

**REGULAR MEETING OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON AUGUST 12, 2015**

At the regular meeting of the Farmville Town Council held on Wednesday, August 12, 2015, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding and Council members D.E. Dwyer, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid, J.J. Davis and G.C. Cole.

Staff present was Town Manager, Gerald Spates; Town Attorney, Andrea Erard; Chief of Police, Curtis Davis; Town Treasurer, Carol Anne Seal; Director of Public Works, Robin Atkins and Town Planner, Cindy Morris.

Mayor Whitus called the meeting to order and announced the public hearing. Mr. Spates read the public hearing notice:

**TOWN OF FARMVILLE**  
**NOTICE OF PUBLIC HEARING**

Notice is hereby given that on August 12, 2015, at 7:00 P.M. the Farmville Town Council will conduct a public hearing in the Council Chamber of the Farmville Town Hall, 116 North Main Street, Farmville, Virginia, to receive comments on the following matter:

A Resolution for an amendment and appropriation to the FY 2015-2016 Town Budget. The total amount of the FY 2015-2016 budget is currently \$16,983,315.64. The total amount of the proposed amendment is \$990,159.52. The reason for the amendment is to be able to utilize grant and asset forfeiture funds of \$535,159.52 that were awarded in FY 2014-2015 and not carried over to FY 2015-2016, to carry over VDOT Street Maintenance funds of \$350,000 that were not expended in the FY 2014-2015 and to appropriate and expend surplus funds of \$105,000.00 from the FY 2014-2015 Town Budget. The proposed amended budget total would be \$17,973,475.16

The Farmville Town Council may take action on the proposed budget amendment on August 12, 2015. A complete copy of the budget amendment Resolution may be obtained at Town Hall. Interested parties are encouraged to attend the meeting and express their views regarding this request. If you have questions or comments regarding this matter or require assistance in order to participate in the public hearing, please contact the Clerk at (434) 392-5686.

No one present wished to comment on the proposed budget amendments and Mayor Whitus closed the public hearing.

Council returned to the regular order of business.

Mayor Whitus offered the invocation and Vice Mayor Reid led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

Mayor Whitus opened the public comment portion of the meeting and reminded guests to limit their comments to three (3) minutes.

Ms. Jennifer Cox, Director of Commuter Life at Longwood University provided members with an information packet that included a student move in traffic pattern map, along with information on upcoming events taking place at Longwood University. The calendar of events for the Fall of 2015 includes:

Thursday, August 20<sup>th</sup> first year students move in;

Friday, August 21<sup>st</sup> apartment students move in; and

Saturday, August 22<sup>nd</sup> upperclassmen students, etc. move in.

Ms. Cox informed members that on Wednesday, September 16<sup>th</sup>, a Community Breakfast for landlords will be held and invited Town officials to attend. In addition, on September 16<sup>th</sup>, a Virginia Department of Emergency Management drill will take place to test the State managed shelter, Willett Hall, located at Longwood University. Ms. Cox stated Willett Hall can hold approximately 620 persons. On October 9<sup>th</sup>, a functional drill review will be held. She stated classes begin on Monday, August 24<sup>th</sup>. Rock the Block is September 18<sup>th</sup>; along with Family Weekend on September 18<sup>th</sup> – 20<sup>th</sup>. Oktoberfest Weekend is October 2<sup>nd</sup> – 4<sup>th</sup>, followed by the Housing and Rental Fair taking place on November 11, 2015. Ms. Cox stated if members had any questions to please contact her.

Mr. Morgan Dunnivant addressed Council on behalf of the Young Eagles and EAA Chapter (Experimental Aircraft Association). Mr. Dunnivant stated the EAA Chapter will be hosting Young Eagles Flight Rally at the Airport on Saturday, September 12<sup>th</sup> from 10:00 am until 2:00 pm. He stated the Flight Rally is open to people ages 8 to 17 and invited Council members to also participate. He stated twenty (20) Boy Scouts from Rocky Mount, Virginia will be attending. Their Scout Coordinator is asking Town Council if the Boy Scouts may camp overnight at the Farmville Regional Airport on September 12<sup>th</sup>.

**REQUEST PERMISSION FOR THE ROCKY MOUNT VIRGINIA BOY SCOUTS PARTICIPATING IN THE EAGLES FLIGHT RALLY TO CAMP OVERNIGHT AT THE FARMVILLE REGIONAL AIRPORT**

On motion by Mr. Pairet, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to allow the twenty (20) Boy Scouts and their chaperons from Rocky Mount, Virginia that are participating in the Young Eagles Flight Rally on Saturday, September 12, 2015

at the Farmville Regional Airport to camp overnight at the Airport on Saturday, September 12, 2015, was approved.

**REQUEST APPROVAL OF CONSENT AGENDA**

On motion by Mrs. Thompson, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to approve the consent agenda was approved. The consent agenda includes the draft minutes of the July 8, 2015 regular Council meeting and the monthly Treasurer’s Report.

**REQUEST AUTHORIZATION TO PAY BILLS**

On motion by Mr. Hunter, seconded by Mrs. Thompson and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting “aye”, the

**TOWN MANAGER’S VERBAL REPORT**

Mr. Spates provided a verbal update on several town projects. Some projects mentioned were:

- Dog Park – curb, gutter and sidewalks have been installed. Mr. Spates stated he will now move forward and ask for the donations from those individuals and businesses that stated they would make a financial contribution to the Dog Park;
- Hylawn Avenue – the dilapidated structure should be completely taken down and removed within the next 30/45 days;
- Dilapidated structures – updated Council on several structures the Building Official is working on getting demolished;
- Thermopave/Stampcrete – informed Council of the steps involved in removing the thermopave at the two intersection on Main Street and the process of replacing it with stampcrete;
- Hill Street – Slurry Paving will be paving Hill Street. The cost is approximately \$68,000, with Centra, Covington and the Town each paying a third of the cost. Mr. Spates stated approximately a year ago, Mr. Covington had expressed interest in leasing 60 parking spaces on Hill Street. The Town Manager stated he had contacted Mr. Covington informing him of the lease price of \$25.00 monthly for each space. Mr. Spates stated he had not received a response and has recently sent Mr. Covington an email inquiring as to his intent in renting the spaces. Members commented on their desire that the parking spaces be rented.

- RFP for a Fixed Base Operator for the Farmville Regional Airport has been advertised. The closing date is September 4, 2015;
- Sale of Mottley Lake – no update;
- Burn Building – waiting on Land Disturbing Permit;
- Caboose has been moved to the Downtown Plaza;
- Old Library Building/Patrick Henry Boys Home – the Town Attorney is working on completing the transaction;
- Lighted crosswalks – the Town and the University are working together on installing two lighted crosswalks – the locations are Midtown Square and Madison and the other is St. George and High. Materials should be in within the next couple of weeks;
- Leachate Agreement – Town Attorney, Andrea Erard has reviewed the document and sees no issues with moving forward;
- Milnwood Road project – the Town held a public meeting last month and the project has entered its design phase;
- Osborne Road project – waiting on engineering report;
- Voluntary Boundary Adjustment – Ms. Erard is working with the County Attorney on the Agreement

**STANDING COMMITTEE REPORTS BY COMMITTEE CHAIRS**

Finance and Ordinance Committee, Chairman Davis – no report;

Public Safety Committee, Chairman Hunter – no report;

Asset and Resource Committee, Chairman Pairet – updated members on the Dog Park and stated the Committee recommends Council direct the Town Manager to write Mr. Eggleston informing him that it is not feasible to build a new entrance or exit into Hylawn Avenue.

Economic Development and Marketing Committee, Chairman Thompson – commented on the moving of the caboose and the wonderful job by Town employees.

Personnel Committee, Chairman Reid – no report

**REQUEST APPROVAL OF DOG PARK SIGNAGE**

On motion by Mrs. Thompson, seconded by Mr. Hunter and with all Council members voting “aye”, the motion to select the Dog Park sign identified as the “bottom left” on a printout prepared by HDLA and labeled Dr. Erica D. Geary Dog Park, REVISED August 3, 2015 was approved. The dog park signage will read Dog Park, In Memory of Erica D. Geary, DMV.

**BACKGROUND:** Dr. Geary worked for Dr. French at Ridge Animal Hospital for approximately ten (10) months before she passed away in a tragic automobile accident. Mr. Pairet stated Dr. Geary’s family has been approached regarding the naming of the Dog Park in her memory and they welcomed the idea.

**REQUEST ON BEHALF OF MR. CARL EGGLESTON TO CONSIDER DEVELOPING ANOTHER MEANS TO EXIT HYLAWN AVENUE**

On motion by Mr. Pairet, seconded by Mr. Davis and with all Council members voting “aye”, the motion to accept the recommendation of the Asset and Resource Committee and direct the Town Manager to notify Mr. Carl Eggleston that it is not feasible to build an alternate route to enter or exit the Hylawn Avenue area was approved.

**BACKGROUND:** At the July Council meeting, Mr. Carl Eggleston stated his concerns with Hylawn Avenue being a dead end street and the safety issues it creates when emergency fire and rescue vehicles respond to incidents. The Mayor asked that the Asset and Resource Committee readdress Mr. Eggleston’s request and investigate the possibility of creating an alternate route to enter or exit the Hylawn Avenue area.

The Asset and Resource Committee met on July 24, 2015. Mr. Pairet, Chair of the Committee stated the Committee spoke with fire and rescue personnel and they stated they do not feel that Hylawn Avenue creates a safety issue for them or its residents when they are on scene. Mr. Pairet then stated the Committee also looked at the area to determine the feasibility of developing an alternate route, taking into consideration the gully on the side and the need to acquire land from property owners; the Committee determined that it is not feasibly practicable to develop an alternate route to enter or exit Hylawn Avenue.

**REQUEST AUTHORIZATION TO ADOPT RESOLUTION AMENDING THE FY 2015-2016 TOWN BUDGET**

On motion by Mrs. Thompson, seconded by Mr. Pairet and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting “aye”, the motion to adopt the Resolution 1-2015 Budget Amendment was approved.

**BACKGROUND:** Mayor Whitus stated the public hearing on the budget amendment was held this evening.

**RESOLUTION 1-2015**  
**BUDGET AMENDMENT**

**WHEREAS** on July 8, 2015, by Resolution, the Town of Farmville approved a FY 2015-2016 budget in a total amount of \$ 16,983,315.64; and

**WHEREAS** as of June 30, 2015, the Town of Farmville had not expended FY 2014-2015 grant funds of \$367,500 awarded for a Burn Building, pledged donations of \$15,000 for the dog park, asset forfeiture funds of \$167,659.52 awarded to the Farmville Police Department and \$350,000 in VDOT Street Maintenance funds; and

**WHEREAS**, Farmville Town Council has stated that a portion of the FY 2014-2015 surplus funds be appropriated for the construction of the dog park and upgrades to the downtown plaza area; and

**NOW THEREFORE BE IT RESOLVED** by the Farmville Town Council, at its regular monthly meeting, on August 12, 2015 that a total of \$990,159.52 be added to the Farmville FY 2015-2016, so that the amended total of the Town of Farmville's FY 2015-2016 budget shall be \$17,973,475.16

**BE IT FINALLY RESOLVED THAT** \$990,159.52 shall be appropriated for expenditure by the Town of Farmville as follows:

\$367,500 for the "Burn Building fund";  
\$167,659.52 to the Farmville Police Department fund;  
\$30,000 for the "Dog Park" fund;  
\$15,000 for "Pledged donations for the dog park" fund  
\$60,000 for the "Downtown Plaza upgrade" fund;  
\$350,000 for "Street Maintenance" fund

**REQUEST APPOINTMENTS TO THE JOINT FARMVILLE – PRINCE EDWARD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

On motion by Mr. Davis, seconded by Mr. Pairet and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting "aye", the motion to appoint Mr. Hunter as Town Council's representative and Mr. Jim Davis as Farmville's citizen representative on the Joint Farmville-Prince Edward County Local Emergency Planning Committee was approved. Staff members selected by the Town Manager to serve are as follows: Gerald Spates, Civil Defense; Curtis Davis, Law Enforcement; Andrew Goss, Fire; Robin Atkins, Public Works; and Jackie Gilbert, Emergency Communications.

**BACKGROUND:** At the August 5<sup>th</sup> work session, Town Council supported the Town Manager's appointments of staff members. Mayor Whitus recommended Council member Donald Hunter, Chair of the Public Safety Standing Committee consider serving as Council's

representative and Mr. Hunter stated he would contact Mr. Jim Davis to ask if he would serve as Farmville's citizens' representative.

**REQUEST AMENDING THE LIABILITY INSURANCE REQUIREMENT FOR RENTAL OF THE FIREMEN'S SPORTS ARENA**

On motion by Mr. Reid and seconded by Mr. Hunter and with all Council members voting "aye", the motion to allow organizations or persons renting the Firemen's Sports Arena to obtain liability coverage through a carrier of their choice or to add a rider on their insurance policy, naming the Town of Farmville as an additional certificate holder on the day of the event, was approved. The Town Attorney stated she has no issues with this action by Council.

**BACKGROUND:** Mr. Spates stated most of the organizations that have rented the Firemen's Sports Arena have been a 501c3 corporation and have insurance through their association. However, the Town's policy is to require the organization or person renting the facility to obtain liability coverage through VML. The cost is usually around \$300.00.

The Asset and Resource Committee met on this matter and supported the Town Manager's recommendation of allowing an organization or person renting the Firemen's Sports Arena to obtain liability coverage for the day of the event, through an insurance carrier of their choice or to add a rider on their policy, naming the Town of Farmville as an additional certificate holder for the day of the event. All insurance information must be turned in to the Town in ample time for coverage to be verified.

**INFORMATION ONLY – GEMINI, INC.**

The Town Manager informed Council that the Farmville Industrial Development Authority has approved Gemini's request for the 6.53 acres adjacent to their current site located at 102 Hauschild Drive in the Cumberland-Farmville Prince Edward Industrial Park. Mr. Spates stated the 6.53 lot has a drainage structure on it and will probably be used for parking or storage.

**VACANCY ON THE FARMVILLE PLANNING COMMISSION AND THE FARMVILLE BOARD OF ZONING APPEALS**

Mayor Whitus recommended advertising the vacancy on the Farmville Planning Commission and on the Farmville Board of Zoning Appeal.

**BACKGROUND:** Mr. Spates stated a member of the Farmville Planning Commission has resigned and the vacancy on the Farmville Board of Zoning Appeals occurred when a member moved out of the Town limits. The Code of Virginia states that a Planning Commission must

consist of at least five members. With the recent resignation, the Town's Commission would have the required five members; however members indicated their desire to advertise the vacant seat. Mr. Spates stated the Code of Virginia requires members of the Board of Zoning Appeals to live in the locality they represent. The Town will need to fill the vacant seat on the Board of Zoning Appeals.

**REQUEST AUTHORIZATION TO ENTER INTO THE AMENDED AND RESTATED WASTEWATER AGREEMENT BETWEEN THE COUNTY OF CUMBERLAND, VIRGINIA AND THE TOWN OF FARMVILLE, VIRGINIA**

On motion by Mr. Davis, seconded by Mr. Dwyer and with a recorded vote with Council members Dwyer, Hunter, Thompson, Pairet, Reid, Davis and Cole voting "aye", the motion to accept, as presented, the Amended and Restated Wastewater Agreement between the County of Cumberland, Virginia and the Town of Farmville, Virginia, was approved.

**BACKGROUND:** Mr. Spates stated the Town Attorney has reviewed the document and recommends Council approve the Agreement. The Town and County entered into a wastewater agreement in September of 1994 and wish to amend and restate the Wastewater Agreement in order to reflect the acceptance of the County's leachate.

**REQUEST AUTHORIZATION TO CLOSE HILL STREET FOR THE ANNUAL FARMVILLE ALL-STARS BASEBALL TEAM REUNION**

On motion by Mr. Hunter, seconded by Mrs. Thompson and with all Council members voting "aye", the motion to grant the request on behalf of Mr. William Johnson to close Hill Street from Irvin Street to Barrow Street from 12:00 noon to 8:00 pm on Saturday, September 5, 2015 for the Farmville All-Stars Baseball Team Reunion was approved.

**BACKGROUND:** Mr. Spates stated this is an annual event.

**THE TOWN MANAGER AND/OR STAFF COMMENTS**

No comments.

**THE MAYOR AND/OR STAFF COMMENTS**

Mr. Hunter, Mayor Whitus and Mr. Reid spoke of the success of the National Night Out event and thanked Robin Atkins, Director of Public Works and Police Chief Davis along with the Officers and Town employees for their hard work in setting up and participating in the event.

Mr. Dwyer announced the Rotary Clubs' annual Beerfest fund-raiser event taking place at the Fairgrounds on Saturday, September 12<sup>th</sup> from 2:00 pm – 7:00 pm.

Mr. Davis praised Chris Bolt, Farmville's Recreation Director for his positive attitude and unwavering dedication and energy.

Mr. Spates stated the Town is fortunate to have such dedicated employees and mentioned the employees at the Water Treatment Plant, Wastewater Treatment Plant and the Dispatchers. He then thanked Council for their support and generosity to the Town employees.

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

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David E. Whitus, Mayor

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Lisa M. Hricko, Clerk