

REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL
HELD ON WEDNESDAY, MAY 11, 2016

At the regular meeting of the Farmville Town Council held on Wednesday, May 11, 2016, at 7:15 p.m. in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding and Council members D.E. Dwyer, S.B. Thompson, A.D. Reid, J.J. Davis and G.C. Cole. Council members D.L. Hunter, and T.M. Pairet were absent.

Staff present was Town Manager, Gerald Spates; Town Attorney, Gary Elder; Chief of Police, Curtis Davis; Town Treasurer, Carol Anne Seal; Director of Public Works, Robin Atkins; Town Planner, Cindy Morris and Town Clerk, Lisa Hricko.

Mayor Whitus called the meeting to order and welcomed guests; he then offered the invocation followed by the Pledge of Allegiance led by Vice Mayor Reid.

PUBLIC COMMENT PERIOD

Mayor Whitus announced the public comment period and reminded guests to limit their comments to three (3) minutes.

Dr. Stephen Goldberger, a resident of Price Drive, addressed Council regarding the closing of the Longwood University Golf Course. Dr. Goldberger described Longwood's golf course as one of the Town's beautiful amenities and asked Council to consider taking over the running of the course until the University decides what their plans are. Dr. Goldberger stated the Longwood golf course operates at a deficient and is subsidized by the University annually approximately \$30,000. He said the Town's municipal golf course is located outside Town limits also operate at a loss and the greens are in poor condition due to all the rain. He suggested the Town continue to operate its municipal pool and the banquet facility and asked Council to consider closing the municipal golf course and take over the Longwood University Golf Course.

PUBLIC HEARING – SALE OF PROPERTY KNOWN AS THE TRAVIS PROPERTY, 318 SOUTH MAIN STREET, FARMVILLE

Mayor Whitus opened the public hearing and the Town Manager read the following public hearing notice:

PUBLIC HEARING

The Farmville Town Council will hold a public hearing on May 11, 2016 at 7:00 pm, EDST in the Council Chamber located on the second floor of the Town Hall, 116 North Main Street, Farmville, Virginia for the purpose of hearing citizen comments on the sale of property known as the Travis Building, located at 109 N. Main Street, [Tax Parcel #0023A4132-21].

Any questions may be directed to the Town Manager's Office, 116 North Main Street, Farmville, Virginia or by calling (434)392-5686 between the hours of 8:00 am and 5:00 pm, Monday through Friday.

No one present wished to address Council and Mayor Whitus closed the public hearing.

REQUEST APPROVAL OF THE CONSENT AGENDA

On motion by Mrs. Thompson, seconded by Mr. Dwyer and with all Council members voting "aye", the motion to approve the consent agenda as presented, was approved. The consent agenda included draft minutes of the April 6, 2016 regular work session meeting and the draft minutes of the April 13, 2016 regular Council meeting.

REQUEST APPROVAL OF THE TREASURER'S REPORT

On motion by Mr. Davis, seconded by Mr. Cole and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting "aye", the motion to adopt the Treasurer's Report as presented, was approved.

REQUEST AUTHORIZATION TO PAY THE BILLS

On motion by Mr. Cole, seconded by Mr. Reid and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting "aye", the motion to authorize the Town Treasurer to pay the bills as presented, was approved.

REQUEST APPROVAL TO PROCEED WITH THE SALE OF THE TRAVIS BUILDING AND GRANT AUTHORIZATION TO THE MAYOR AND/OR TOWN MANAGER TO EXECUTE ANY AND ALL DOCUMENTS TO FINALIZE THE TRANSACTION

On motion by Mr. Reid, seconded by Mrs. Thompson and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting "aye", the motion to grant authorization to the Mayor and/or Town Manager to execute any and all documents to finalize the transaction of the sale of the property known as the "Travis Building", located at 109 North Main Street for \$55,000 was approved. The Town's Attorney, Gary Elder is to prepare the documents.

BACKGROUND: Mayor Whitus stated the public hearing was held this evening and no one spoke on the matter.

REQUEST FOR A CONDITIONAL USE PERMIT AT 308 CEDAR AVENUE TO CONVERT THE PROPERTY FROM A SINGLE FAMILY DWELLING INTO A DUPLEX

This matter was continued. Mayor Whitus stated this matter is pending before the Farmville Planning Commission.

REQUEST FOR A CONDITIONAL USE PERMIT ON BEHALF OF FARMVILLE ASSOCIATES, LLC FOR A PROPOSED 120 UNIT APARTMENT COMPLEX ON PROPERTY BETWEEN WAL-MART AND THE GREENS SUBDIVISION

This matter was continued. Mayor Whitus stated this matter is pending before the Farmville Planning Commission.

UPDATE ON THE VOLUNTARY BOUNDARY ADJUSTMENT

Mr. Spates stated the Prince Edward County Board of Supervisors approved holding a joint public hearing on the voluntary boundary adjustment. The joint hearing is scheduled on Wednesday, June 8, 2016 at 6:00 p.m. in the Council Chamber.

REQUEST TO CONTINUE MATTERS REFERRED TO THE ASSET AND RESOURCE COMMITTEE

On motion by Mr. Reid, seconded by Mr. Davis and with all Council members voting “aye”, the motion to continue the matters before the Asset and Resource Committee, was approved.

REQUEST ADOPTION OF RESOLUTION COMMITTING TO FUND THE TOWN'S LOCAL REVENUE SHARING ON PROJECTS UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND AUTHORIZE THE TOWN MANAGER TO EXECUTE ALL AGREEMENTS AND ADDENDUMS

On motion by Mr. Davis seconded by Mr. Cole and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to adopt the resolution committing to fund the Town’s local revenue sharing on projects under agreement with the Virginia Department of Transportation. Additionally the resolution authorizes the Town Manager to execute all agreements and addendums was approved. Mayor Whitus asked that Catlin Street be added to the list of streets to be paved.

**Resolution of the Town of Farmville for the
VDOT Revenue Sharing Program**

BE IT RESOLVED, that the Farmville Town Council hereby commits to fund its local share of

preliminary engineering, right-of-way and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s) and,

BE IT FURTHER RESOLVED, that the Town Manager is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Adopted this 11th day of May, 2016 by the Farmville Town Council, Farmville, Virginia.

On motion by Mr. Davis, seconded by Mr. Reid and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to adopt the Programmatic Project Administration Agreement Extension Addendum was approved.

**PROGRAMMATIC PROJECT ADMINISTRATION AGREEMENT
EXTENSION ADDENDUM
Revenue Sharing Projects**

THIS ADDENDUM is made and executed in triplicate this 11th day of May, 2016, by and between the Town of Farmville Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY and the DEPARTMENT, entered into a Programmatic Project Administration Agreement for Revenue Sharing Projects on August 22, 2013; and

WHEREAS, said agreement has an initial term of three fiscal years (each year beginning July 1st - June 30th), and will expire on June 30, 2016, and may be extended for one additional term of three fiscal years; and

WHEREAS, the parties to the agreement hereby declare their intent to extend said agreement as provided in Paragraph 1 of said agreement and further declare that such terms and provisions provided therein shall remain unchanged.

NOW THEREFORE, in consideration of the mutual premises contained therein and in this Addendum, the parties agree to extend said agreement for one additional term of three fiscal years with a new expiration date of June 30, 2019.

IN WITNESS WHEREOF, each party hereto has caused this Addendum to be executed as of the day, month, and year first herein written.

BACKGROUND: The Town Manager stated the resolution reaffirms the Town commitment to contribute its local revenue share on projects with the Virginia Department of Transportation in accordance with the project’s financial documents. In addition, it grants the Town Manager authorization to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

REQUEST ADOPTION OF RESOLUTIONS AS REQUIRED BY THE USDA RURAL DEVELOPMENT FOR THE COMMUNITY FACILITIES GRANT/LOAN FOR THREE POLICE VEHICLES

On motion by Mr. Cole, seconded by Mr. Davis and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to adopt the resolutions as required by the USDA Rural Development for the community facilities grant/loan for three (3) police vehicles, was approved.

RESOLUTION OF GOVERNING BODY OF

Town of Farmville

The governing body of the Town of Farmville, consisting of eight (8) with {seven (7) voting} members, in a duly called meeting held on the 11th day of May at which a quorum was present RESOLVED as follows:

BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development, (the Government) in the purchase of three (3) police vehicles to serve the community, the governing body does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the Town Manager of the Town of Farmville be authorized to execute on behalf of the Town of Farmville the above-referenced agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

This Resolution, along with a copy of the above-referenced documents, is hereby entered into the permanent minutes of the meetings of this Board.

The USDA Loan Resolution is for the issuance of its bond in the principal amount of \$41,000 and a grant of up to \$50,000.

BACKGROUND: Mr. Spates stated the USDA grant/loan program would be used to purchase three (3) police vehicles.

TOWN MANAGER’S ANNUAL PERFORMANCE EVALUATION

Mayor Whitus stated this matter has been referred to the Personnel Committee and will be presented to Council at the July meeting.

REQUEST ADOPTION OF RESOLUTION IN SUPPORT OF THE APPLICATION TO THE VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION FOR TOBACCO REGION OPPORTUNITY FUND

On motion by Mr. Davis, seconded by Mrs. Thompson and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to adopt the resolution of support of the application to the Virginia Tobacco Region Revitalization Commission for Tobacco Region Opportunity Fund to provide funding for the re-development and revitalization of the Hotel Weynoke, LLC was approved.

**RESOLUTION
IN SUPPORT OF APPLICATION TO
THE VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION
FOR TOBACCO REGION OPPORTUNITY FUND
TO PROVIDE FUNDING FOR THE RE-DEVELOPMENT AND REVITALIZATION OF
THE HOTEL WEYANOKE, LLC**

WHEREAS, the Town of Farmville is eligible, through the Virginia Tobacco Region Revitalization Commission, to apply for Tobacco Region Opportunity Funds (TROF) for Fiscal Year 2016.

WHEREAS, the Town of Farmville is applying for Virginia Tobacco Region Revitalization Commission’s Tobacco Region Opportunity Fund (TROF) to aid in the re-development and revitalization of the Hotel Weyanoke.

WHEREAS, the TROF provides performance-based monetary grants to tobacco region localities to assist in the creation of new jobs and investments, through new business attraction, which the Hotel Weyanoke project qualifies.

WHEREAS, this project is estimated to provide 70 new full-time equivalent (FTE) jobs at an average annual salary and/or wage of \$25,000.

NOW THEREFORE BE IT RESOLVED, upon successful award, the Tobacco Region Revitalization Commission requires execution of a three (3) party performance agreement between the Developer, the Town and the Commission, which the Developer secures via a letter of credit.

BE IT FURTHER RESOLVED, the Town of Farmville urges the Virginia Tobacco Region Revitalization Commission to recognize the need to provide the maximum funds allowable for this Project, as it will provide 70 new jobs to the area and will enhance the ability of this tobacco region to attract outside investments.

BACKGROUND: Mr. Spates stated TROF funds are based on employment. The Hotel Weynoke will be eligible for up to \$135,000 in funding.

REQUEST RE-APPOINTMENT TO THE FARMVILLE PLANNING COMMISSION

On motion by Mr. Cole, seconded by Mr. Davis and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to re-appoint Mr. John Miller to the Farmville Planning Commission was approved. Mr. Miller’s term will run through May 31, 2022.

REQUEST RE-APPOINTMENT TO THE FARMVILLE BOARD OF ZONING APPEALS

On motion by Mr. Davis, seconded by Mrs. Thompson and with all Council members voting “aye”, the matter of re-appointing Mr. Robert Glenn to the Farmville Board of Zoning Appeals was continued. Staff was directed to contact Mr. Glenn to ask if he is interested in continuing to serve.

REQUEST AUTHORIZATION TO ADVERTISE PROPOSED 2016-2017 TOWN BUDGET

On motion by Mrs. Thompson, seconded by Mr. Reid and with a recorded vote with Council members Dwyer, Thompson, Reid, Davis and Cole voting “aye”, the motion to advertise the proposed 2016-2017 Town Budget for a public hearing was approved.

TOWN MANAGER’S REPORT AND STAFF COMMENTS

Mr. Spates shared with Council the letter he received from Rodney Lewis, Market Manager of the Farmer’s Market, on the market’s participation in the SNAP program. Members also received a copy of the Farmville Police Department’s monthly report. In addition, Mr. Spates shared with Council the new signage for the burn building, internet/commodity exchange, and signage identifying the police department and municipal building.

Mr. Atkins spoke on the Town’s clean-up campaign and annual recycling report.

STANDING COMMITTEE REPORTS

Finance and Ordinance Committee, Chairman Davis – Mr. Davis thanked the Town Treasurer, Town Manager and the Committee members for their hard work and diligence in preparing the proposed 2016-2017 Town Budget.

Personnel Committee, Chairman Reid – no report;

Community Development and Marketing Committee, Chairman Thompson – no report;

FERN Committee, Chairman Dwyer – Mr. Dwyer informed Council a press release will soon be published encouraging businesses, organizations and individuals interested in sponsoring a garden location to contact the Town Office. He said the eight (8) garden locations will be submitted to VDOT for approval, then the Town will advertise for contractors. Mr. Spates followed with a power point presentation of the garden locations.

COMMENTS BY MAYOR WHITUS AND COUNCIL MEMBERS

Mayor Whitus thanked Council and the Town Manager, he stated he and Mr. Spates attended many events and functions this past month and have heard nothing but positive comments and said there is much excitement and enthusiasm about some of the things taking

place within the town. He also commented on the Heart of Virginia Festival and thanked Mr. Atkins and Chief Davis for a successful event.

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk