

**REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON FEBRUARY 1, 2017**

Mayor Whitus called to order the regular work session of the Farmville Town Council held on Wednesday, February 1, 2017 at 11:00 a.m., in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia.

Present at the meeting were Mayor D.E. Whitus, presiding and Council members D.E. Dwyer, S.B. Thompson, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Council member D.L. Hunter was absent.

Staff present was Town Manager, Gerald Spates; Town Planner, Cindy Morris; Communications Specialist, Kate Eggleston and Town Clerk, Lisa Hricko.

Mrs. Sherry Honeycutt, Chairman of the Farmville Planning Commission addressed Council. Mrs. Honeycutt praised Mrs. Cindy Morris, Town Planner for her work and assistance with the Farmville Planning Commission. She then presented the Farmville Planning Commission's 2016 Annual Report. She highlighted actions by the Planning Commission and spoke briefly on several items Council had referred to the Planning Commission.

Mrs. Honeycutt stated the Farmville Planning Commission is requesting Town Council budget funds for the following:

- \$15,000 to \$20,000 for the review and update on the Town's Comprehensive Plan; Mrs. Honeycutt stated Mr. Mike Chandler, Director of Education for the Land Use Education (LUEP) stated most jurisdictions outsource the preparation of their comprehensive plan and recommended that Farmville look at hiring a consultant to update the Town's comprehensive plan
- \$500 for Planning Commission members to conduct site visits to other jurisdictions similar in nature to Farmville, to gain insight and ideas from other localities, as it relates to planning
- \$500 for Planning Commission members for continuing education
- Request Town Council keep current Commissioners intact instead of moving forward with Commissioners being appointed by Ward representation

Mrs. Honeycutt stated the Planning Commission is also requesting Town Council to keep its current commissioners intact and allow at-large membership to the Farmville Planning Commission.

Mrs. Thompson suggested Town Council members consider attending a “training session” to gain education on how a Town Council works with a planning commission.

**CLOSED MEETING – CONTRACT, PERSONNEL AND LEGAL**

On motion by Mr. Davis, seconded by Mrs. Thompson and with all Council members voting “aye”, Council went into closed meeting to discuss a public contract involving the expenditure of public funds pursuant to **Section 2.2-3711.A.29 of the Code of Virginia** for the discussion of the award of a public contract involving the expenditures of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Town of Farmville and a personnel matter under **Section 2.2-3711.A.1 of the Code of Virginia** for the discussion of the performance of an appointee of the Town of Farmville and probable litigation under **Section 2.2-3711.A.7 of the Code of Virginia** for the briefing by staff members pertaining to actual or probable litigation, where such briefing in open session would adversely affect the negotiating or litigating posture of the Town of Farmville.

Town Council moved to the Emergency Operations Center (EOC) to conduct the closed meeting. Council returned to the Council Chamber.

Council returned to the regular order of business.

Mr. Reid left the meeting, prior to the certification.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: 5 “Ayes”

MOTION: Davis

SECOND: Thompson

AYES: Dwyer, Thompson, Pairet, Davis and Cole

NOES: none

ABSENT DURING VOTE: Reid and Hunter

ABSENT DURING MEETING: Hunter

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Clerk

Mayor Whitus presented the February 2017 agenda items for discussion.

Consent agenda – the consent agenda includes the draft minutes of the January 4, 2017 work session and the January 11, 2017 Town Council meeting.

Treasurer’s report – will be added to dropbox

Bills – no comments

Request authorization to advertise a public hearing for a conditional use permit on behalf of Southside Center for Violence Prevention / Madeline’s House – The Planning Commission has made their recommendations and Council will be authorizing advertising a public hearing on the conditional use permit.

Request authorization to advertise a public hearing on rescinding the Industrial M-1 zone language from the Town’s Zoning Ordinance – no comments

Request authorization to advertise a public hearing for a conditional use permit to convert a single-family dwelling located at 306 Cedar Avenue into a duplex – Planning Commission has made their recommendation and Council will be authorizing advertising a public hearing on the conditional use permit.

Request Council’s review and approval of the Transit Development Plan Farmville Area Bus Fiscal Years 2016-2021 – Mr. Spates stated the Plan has been reviewed and is correct except the organizational chart needs to be amended. Staff has been notified and will see that the corrections are made.

Discuss vacancy on the Local Building Official Board – Mr. Spates stated with Council’s recent appointment of Mr. Southard Brumfield to the Farmville Board of Zoning Appeals, Mr. Brumfield is no longer eligible to serve on the Local Building Official Board. Mr. Spates stated a notice asking for interested candidates to serve on the Local Building Official Board would run in the Farmville Herald. Members questioned if the member was required to live within the corporate limits of the Town of Farmville. Mr. Spates stated he did not believe so but would verify information, prior to the February 8 Council meeting.

Request on behalf of Walk2Campus Holdings, LLC – Walk2Campus Holdings, LLC has requested to pave a section of the Town’s train station parking lot for three handicap parking spaces. Mr. Spates stated the area requested is the section closest to the old Southern States next to the loft apartments. He stated this would be for a two (2) year period, until Walk2Campus develops the parking lot across the Trail. Members questioned if there would be a monetary exchange. Mr. Spates stated that that would be a decision made by Council and mentioned that Walk2Campus Holdings, LLC made a \$10,000 donation for the development of the parking lot by the Farmers Market. Moreover, the paving and marking of the handicap spaces would be at the expense of Walk2Campus, Holdings, LLC. Mr. Spates reported that Walk2Campus Holdings, LLC is interested in paying the Town to install a traffic signal at the intersection and he estimated the cost to be approximately \$100,000.

Miscellaneous Items - the Town will hold a community meeting on the traffic study on the intersection of Griffin, Oak, High and Appomattox on Thursday, February 16 at 6:00 p.m., in the Council Chamber

The Chief of Police revised the Traffic Statistic Study for the reportable accidents. The new statistics show the intersection of Oak, High and Griffin as one of the safest intersections, with only one reportable accident. The intersection with the most reportable accidents was Clark Street and South Main. Mr. Spates stated the reason for the change in report was that the Police Officers were using intersections, instead of the actual locations of the accidents.

Standing Committee reports – will be given at Council meeting

Town Manager and Staff reports – no discussion

Mayor and Council member comments – no discussion

There being no other business, a motion was made and seconded and the meeting was adjourned.

APPROVED:

ATTEST:

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David E. Whitus, Mayor

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Lisa M. Hricko, Clerk