

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON JANUARY 3, 2018

Mayor Whitus called to order the regular work session of the Farmville Town Council held on Wednesday, January 3, 2018 at 11:00 a.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, D.L. Hunter, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present were Town Manager, Gerald Spates; Assistant Town Manager, Scott Davis; Communications Specialist, Kate Eggleston; Administrative Assistant, Jackie Vaughan and Town Clerk, Lisa Hricko.

Mayor Whitus and Council recognized Dispatcher, Mr. Reginald Eggleston for providing over 18 years of service and dedication to the Farmville Emergency Communication Center. Mr. Spates stated that Mr. Eggleston began working for the town in 1999 and retired December 31, 2017 and said he was very proud to have Mr. Eggleston as an employee of the Town of Farmville. Mayor Whitus presented Mr. Eggleston with a plaque in recognition of his years of service and his retirement. Mr. Eggleston thanked Town Council and Mr. Spates for his 18 years of employment and the support given to the Communication Center; and recognized the Farmville Communication Center as one of the best in the area.

Ms. Kim Jackson with the auditing firm of Creedle, Jones & Alga, P.C. Certified Public Accountants presented a brief overview of Farmville's Comprehensive Annual Financial Report Years Ended June 30, 2017 and 2016. The report concluded with Ms. Jackson stating that there were no deficits noted. Council questioned if there were any areas or discrepancies that needed to be addressed. Ms. Jackson stated that she and Mrs. Seal had discussed keeping better inventory of products, such as maintain a monthly inventory on the gas at fuel station and airport and inventory records of shop parts and golf pro shop supplies. Mr. Whitus also questioned if the auditors had looked at separation of duties. Ms. Jackson stated that the town has been making sure the same person is not doing the same duties all the time and able to make journal overrides.

Mayor Whitus presented the January agenda for review and discussion.

Consent agenda – no discussion

Treasurer's Report – no discussion

Bills – no discussion

ADVERTISE VACANT SEAT OF SALLY THOMPSON – WARD “B” REPRESENTATIVE

On motion by Mr. Hunter, seconded by Mr. Reid and with all Council members voting “aye,” the motion to advertise for letters of interest from registered voters in the Ward “B” District to fill the remaining term of Mrs. Sally Thompson, was approved. The deadline to submit letters of interest is January 25, 2017.

BACKGROUND: At the November Council meeting, Mrs. Sally Thompson announced that she will resigning from Council effective December 31, 2017. The Code of Virginia requires a vacancy must be filled within 45 days, if not, the Circuit Court of Prince Edward County will appoint someone. The 45-day deadline is February 14, 2018.

APPOINTMENT TO THE MOTON MUSEUM BOARD

On motion by Mr. Hunter, seconded by Mr. Davis and with all Council members voting “aye,” the motion to appoint Mr. Reid as Council’s representative on the Moton Museum Board, was approved.

BACKGROUND: At the November Council meeting, Mrs. Sally Thompson announced that she will resigning from Council effective December 31, 2017. Mrs. Thompson was Council’s representative on the Moton Museum Board. Mr. Reid stated his desire to represent the Town on the Moton Museum Board.

APPOINTMENT TO THE LIBRARY BOARD

On motion by Mr. Hunter, seconded by Mr. Pairet and with all Council members voting “aye,” the motion to appoint Mr. Dwyer as Council’s representative on the Library Board, was approved.

BACKGROUND: Mrs. Thompson was Council’s representative on the Library Board.

Request to move contingency funds - Mr. Spates explained that due to carpet cleaning, unexpected repairs and much needed upgrades to the town’s banquet facility, that department is over budget by \$7,310.06. The Treasurer is asking to transfer \$8,500.00 from the contingency funds to the line item, Maintenance of Buildings under the Banquet Room Department to balance the budget.

Appointment to the Tree Board – Mr. Spates gave a brief statement on the current members and the nominee for appointment, Ms. Tina Wells.

Discuss potential cell tower – 718 Griffin Boulevard – Mr. Scott Davis advised that he had received a request from a company that is proposing to build the cell tower. The company is still in the process of working out a deal with the land owner. The location is currently owned by Mr. George Bristol. Mr. Davis stated he will be presenting a presentation on the project at the next Council meeting. Council questioned if adjacent landowners will be notified.

Request reappointment of F.I.D.A. members – no discussion

Standing Committee reports –

Infrastructure Committee, Chairman Pairet – Mr. Pairet stated the Committee will be reporting back to Council on two projects, Third Street Brewery regarding parking and the intersection of High, Oak and Griffin. Staff will be working on setting up a Committee meeting with representatives from Longwood University to try and get a better understanding of their role in the roundabout. The Committee will be back to Council with the information.

Miscellaneous items presented by the Town Manager and staff comments – Mr. Spates stated that he has contacted Mr. Ross Frickenscher to set up a tour of the Weyanoke Hotel for Council one-day next week. He spoke on the apron rehab project at the airport and stated the contract should be signed in March or April, with work to begin thereafter. The airport will be closed for 30 days while the work is being done. The Milnwood Road project is currently in the acquisition of right of way and should go out on bid sometime this spring and VDOT is handling all the details of the right of way acquisitions for the Milnwood Road project. The pedestrian bridge at the hospital that ties into Wilck's Lake should go out on bid by the end of the month. Mr. Spates also reported that he is currently putting some information together for Wiley & Wilson for the Recreation Master Plan Study. Wiley & Wilson has been informed about the additional land purchase at Wilck's Lake, and they will be incorporating that into the Master Plan. The Master Plan for the public works building has been separated into two (2) sections. The salt storage building with an estimate cost of \$1.7 million and the public works facility with an estimate cost of \$6.6 million.

APPOINTMENT BY MAYOR FOR THE TOWN PROPERTY/BUILDING COMMITTEE

Mayor Whitus appointed Council member Dwyer as Chairman of the Town Property/Building Committee.

BACKGROUND: Mrs. Sally Thompson resigned from Council effective December 31, 2017. Mrs. Thompson was Chairman of the Town Property/Building Committee.

Comments by the Mayor and members of Town Council – No comments.

ADJOURNMENT

On motion by Mr. Reid, seconded by Mr. Davis and with all Council members voting “aye,” the motion to adjourn was approved at 11:25 a.m.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk