

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON NOVEMBER 2, 2016

Mayor Whitus called to order the regular work session of the Farmville Town Council held on Wednesday, November 2, 2016 at 11:00 a.m., in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding and Council members D.L. Hunter, S.B. Thompson, T.M. Pairet, J.J. Davis and G.C. Cole. Council members D.E. Dwyer and A.D. Reid were absent.

Staff present was Town Manager, Gerald Spates and Town Clerk, Lisa Hricko.

Mayor Whitus presented the November agenda items for discussion.

Consent Agenda – no discussion

Treasurer’s Report – no discussion

Bills – no discussion

Request rezoning of property at 1412 Longwood Avenue – This issue had been referred to the Farmville Planning Commission. 1412 Longwood Ave., LLC has requested the property be rezoned from Residential District R-1 to Business District B-3 to allow for a domestic violence shelter.

Mr. Spates stated the property is the former Calvary Church. On October 26, 2016, the Farmville Planning Commission held their public hearing and is recommending the property be rezoned from Residential R-1 to Business District B-3. He stated he understood that no one at the public hearing spoke against the rezoning. Brief discussions took place. Mayor Whitus stated Council will need to establish a date for their public hearing. Mr. Spates stated all adjacent property owners would be notified once a date has been set for the public hearing.

Request zoning amendment to Definitions and Uses in a Business District B-3 Zone – Mr. Spates stated the zoning amendments are part of the request to rezone 1412 Longwood Avenue from Residential R-1 to Business District B-3 and if Council denies the rezoning, then there would be no action on the zoning amendments. Members discussed locations of domestic violence shelters and requested a town map identifying all Business District B-3 zones.

Refer request for a Conditional Use Permit on behalf of Madeline’s House to the Farmville Planning Commission – Council discussed domestic violence shelters and reviewed the conditions recommended by the Planning Commission. Members questioned if there were

State mandates on the operation of a domestic shelter. Mr. Spates stated he believed there were and he would have the organization requesting the conditional use permit present at the Council meeting to address questions. Members questioned if there were staff training requirements. It was suggested that the Town Manager check with cities of Richmond and Lynchburg on their restrictions on safe houses. Mr. Spates stated the Planning Commission must hold a public hearing on the request for a conditional use permit prior to making its recommendation. This matter will be referred back to the Planning Commission.

Request rezoning of remaining Industrial M-1 zones to Business District B-3 Zones –
This matter was referred to the Farmville Planning Commission. The Commission reviewed the request and held a public hearing on October 26, 2016. The Commission is recommending Council approve the rezoning of the remaining Industrial M-1 Zones to Business B-3 but leave the M-1 language in the zoning ordinance.

Request on behalf of Piedmont Regional Jail for water rate adjustment – This matter was discussed by the Infrastructure Committee and the Finance and Ordinance Committee. Mr. Spates spoke of the Town's water and sewer rates and the bulk sewer rate charged to Hampden Sydney and Cumberland County. He stated he is recommending a new bulk user rate be established for large out of town water customers as follows: "out of town water customers with water usage, over 500,001 gallons shall be charged \$7.00 per 1,000 gallons". Mr. Davis stated the Finance and Ordinance Committee supported the recommendation and agreed the new bulk rate shall be effective January 1, 2017.

Continue – request to add car lots as an allowed use in a Business District B-4 Zone – no discussion.

Continue – request for a Conditional Use Permit to convert a single-family dwelling located at 306 Cedar Avenue into a duplex – no discussion.

Request reappointment/appointment to the Board of Zoning Appeals – Mr. Spates stated Mr. Scott Smalley's term on the Board on Zoning Appeals will expire on December 1. Mayor Whitus suggested the Town advertise for persons interested in serving and said all Town appointments/reappointments should be advertised. Mr. Davis recommended a letter be sent to Mr. Smalley asking if he is interested in reappointment.

Request adoption of resolution endorsing street maintenance project through VDOT Revenue Sharing Funds – The Town will be applying for VDOT Revenue Sharing Funds and the

following streets are listed as a priority: Catlin Street; Vernon Street; North Main Street (Riverside by the train tracks to the bridge); Park Avenue; Glenn Street; Bridge Street (2nd to Haynes) and Peery Drive. Mr. Spates stated the paving of the “priority list” depends on the money allocated by VDOT. The Town also needs to spend 1.2 million dollars in street maintenance funds. Council members requested the Town Manager add Second Avenue; Jackson Street and Putney Street to the paving list. Members discussed Fourth Avenue, Ext. and the need for possible grading and paving. Mr. Spates updated members on the paving of the Sports Arena parking lot and the Burn Building parking area.

In discussing paving, Mr. Cole asked if the Town was ready to move forward with the traffic study of Peery Drive since Murphy’s Oil had opened. Mr. Spates stated the engineering firm, McCormick Taylor is under contract with the Town and he would ask if the traffic study could be added to the “Roundabout” study, if not, then the Town would advertise a RFP. Members discussed the growth of the residential homes in the Crestview area.

Discuss November and December holiday season work schedule – Mr. Spates stated the State is giving employees 4 hours of holiday time on Wednesday, November 23, 2016. He said he is asking Town Council to include Wednesday, November 23, 2016 and Thursday, December 22, 2016 as holidays for Town employees.

Information on FACES – Mr. Spates stated he recently had a meeting with Mr. Elery Sedwick regarding FACES. Mr. Sedwick expressed the organization’s appreciation for use of the Town’s building but wanted to let the Town know they were looking to build a larger facility or move to a larger building. They have grant funds available and plan to expand their distribution area.

Standing Committee Reports – Mr. Cole stated the Parks and Rec Committee will meet tomorrow morning at 11:00 a.m. Mrs. Thompson spoke on the Halloween traffic and congestion on High Street.

Miscellaneous Items – no discussion

Town Manager and staff reports – Mr. Spates stated there was a schedule conflict for the December 14 regular Council meeting. Members discussed the issue and suggested cancelling the December 7 work session and holding the December Council meeting on Wednesday, December 7, at 11:00 a.m.

Mayor and Council member comments – Mayor Whitus asked for an update on streetlights. Mr. Spates stated he had signed off on the paperwork from Virginia Dominion Power to order the lights and they should be going up shortly. Mayor Whitus asked the status of the master plan for the Public Works Department. Mr. Spates stated the funds are in the budget and he will move forward with advertising the Request for Proposals. Mayor Whitus stated several people had approached him with concerns about the deer in their yards. Members discussed several options and the Town Manager stated he would look into this issue.

Closed session – Personnel matters – On motion by Mr. Davis, seconded by Mr. Cole and with all Council members voting “aye”, Council went into closed session under **Section 2.2-3711.A.1** of the Code of Virginia, for the discussion of the performance of specific appointees and employees of the Town of Farmville.

On motion by Mr. Davis seconded by Mr. Hunter and with all Council members voting “aye”, Council returned to the regular order of business.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Five (5)

MOTION: Davis

SECOND: Thompson

AYES: Hunter, Thompson, Pairet, Davis and Cole

NOES: none

ABSENT DURING VOTE: Dwyer and Reid

ABSENT DURING MEETING: Dwyer and Reid

Clerk

There being no other business the meeting adjourned at 11:34 p.m.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk

DRAFT