

REGULAR WORK SESSION OF THE FARMVILLE TOWN COUNCIL
HELD ON JUNE 3, 2015

At the regular meeting of the Farmville Town Council held on Wednesday, June 3, 2015, at 11:00 a.m., in the Council Chamber of the Town Hall, located at 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding, and Council members D.E. Dwyer, S.B. Thompson, T.M. Pairet and A.D. Reid. Council member D.L. Hunter arrived at 11:05 a.m., and Council members J.J. Davis and G.C. Cole were absent.

Staff present was Town Manager, Gerald Spates; Town Attorney, Andrea Erard and Town Clerk, Lisa Hricko.

Mayor Whitus called the meeting to order and presented the June agenda items for discussion.

CONSENT AGENDA – draft minutes of the May 6, 2015, regular work session meeting, draft minutes of the May 13, 2015, regular Council meeting and draft minutes of the May 26, 2015, special called Council meeting.

TREASURER REPORT AND BILLS – will be added at a later date;

BILLS – members discussed the bills;

STANDING COMMITTEE REPORTS – will be addressed at the regular Council meeting;

TOWN MANAGER'S REPORT – the Town Manager provided Council with an update on various Town matters including:

- Status of sale of old library building to Patrick Henry Boys Home – Town Attorney is working with Patrick Henry Boys Home on purchase;
- Status of Lease Agreement with FACES – Mr. Sedgwick will be presenting the lease to the FACES Board next week for approval. The only concern expressed was the sixty (60) day cancellation clause;
- Status of Leachate Agreement with Cumberland County – Cumberland has begun hauling leachate to Farmville. Ms. Vivian Giles, Cumberland County Administrator/County Attorney, is drawing up the Agreement. Cumberland is furnishing the WWTP discharge figures. Cumberland cannot discharge more than 10,000 gallons a day or they would be considered an industrial user and have to report to DEQ;
- Airport Update - working on RFP;

- Mottley Lake – the advertisement has been placed in the newspapers. One individual has requested a site plan of the property;
- Dog Park – provided Council with a drawing of the proposed Park and working on getting prices on the fencing. Mr. Spates stated there is a residential house located close to the proposed Park. The property owner has no issue with the location of the Dog Park. The owner has also stated he may consider selling the property to the Town at a later date. The residential property is located in the flood plain, and Mr. Spates stated the property may qualify for a mitigation program run by FEMA. Members discussed the diagram and the placement of benches, trashcans, picnic tables, etc. Mr. Spates stated the entranceway shows a brick area. The bricks provide a fund raising opportunity for people to “donate a brick” and have it engraved with their name or their pet’s name.
- Christmas tree Event – provided Council members with a design plan for the plaza area for the Christmas tree and caboose. Members discussed the placement of the caboose and Christmas tree. Members spoke in support of the plan and directed the Town Manager to get a price on installing pavers in the plaza area. Council asked the Town Manager to estimate the cost for the plaza area, including the tree and moving the caboose. Mr. Spates stated the tree was purchased for \$500 and the cost to move the caboose is \$12,800. He estimates the community holiday event, including changes to the plaza area, may cost between \$35,000 and \$40,000.
- Prince Edward County annual appropriations - \$25,000 towards the Farmville Area Bus system; \$9,500 towards the Farmville Regional Airport and \$2,000 towards to Heart of Virginia fireworks;
- Golf Course figures for May 2015 - 893 golfers compared to 783 in May of 2014; the pool had 160 swimmers/sun bathers on Memorial Day; year to date average for the pool is 59 swimmers/sun bathers;
- Request for use of Community Marketplace – Hometown Realty has requested to use the Community Marketplace to announce the opening of their new business. The invitation only event is planned for Thursday, June 25, 2015 from 5:30 – 8:30. Council supported the use of the facility for the event;

STANDING COMMITTEE REPORTS - will be presented at the June 13, 2015, Council meeting.

REQUEST APPROVAL AND ADOPTION OF 2015-2016 TOWN BUDGET – Mayor Whitus stated the public hearing on the proposed budget will be at 1:00 p.m. today and Council will adopt the budget on Wednesday, June 13, 2015.

REQUEST COUNCIL ADOPT A POLICY IN REGARDS TO THE TOWN ATTORNEY – Mayor Whitus stated this matter was discussed at the May work session and Council meeting; however, Council took no formal action.

