

**WORK SESSION OF THE FARMVILLE TOWN COUNCIL**  
**HELD ON AUGUST 6, 2014**

At the regular work session meeting of the Farmville Town Council held on Wednesday, August 6, 2014 at 11:00 am, in the Council Chamber of the Town Hall located at 116 North Main Street, Farmville, Virginia, there present were Mayor D.E. Whitus, presiding and Council members P.W. Butler, D.L. Hunter, S.B. Thompson, T.M. Pairet, A.D. Reid, J.J. Davis, and G.C. Cole.

Staff present was Town Manager, Gerald Spates; Town Attorney, Donald Blessing; Town Treasurer, Carol Anne Seal and Town Clerk, Lisa Hricko.

Mayor Whitus called the meeting to order and welcomed newly appointed At-Large Council member Pamela W. Butler. Ms. Butler was appointed by Town Council at their July 9, 2014 regular Council meeting to fill the At-large seat vacated by the election of David E. Whitus as Mayor. Ms. Butler will be serving until the special election scheduled for Tuesday, August 19, 2014.

**FINAL YEAR END TREASURER'S REPORT**

Mrs. Seal provided members with an overview of the Treasurer's Report of Cash Receipts & Disbursements Fiscal Year 2013-14 Year-end Report. In addition, she spoke of the Town's debt of \$16,915,000 and its trend downward. Mayor Whitus asked that the Town Treasurer furnish Council with the total debt as of June 30<sup>th</sup> for the last five years.

**AUGUST 2014 TOWN COUNCIL AGENDA ITEMS**

The following items are on the August 13, 2014 Town Council agenda. Matters were discussed with no action being taken.

Minutes of the July 9, 2014 regular Council meeting and minutes of the August 6, 2014 regular work session meeting (handout).

Treasurer's Report (handout)

Bills (handout)

Staff Reports – The Town Manager provided an overview of the following monthly staff reports:

- Building Official's Report – slight increase in fees;
- Property Inspector's Report – Mr. Spates said he was contacted by Centra Southside Community Hospital asking that the tobacco plants be removed from

the Welcome to Farmville entry planter that is located in front of the hospital. He said the hospital had received several complaints regarding the tobacco plants being planted in front of a “smoke free area”. Mr. Spates said the plants were planted on Town property but have been removed.

- Recreation Report – summer day camp programs have been successful. Mr. Hunter suggested the enrollment be increased in order to provide recreational activities to more children. Currently, each program holds 25 children. Mr. Spates spoke briefly regarding the renovations to the Firemen’s Sports Arena. The roof repairs were rebid. The low bid price was \$39,000, \$6,000 less than previously.
- Golf Course – due to rain, the municipal golf course operated 23 days last month. The pool received 1001 swimmers and 726 golfers for the month of July. While making his rounds during National Night Out, the Town Manager said he heard many favorable comments regarding the municipal golf course.
- Parking Meter Tally and Recycling/Sanitation Report

Town Manager’s Report – Mr. Spates provided a verbal report on various Town matters. Mentioned were Mottley Lake/Luck Stone; voluntary boundary adjustment; thermopave issues and the New Horizon Community Action Plan/Federal Building, no action was taken by Council.

In addition, Mr. Spates provided an update on the Osborn Road project. He said the Town sent out 45 letters to residents on Osborn Road asking for their comments regarding the proposed sidewalk, curb and gutter being installed on one side of Osborn Road. 15 responses were received, 12 in support, 2 requested additional information and 1 in opposition. Mr. Spates said the engineering report should be complete within 30/45 days.

The Town Manager informed Council that the bump outs on Main Street have been completed, the sidewalks on Main Street will be cleaned this weekend and the National Night Out event was a success.

Standing Committees and Appointments – Mayor Whitus will e-mail his recommendations to members.

Council Retreat – Mayor Whitus suggested Council entertain the idea of a Council retreat. He said the last retreat took place in 2005 and was facilitated by Ms. Tyler St Clair. She is well respected in her field and frequently works with the Virginia Municipal League. Mayor Whitus said he has spoken with Ms. St. Clair and discussed the possibility of scheduling the

retreat in October or November. The retreat would take a day and a half to two days; focusing on leadership styles; vision for the next 5 years; an action plan; and working together as a group. Mayor Whitus said it is an opportunity for each individual councilperson to put their ideas and vision for the town on the table. Members spoke in support of a Council retreat.

