

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON WEDNESDAY, JUNE 1, 2016

At the regular work session of the Farmville Town Council held on Wednesday, June 1, 2016 at 11:00 a.m., in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia, there were present Mayor D.E. Whitus, presiding and Council members D.E. Dwyer, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present was Town Manager, Gerald Spates; Town Attorney, Gary Elder and Town Clerk, Lisa Hricko.

PUBLIC HEARING

Mayor Whitus announced the public hearing on the proposed 2016-2017 Town Budget and the Town Manager read the public hearing notice:

The Town of Farmville will hold a public hearing at 11:00 a.m. on Wednesday, June 1, 2016 in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, VA, for the purpose of hearing citizen comments on the proposed Town Budget, as follows:

**TOWN OF FARMVILLE
 BUDGET SUMMARY
 FISCAL YEAR 2016-2017**

	<u>REVENUE</u>	<u>EXPENDITURES</u>
GENERAL FUND	\$ 16,414,902.60	\$ 16,414,902.60
STREET MAINTENANCE FUND	\$ 2,042,452.39	\$ 2,042,452.39
WATER FUND	\$ 2,509,065.00	\$ 2,509,065.00
SEWER FUND	\$ 2,458,830.00	\$ 2,458,830.00
TRANSPORTATION FUND	\$ 1,246,155.00	\$ 1,246,155.00
AIRPORT FUND	\$ 1,752,685.69	\$ 1,752,685.69
<u>TOTAL</u>	\$ 26,424,090.68	\$ 26,424,090.68

The above budget includes a real estate tax rate of .12 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value and a .27 cent per pack cigarette tax rate. Any person wishing to comment on the above matter should plan to attend this hearing.

Mr. Spates provided a summary of the proposed budget and stated the budget includes grants and special projects. Mayor Whitus stated the proposed budget has no tax increase or fee increase.

No one present wished to address Council and the public hearing was closed.

Council returned to the regular order of business.

Mayor Whitus presented the agenda items for the June 8, 2016 regular Council meeting.

Joint Public Hearing at 6:00 p.m. on the Voluntary Boundary Adjustment – with the Prince Edward County Board of Supervisors and the Farmville Town Council members at 6:00 p.m. on Wednesday, June 8, 2016 prior to the regular Town Council meeting.

Consent Agenda – includes the draft minutes of the May 4, 2016 work session meeting and the draft minutes of the May 11, 2016 regular Council meeting – no discussion;

Treasurer's Report – will be given to Council prior to the Council meeting;

Bills – in dropbox – no discussion;

Request Adoption of the Voluntary Boundary Adjustment Agreement – no discussion;

Continued matters before the Asset and Resource Committee – no discussion;

Request for a Conditional Use Permit at 308 Cedar Avenue – no discussion;

Request for a Conditional Use Permit on behalf of Farmville Associates, LLC – in discussing the proposed project, Mayor Whitus suggested the developer meet with the residents of the Greens South Subdivision. He stated the developer will be able to address questions from the residents and the residents will be able to share their concerns with the proposed project. Mr. Cole stated the project is in his ward, and he would like to see the meeting scheduled sometime in the later part of June. Several Council members expressed their desire to attend the meeting. It was suggested that Mr. Cole relay the residences concerns back to Council. Mr. Spates suggested meeting on site to get a true understanding of the project; furthermore, he suggested the developer mark the setback and have a panel of the fence on site to show the buffer area.

Mr. Dwyer spoke of the joint public hearing and his concerns with the postponement of the Planning Commission meeting of May 11th. He said, in the past the Commission has met

immediately following joint public hearings. He stated the rescheduled Planning Commission meeting date should have been advertised in the newspaper. Mr. Dwyer stated he would like to have a policy, where immediately following joint public hearings, the Planning Commission will meet or “all” Commission meetings will be held at a later date after joint public hearings. He spoke of the need to be consistent and of his desire to be a transparent government. Mr. Dwyer stated the Town should advertise any called meetings in the newspaper. It was mentioned all legal advertising requirements were met. Mayor Whitus explained why the Planning Commission meeting was postponed once it was known that there would be a large public turnout at the public hearing. He added that the Council meeting was supposed to begin at 7:00 p.m. and did not start until 7:30 p.m.; had the Planning Commission met immediately following the joint public hearing, the Commission may have deliberated an hour. Mayor Whitus stated that was part of the rationale in rescheduling the meeting. Members discussed advertising special meetings, speaking of a public service announce on local radio stations and the Town’s facebook and website. Also mentioned was advertising in the local newspapers and meeting their advertising deadlines. It was stated additional advertising is an administrative action and did not require action by Council.

Town Attorney, Gary Elder addressed Council. Mr. Elder stated he has spoken with the Mayor and Town Manager regarding educational training for Planning Commission members and Council members, if they so desired, on matters such as conditional use permits and restrictions. Mr. Spates stated in the past, the Town has worked with an individual from VA Tech. Members expressed support in the educational opportunity for Council members and Planning Commission members. The Town Manager was directed to contact the individual to discuss the possibility of scheduling training.

Mr. Dwyer asked Mr. Elder if Council could put a right turn only restriction on the conditional use permit. Mr. Elder stated Council could impose a traffic pattern, if they felt they had good reason. Mr. Elder stated Council would need to weigh the public comments versus the traffic study.

The Town Manager was directed to contact the developer to schedule a community meeting in the later part of June with residents of the Greens South subdivision. They will meet onsite at Cabells Court. Mr. Cole will report back to Council and this matter will be addressed at the July Council meeting.

Town Manager's Annual Performance Evaluation – this matter will be addressed at the June Council meeting.

Request the Circuit Court of Prince Edward County Reappoint Robert Glenn to the Farmville Board of Zoning Appeals – no discussion.

Request Adoption of the 2016 – 2017 Town Budget – public hearing was held at the June work session meeting, received no comments.

Request Amending Town Ordinance Section 20-28 Members; appointments; terms; compensation; qualifications – Mr. Spates stated he is recommending the Town amend the ordinance by changing “shall” to “may” in the appointment of a town council member and administrative official. The amendment will follow the language in the State Code. He also stated he thought the Planning Commission should be made up of representatives from each Ward. Currently, the Commission has four members from Ward A and three from Ward B; there are no Commission members from Ward C, D, and E. Mr. Spates stated he would step down as a voting member. Members spoke of their support of the Commission being representative of the community. It was suggested that the Personnel Committee work on soliciting interested candidates from Wards C, D, and E and present their recommendations to Council.

Request Adoption of Farmville Area Bus Alcohol and Drug Policy – Mr. Spates stated the adoption of the alcohol and drug policy is a bi-annual requirement for receiving federal transportation funds.

Residential Parking Area Update – Mr. Spates stated the Town received little response to the residential parking letter sent out in the April water/sewer bills. He suggested Council consider removing the designated residential parking area in the 800 block of First Avenue; but leave the other areas as is.

Refund partial payment on 2016 business license for Pino's Italian Restaurant, LLC – On April 25, 2015 Pino's under the ownership of Pietro Buzzette, located at 404 South Main Street, Farmville, closed and reopened under the new ownership of Marilena and Salvatore Lentini.

Standing Committee reports – will be given at the regular Council meeting.

Town Manager and Staff Comments – no comments.

Mayor Whitus and Council member comments – Vice Mayor Reid asked for Council's support in the appointment of Vice Mayor.

The regular work session meeting moved to the Town Manager's Conference Room.

CLOSED SESSION – LAND DISPOSITION, PROSPECTIVE BUSINESS AND PERSONNEL

On motion by Mr. Davis, seconded by Mr. Reid and with all Council members voting “aye”, Council went into closed session under **Section 2.2-3711.A.3 of the Code of Virginia**, for discussion or consideration of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, **Section 2.2-3711.A.5 of the Code of Virginia** for discussion concerning a prospective business or industry or expansion of an existing business or industry where no previous announcement has been made of the business or industry’s interest in locating or expanding its facilities in the community and **Section 2.2-3711.A.1 of the Code of Virginia**, for the discussion of the Town Manager’s annual performance evaluation.

On motion by Mr. Reid, seconded by Mr. Davis and with all Council members voting “aye”, Council returned to the regular order of business. Mr. Davis read the Certification of Closed Meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: Seven

MOTION: Reid

SECOND: Davis

AYES: Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole

NOES: none

ABSENT DURING VOTE: none

ABSENT DURING MEETING: none

Clerk

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk