

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON AUGUST 5, 2015

At the regular work session meeting of the Farmville Town Council held on Wednesday, August 5, 2015, at 11:00 am, in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid and J.J. Davis. Council member G.C. Cole was absent.

Staff present was Town Manager, Gerald Spates; Town Attorney, Andrea Erard and Town Clerk, Lisa Hricko.

Mayor Whitus called the meeting to order. The Town Manager requested the meeting be moved to the Town Manager's Conference Room located on the first floor, in order to view plans of the Milnwood Road project; members agreed. A notice stating the work session meeting had moved to the Town Manager's Conference Room was posted on the Council Chamber door; and the meeting was moved to the Town Manager's Conference Room at 11:04 am.

Mayor Whitus presented the August agenda items as follows:

CONSENT AGENDA – it was noted by Mayor Whitus that the Treasurer's Report has been included in the consent agenda;

BILLS – added to dropbox;

TOWN MANAGER'S VERBAL REPORT – The Town Manager updated Council on various Town projects, projects mentioned included:

- Dog Park – anticipates the park being ready to open in late October / November;
- Downtown Plaza Caboose – the pad has been poured for the caboose and Mr. Spates reported he will notify Council when the contractor will be moving the caboose to the pad;
- Hylawn Avenue Dilapidated House – still working on taking the house down;
- Hylawn Avenue Road Options – the Asset and Resource Committee discussed this matter and will be recommending Council notify Mr. Eggleston that it is not practicable to construct another road;
- Condemned Houses – working on houses;
- Patrick Henry Boys Home Purchase of the Old Library Building – the Town Attorney stated she hopes to close in the next two weeks;

- New Lighted Pedestrian Crosswalks – the Town will be installing two lighted pedestrian crosswalks. The new crosswalks will be at Madison and Main and also at St. George and High. Mr. Spates stated Longwood University will be paying half the costs and he anticipates the crosswalks being operational in mid-September;
- Town/Cumberland County Leachate Agreement – members received copies of the Amended and Restated Wastewater Agreement prepared by Cumberland County. The Town Attorney is reviewing the Agreement. Mr. Spates stated Cumberland is paying the Town for the leachate;
- Milnwood Road project – Mr. Spates reviewed the plans of the VDOT Milnwood Road project with members. He stated he has spoken with several of the property owners regarding easements and he foresees no issues with obtaining the needed easements. He said he anticipates the project beginning within the next 12 months;
- Osborn Road project – waiting on engineering report;
- Voluntary Boundary Adjustment – information has been given to the County;
- Thermopave Crosswalks – work will soon begin on replacing the thermopave at the intersections of 2nd and Main and at 3rd and Main. Mr. Spates stated the project will cost approximately \$68,000. In the thermopave settlement, the Town accepted a settlement of \$32,000 plus \$7,500 in-kind service, the remaining cost will be taken from street maintenance funds. The thermopave will be replaced with stampcrete. The work will be done overnight and take about 8 evenings. Mr. Spates updated Council on the process used to remove the thermopave material and replace it with stampcrete.

STANDING COMMITTEE REPORTS – Mayor Whitus stated reports will be given by Committee Chairs at the August 12th Council meeting.

REQUEST ADOPTION OF RESOLUTION FOR BUDGET AMENDMENTS – a public hearing will be held at the August Council meeting.

REQUEST ADOPTING TOWN COUNCIL MEETING PROTOCOL – Ms. Erard recommended removing this item from the agenda. This matter will be addressed in September Council meeting, when all Council members and staff will be present.

REQUEST APPOINTMENTS BE MADE TO THE JOINT FARMVILLE – PRINCE EDWARD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE – Mr. Spates stated the Town and County are creating a Joint LEPC. Council will need to make Farmville's appointments. Council supported the five staff appointments as recommended by the Town

Manager. Mayor Whitus suggested Mr. Hunter, as Chairman of the Public Safety Committee, serve as representing Town Council. Mr. Spates suggested Mr. Jim Davis serve as Farmville's citizen representative.

REQUEST COUNCIL CONSIDER AMENDING THE LIABILITY INSURANCE REQUIREMENT FOR RENTING THE FIREMEN'S SPORTS ARENA – Mr. Spates stated currently the Town requires an organization or person renting the Arena to purchase liability insurance coverage for the day of the event, through Entertainment Brokers International, naming the Town of Farmville on the certificate. He stated organizations are usually a 501c3 corporation and have insurance through their associations. Mr. Spates stated he is asking Council to allow an organization or person renting the Arena to obtain liability coverage through a carrier of their choice or to add a rider on their insurance policy, naming the Town of Farmville as an additional certificate holder for the day of the event. Mr. Spates stated the Asset and Resource Committee has discussed this matter.

INFORMATION ONLY – GEMINI, INC. – Mr. Spates stated that no action is required by Council. The Farmville Industrial Development Authority has approved donating/gifting 6.53 acres to Gemini, Inc. for a future expansion project. There will be a revision clause in the Agreement that if the land is not used within a specified period, the property will revert back to the FIDA.

VACANCY – FARMVILLE PLANNING COMMISSION – Ms. Thomasine Stroble has resigned from the Farmville Planning Commission, leaving a vacancy.

VACANCY – FARMVILLE BOARD OF ZONING APPEALS – Mr. Brian Eckert has moved out of town; he is no longer able to serve on the Board of Zoning Appeals. Council agreed to advertise both vacancies.

AMENDED AND RESTATED WASTEWATER AGREEMENT – Mr. Spates stated the Amended and Restated Wastewater Agreement is being reviewed by the Town Attorney.

MISCELLANEOUS ITEMS – Mr. Spates reported on the three used police vehicles purchased from Richmond Auto Auction on July 9, 2015. The Town purchased the vehicles for \$12,387.00. On July 24, 2015, the Town auctioned off six police vehicles ranging in age from 2001 to 2004 and a 1991 van at the Richmond Auto Auction. The vehicles brought \$8,557.84, less the auctioneer fee. Mr. Spates stated the three police vehicles cost the town \$3,829.16.

Mr. Reid mentioned an upcoming street closure request on behalf of the Farmville All-Star Reunion to block off Hill Street on September 5, 2015, from Irving to Barrow. Mr. Spates said this is an annual event and the request will be added to the August Council meeting.

There being no other business, the meeting was adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk