prince Edward Farmville Youth Association Minor Baseball team for making it to the District 5 tournament, which will begin on July 21<sup>st</sup>. He commended the players and coaches for their accomplishments.

**CLOSED SESSION – PERSONNEL MATTERS**

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to go into closed session under section 2.2-3711.A.1 of the Code of Virginia, for the discussion of personnel matters involving the Town Treasurer, as well as a Town Council member was approved.

Mayor Whitus announced a five (5) minutes recess. Council reconvened in closed session.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven (7)

MOTION: Davis

SECOND: Hunter

AYES: Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole

NOES: none

ABSENT DURING VOTE: no one

ABSENT DURING MEETING: no one

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Clerk

**REQUEST FOR ANNUAL APPOINTMENTS**

On substitute motion by Mr. Coleman, seconded by Mrs. Thompson and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting “aye”, the motion to accept the annual appointments as presented, with the modification that the Town Treasurer, Carol Anne Seal be appointed for six months and then be reviewed at the end of the six month period, was approved.

The annual appointments are as follows: Town Manager, Gerald Spates; Town Attorney, Gary Elder; Chief of Police, Andy Ellington; Town Clerk, Lisa Hricko, Fire Marshal, Phillip Moore; EOC Counselor/ADA Coordinator, Lisa Hricko and Building Official, Phillip Moore.

**BACKGROUND:** Mr. Reid made a motion that the annual appointments be approved as submitted, and Mr. Cole made the substitute motion.

There being no other business, the meeting was adjourned.

APPROVED:

ATTEST:

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David E. Whitus, Mayor

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Lisa M. Hricko, Clerk