REQUEST ABANDONMENT OF ALLEY OFF REDFORD STREET – Mr. Spates stated this matter was discussed at the special called Council meeting held on May 26, 2015. A public hearing will be held at 6:45 p.m. on Wednesday, June 13, 2015, and be presented to Council that evening. He stated the alleyway is needed as part of the new student housing project. Mr. Spates stated the property for the housing project is owned by the State, and as such, the Foundation will not be getting a building permit from the Town. This would have generated approximately \$30,000 to \$35,000 in permit fees. The Town will receive business license fees from the contractor and subcontractors on the project. The Town Manager was directed to bill the Foundation for the public hearing notice.

ANNUAL APPOINTMENTS – Mayor Whitus reported that he and Mr. Spates discussed the annual appointments being reviewed by the Personnel Committee. Mayor Whitus said the Committee will also be asked to review and discuss the Town Manager’s annual performance evaluation. Ms. Erard reminded members that under the Code of Virginia the “annual appointments” do not have to be made each year. Mayor Whitus stated that historically Council has made the annual appoints and would like to continue to do so.

REQUEST TOWN COUNCIL CANCEL THE JULY 1, 2015 REGULAR WORK SESSION MEETING – Mayor Whitus stated typically the July work session falls in the middle of holiday week and Council usually cancels the work session.

AUTHORIZE CREATION OF JOINT LOCAL EMERGENCY PLANNING COMMISSION (LEPC) – Mr. Spates stated that at the March 26, 2015, joint meeting with the Board of Supervisors of Prince Edward County, Council supported creating a joint Local Emergency Planning Commission. Members of the joint LEPC will include a member of Town Council, the Town Manager, Director of Public Works, Chief of Police along with a representative from Dominion Power, Longwood University, etc. In order to proceed, Town Council will need to disband its LEPC and authorize the creation of the joint LEPC with Prince Edward County.

AUTHORIZE THE TOWN TO PARTICIPATE WITH THE COUNTY IN THE STORM READY COMMUNITY PROGRAM

– Mr. Spates stated the at the March 26, 2015, joint meeting with the Board of Supervisors of Prince Edward County, Council supported participating with Prince Edward County in the Storm Ready Community Program. The Virginia Department of Emergency Management is encouraging all communities to participate in the Program.

MISCELLANEOUS – no items were discussed.

COMMENTS FROM MAYOR COUNCIL AND STAFF – no items were discussed.

A motion was made and seconded to recess the June 3, 2015, work session until 1:00 p.m. in order to hold the public hearing on the proposed 2015-2016 Town Budget. The meeting recessed at 11:32 p.m.

At 1:00 p.m., Mayor Whitus reconvened the regular June 3, 2015, work session of the Farmville Town Council and announced the public hearing on the 2015-2016 Town Budget. Mr. Spates read the public hearing notice below:

Public Hearing

The Town of Farmville will hold a public hearing at 1:00 p.m. on Wednesday, June 3, 2015, in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia, for the purpose of hearing citizen comments on the proposed Town Budget, as follows:

**TOWN OF FARMVILLE
BUDGET SUMMARY
FISCAL YEAR 2015-16**

	<u>REVENUE</u>	<u>EXPENDITURES</u>
GENERAL FUND	\$ 10,206,315.64	\$ 9,580,888.37
STREET MAINTENANCE FUND	\$ 1,600,000.00	\$ 1,962,598.28
WATER FUND	\$ 1,909,565.00	\$ 1,899,565.00
SEWER FUND	\$ 2,284,820.00	\$ 2,168,264.97
TRANSPORTATION FUND	\$ 744,655.00	\$ 674,359.31
AIRPORT FUND	\$ 237,960.00	\$ 311,200.03

REVENUE OVER EXPENSE		\$	386,439.68
<u>TOTAL</u>	\$	16,983,315.64	\$ 16,983,315.64

The above budget includes a real estate tax rate of .12 cents per \$100.00 of assessed value, a personal property tax rate (business only) of \$1.50 per \$100.00 of assessed value and a .27 cent per pack cigarette tax rate.

Any person wishing to comment on the above matter should plan to attend this hearing. Any questions may be directed to the Town Manager's Office, 116 North Main Street, Post Office Drawer 368, Farmville, Virginia 23901, or by calling (434) 392-5686, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

It is the intent of the Town of Farmville to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact Gerald J. Spates, Town Manager at (434) 392-5686.

No one present wished to comment on the above matter and the public hearing was closed at 1:02 p.m.

There being no other business, the meeting adjourned.

APPROVED:

ATTEST:

David E. Whitus, Mayor

Lisa M. Hricko, Clerk