Town Manager's Annual Performance Evaluation – this matter will be addressed in closed session.

Appointment to the Farmville Planning Commission – the Town received two (2) letters of interest. Council agreed that this matter will be continued until after the special election.

Adopt resolution of support approving the issuance of Hospital Revenue Bonds - the Lynchburg Economic Development Authority will be issuing revenue bonds or notes, not to exceed \$100,000,000 bonds, on behalf Centra Medical Group, LLC and Centra Health, Inc. for various construction projects. There is no financial obligation to the Town and the required public hearing notice has been advertised. The resolution is a show of support for the projects.

Request for a conditional use permit to construct a multi-family residence – the property is zoned business district R-3 and allows for multi-family dwellings, with a conditional use permit.

Request use of Riverside Park for the annual "Farmville Festival" – the community event is hosted by the Farmville Downtown Partnership and scheduled for Saturday, September 6, 2014. Ms. Butler mentioned that the main street group discussed having a sidewalk sale on that Saturday. Members spoke in support of the event and sidewalk sale.

"Dog Park" – several sites were discussed and it was the consensus of Council that a portion of the town property off Industrial Park Road, located by SMI or the old landfill would be ideal.

Miscellaneous Report – Employee Monthly Overtime Report; Central Virginia Regional Library Member list; Fire Hydrant color codes and the Downtown Farmville Partnership monthly update.

Town Council took action on the following matters:

**AIRPORT HANGAR COMMITTEE AND COMMUNITY MARKETPLACE COMMITTEE**

On motion by Mrs. Thompson, seconded by Mr. Hunter and with all Council members voting "aye", the recommendation by Mayor Whitus to disband the Airport Hangar Committee and the Community Marketplace Committee was approved. Matters involving the airport hangar

and the Community Marketplace will be addressed by Council's standing committee, Community Development and Marketing.

The Town Manager requested Council's support in asking the Heart of Virginia Farmers Market to return to the Community Marketplace located on North Street in the downtown area.

Amended  
09/10/2014

~~Last year~~, Town Council established rules and regulations for Farmville's Community Marketplace. The Farmville Farmers Market, now called the Heart of Virginia Farmers Market, felt the rules and regulations were not in compliance with their vision "farmers market" and chose to operate from a different location. Mr. Spates said that the Heart of Virginia Farmers Market is a great asset and spoke of his desire to have them return to the marketplace. During discussions, it was suggested that the marketplace operate as a farmers market on Saturdays until 12:00 noon and at 1:00 pm the facility could be used as a diverse market where wares and good are sold. Council spoke in support of the concept and encouraged Mr. Spates to meet with members of the Heart of Virginia Farmers Market.

#### **CLOSED SESSION – LEGAL CONSULTATION**

On motion by Mr. Davis seconded by Mr. Reid and with all Council members voting "aye", Council went into closed session under Section 2.2-3711.A.7 of the Code of Virginia for consultation with legal counsel and briefings by stall members, consultations or attorneys pertaining to specific legal matters requiring advice of counsel.

#### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: 7 "Ayes"

MOTION: Reid

SECOND: Pairet

AYES: Butler, Hunter, Thompson, Pairet, Reid, Davis and Cole  
NOES: none

ABSENT DURING VOTE: no one

ABSENT DURING MEETING: no one

---

Clerk

**CLOSED SESSION – PERSONNEL MATTERS**

On motion by Mr. Davis, seconded by Mr. Hunter and with all Council members voting “aye”, Council went into closed session under Section 2.2-3711.A.1 of the Code of Virginia for the discussion of the Town Manager’s annual performance evaluation.

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Farmville Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Farmville Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Farmville Town Council hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Farmville Town Council.

VOTE: 7 “Ayes”

MOTION: Davis

SECOND: Thompson

AYES: Butler, Hunter, Thompson, Pairet, Reid, Davis and Cole  
NOES: none

ABSENT DURING VOTE: no one

ABSENT DURING MEETING: no one

---

Clerk

On motion by Mr. Pairet, seconded by Mr. Hunter and with all Council members voting “aye”, the regular August work session recessed until 12:00 noon on Tuesday, August 12, 2014.

**APPROVED:**

**ATTEST:**

---

David E. Whitus, Mayor

---

Lisa M. Hricko, Clerk